

Information Technology Department JABALPUR ZONE

RAJESHWAR BHAWAN, MIG – 15, DAMOH ROAD, JABALPUR, MADHYA PRADESH - 482002

E-Mail Id: - jabalpur.it@bankofindia.co.in

ZOJ:IT:PM:2024-25:RFP:15

TENDER NOTICE (REQUEST FOR PROPOSAL)

Date: 04/05/2024

FOR

Supply, Installation, Testing, and Maintenance of Uninterrupted Power Supply Systems & Batteries Of various Branches and Offices in Jabalpur Zone

Bank of India, Jabalpur Zone intends to buy UPS systems and/or Batteries for its various branches and offices within Jabalpur Zone. Sealed tenders are invited from the bidders having service support in Anuppur, Balaghat, Chhatarpur Chhindwara, Damoh, Dindori, Jabalpur, Katni, Mandla, Narsinghpur, Panna, Rewa, Sagar, Satna, Seoni, Shahdol, Tikamgarh , Sidhi , Niwari , Mauganj , Pandhurna , Maihar and Umaria districts for supply, installation, testing, re-installation and commissioning of UPS systems and batteries as well as to provide their maintenance services during the warranty in the zone.

Nature / Name of the work	Non Refundable Tender Fee	Earnest Money
Supply, Installation, Testing,	Rs.1000/- by Demand Draft	Rs. 20,000/- by
Commissioning UPS Systems, Tall	or Pay Order Drawn on	Demand Draft /
Tubular and / or SMF Batteries along	Jabalpur favoring "Bank Of	Pay Order
with Warranty including Preventive	India, Zonal Office Jabalpur"	Payable at
Maintenance Services during warranty		Jabalpur favoring
		"Bank Of India,
for the items so supplied for Offices and		Zonal Office
Branches in Jabalpur Zone.		Jabalpur"

LAST DATE FOR SUBMISSION OF TENDER: 20/05/2024; 05:30 pm	DATE OF OPENING OF TENDER: 22/05/2024 at 3:00 PM Zonal Office, Jabalpur, M.P.Change in schedule (if any) shall be intimated to participants separately.
Tender (RFP) Reference	Z0J:IT:PM:2024-25:RFP:15 Dated 04/05/2024
Contact Persons& Numbers	PREMSHILA MARANDI – Contact No: 75840-04959 E-Mail Id: <u>Jabalpur.IT@bankofindia.co.in</u>
Address for Communication and	Bank of India, Zonal office - Jabalpur Zone
Submission of Bid/Tender.	(Information Technology Department)
	RAJESHWAR BHAWAN, MIG – 15,
	DAMOHROAD,JABALPUR,
	MADHYA PRADESH - 482002

STIPULATIONS & GUIDELINES

- 1. Vendor to supply tested, certified valid and licensed material of reputed manufacturers (Preferably Exide/Amaron/Okaya/Quanta) only. All goods and related services to be supplied by the vendors shall have their origin in eligible source countries, as per the prevailing Import Trade Control Regulations in India and as per Government guidelines in vogue.
- 2. Vendors to submit the **technical bid**, **price b**id and **earnest money /tender fees** in three separate envelopes. All three of them should be submitted at once put in a **fourth envelope**.
- a) The Technical bid envelope should not contain any financial terms like cost of items, batteries and UPSs or any of its components and should only contain technical specifications in the format provided.
- b) The Price bid envelope should contain the cost of the UPSs/Batteries as well as manufacturers built-in warranty charges as mentioned in the enclosures. Price bid will be opened after opening of technical bid. Any change shall be intimated separately
- 3. The specifications given in this Tender/RFP are the minimum requirements and the bidders may choose any specification equivalent or superior to the one given by the Bank in case the exact match is not in their product line. And the Bank reserves the right 'to opt or not to opt' for the models so offered.

Requirement is as follows:

- a. Any of the 3 Kva, 5 Kva, 7/7.5 Kva and 10 Kva UPS Systems with 3 year OEM Comprehensive Onsite warranty. Major requirement would possibly be of 3 KVA and 5 KVA UPSs.
- b. Either SMF or Tall Tubular Batteries (12v) with 3 year OEM Comprehensive Onsite warranty.

<u>Batteries</u> – As per requirement of the bank and with respect to any of the above UPS

System which may include any of 65Ah, 100 Ah, 130Ah, 150 Ah either SMF or Tall Tubular batteries as per the choice, need and discretion of the Bank. Specified quantities may vary and will be informed by the Bank later at the time of purchase.

4. Bidders/Vendors have to deposit a non-refundable tender fee of Rs.1000/- and Rs.15000/- as Earnest Money Deposit (Security Deposit) which is refundable to unsuccessful bidders within a reasonable time after completion of tender evaluation process. If the selected vendors doesn't turn up and fail to supply the material within the time schedule as per RFP then EMD shall be liable for total forfeiture. Also, the EMD amount of successful selected vendors is returnable only after successful completion of the contract/ agreement/ warranty period and upon deducting suitable penalties and charges if any due to the Bank.

Note: The MSME bidders alone are exempted from submitting the Earnest Money Deposit subject to the submission of valid and authorized copy of registration certificate and exemption certificate (if applicable) from relevant authorities they are registered with. The MSME registration certificate submitted must be valid as on bid submission date

Further, Retention money of 10% of value of material supplied will be kept/retained with the Bank in addition to the Earnest Money Deposit amount both of which are refundable after deducting penalties and amounts due to the Bank if any and after successful completion of the warranty period up to the satisfaction of the Bank.

5. The bidders are requested to note the following for compliance:

- (i) Only one Model / Make each for UPS system & Battery, strictly conforming to the specifications as mentioned in the RFP, should be quoted. **Only Unit Prices excluding taxes should be quoted by the bidders.**
 - (ii) Battery Rack/Stand (With Slotted Angle min. thickness 2mm) suitable and capable of holding 8/12/16/22 number of batteries. The size -height/width of stand may vary from branch to branch. Minimum vertical gap between each step/rack of the battery stand should be at least 2.5 ft. Length should be such that there should be gap of minimum 2 inches between each batteries after placement of all batteries in a rack. Suitable UPS stand also to be provided. Battery stand should be provided with full set of batteries ordered per branch.
 - (iii) The Unit Price of Single Battery quoted by Vendor/s should include cost of 25 sq mm connecting cables and Luks. Connecting cables and luks are to be provided even in case of partial replacement of batteries like supply of 1 or 2 batteries. Rates so quoted should be **exclusive of GST** but inclusive of all other charges, taxes, levies, VAT, installation, transportation, testing charges, spare parts cost etc.
 - **(iv)** Minimum Comprehensive Onsite OEM Warranty Period required for All UPSs and Batteries should be for 3 Years. If vendor/s do not mention warranty period, the minimum OEM warranty period shall be treated/considered as offered for 3 years.
 - **(v)** The Unit Price of UPS systems and Batteries mentioned by the vendors/bidders should be **exclusive of GST** but inclusive of all other taxes, charges, levies, VAT, installation charges, transportation charges, testing charges and cost of spares parts etc.. Buy back rates should also be quoted exclusive of GST.

(vi) VAH Details are as under:

VAH=[2V x(3000)VA x 0.8PF x 4 Hrs] / [0.92 IE x 1.75 EV x 0.85 PCU]; - Min **14029**vahfor 3 Kva UPSs [2Vx(5000)VA x 0.8PF x 4 Hrs] / [0.92 IE x 1.75 EV x 0.85 PCU]: - Min **23383**vahfor 5 Kva UPSs [2Vx(7500)VA x 0.8PF x 4 Hrs] / [0.92 IE x 1.75 EV x 0.85 PCU]: - Min **35074**vahfor 7.5 Kva UPSs [2Vx(10000)VA x 0.8PF x 4 Hrs] / [0.92 IE x 1.75 EV x 0.85 PCU]: - Min **46766**vahfor 10 Kva UPSs

(vii) Preference of Required Number of Batteries, its type (SMF / Tall Tubular) and capacity (64 AH/120AH/ 100Ah /130AH / 150Ah) to meet the technical specifications as per Annexure D (for minimum 4 hours backup) shall be decided by the Bank at the time of procurement.

Bidders / Vendors have to offer suitable UPS systems keeping in view the above mentioned VAH requirement to suit the setup of 8 no -100/150Ah SMF/Tubular batteries for 3 Kva UPS; 16 no -100/150Ah SMF/Tubular batteries for 5 Kva UPS; 16 no -100/150Ah SMF/Tubular batteries for 7.5 Kva UPS.

6. **POINTS CONSIDERED FOR EVALUATING L-1 VENDOR/BIDDER:**

- a) Unit price of UPS systems and batteries are separately considered for selecting L1 vendor/s i.e. separately for UPS system and Batteries and bank can either award to different vendors for different items.
- b) Bank reserves the right to select L1 vendor after combining the prices of required number of batteries and UPS system on the basis of Bank's requirement. And in case of batteries L1 vendor be selected on the basis of capacity (– Ah) and type of battery i.e. SMF/Tubular.
- c) BANK CAN DECIDE L-1 VENDOR ON COMBINATION BASIS I.E. DIFFERENT L-1 VENDORS FOR COMBINATION OF UPS WITH DIFFERENT TYPE OF BATTERIES. FOR EXAMPLE: L-1 VENDOR FOR 3/5 KVA UPS WITH SMF BATTERY OF ANY CAPACITY AND 3/5 KVA UPS WITH TUBULAR BATTERIES OF ANY CAPACITY. Buyback rates shall not be included for arriving at L1 vendor.
- d) After evaluating the rates of individual items, Bank can negotiate with the vendor who is L-1 vendor for most number of the items to match the L-1 rates for as more number of items as possible from the rest of the items so as to have a single L1 vendor for all the items as far as possible. The L-1 vendor for Batteries can be negotiated with to match the L-1 UPS rates also (and vice versa depending on the cost factor) so that the full set of ups and batteries can be obtained from a single vendor to avoid service related issues.
- e) In case the above exercise is not adopted then Bank reserves the right to buy UPS systems and Batteries from different vendors. And selected vendors will be liable to provide regular services to the connected items.
- f) The bidders are advised to quote the best competitive unit prices in the price bid.
- g) Unit price quoted should be **exclusive of GST** but inclusive of all other taxes, cost, charges, duties, levies and all other applicable charges including sales tax and value added tax. The prices so quoted shall be valid for at least 6 months from the date of placing the first purchase order and can be extended with mutual consent

- and at the discretion of the Bank for further reasonable periods.
- h) Total unit cost to the Bank will be decided on the basis of unit cost of the hardware (UPS/Batteries) inclusive of Warranty support as offered. The Buyback rates quoted by the vendor/s will not be considered for deciding unit cost and to arrive at the overall price for selecting L-1 vendor/bidder. Bank reserves the right to negotiate for better buyback prices with the selected vendor/s. Bank doesn't guarantee to offer old UPSs and batteries for buy back in every case. But, if offered by Bank on need base, the vendor should accept for the buyback of ups system and batteries so offered.
- i) Final unit cost of UPS systems and unit cost of Batteries will be separately arrived at on the basis of the lowest price bid considering the quality & product or taking into account of the total price of batteries and ups systems taken together upon negotiations.
- j) The cost of the stand and batteries LUKS, interconnecting connecting cables, input output cables shall include in the price of the batteries and shall cover under warranty. Similarly, the cost of the connecting cables with respect to UPS systems shall also include in the price of UPS systems that cover under warranty. Vendor has to provide the battery stand if the batteries are ordered as a set per branch even whether the order is for replacement of old batteries. All accessories shall cover under warranty.
- k) Even after selection of vendors (Single or Multiple) Bank does not guarantee to purchase items (UPS and/or Batteries) from selected vendor/s. Bank reserves the right to purchase some certain items only and thus not requiring the services of other selected items and other selected vendor/s.
- l) Bank will not be bound to purchase any items from the selected vendor/s. Bank can terminate the RFP/Tender Process at any stage and even after selection of the vendor/s without assigning any reasons whatsoever.
- 7. The Technical Bids will be evaluated as per eligibility criteria. Thereafter the Bank reserves the right of selection of Vendor by Opening of price Bids of vendors (who are found eligible after evaluation of Technical Bids). Participant vendors are invited to be present at the time of opening of tenders. Bank reserves the right to complete the tender opening and finalization process even without the presence of the vendor representatives.
- **8**. Merely participating in the tender process of any vendor does not construed as a right of selection. Right to Select L-1 vendor is reserved with bank and rest with the tender committee of bank after evaluating all bids technically and financially.
- **9.** The Bank reserves the right to place the order in several lots (more than one) as per Bank's time to time requirements. The quantities and items may vary and will be informed at the time of every purchase.
- 10. The Bank reserves the right to purchase the UPSs and Batteries as a unit or separately as per requirement. The order can be placed for any quantity of UPSs and any numbers of batteries as per requirement.
- 11. All standard (default) items / components and optional items / components, if any, should be separately and clearly mentioned. Detailed cost breakup should be furnished in the Price Page 5 of 47

Schedule as per the format prescribed.

- 12. Technical specifications of the equipment offered (against the requirements specified) as well as the Technical Details (in the prescribed format) should be furnished along with the Bid, for all the standard and optional items if any offered. Otherwise the offer would be treated as Non-responsive.
- 13. Detailed product brochures, catalogues, technical literature, system/reference manuals, instruction booklets and all supporting documentation (in the English language) specific to the make/model(s) of the equipment (whether standard or optional) offered should be submitted along with the offer. Otherwise the offer can/would be treated as Non-responsive. Every Serial Number of the component of the specification (e.g.1.0, 1.1, 1.2etc) should be flagged in the product brochures, catalogues, technical literature, system/reference manuals, and instruction booklets for easy reference.
- 14. Any deviation from the specifications in the products offered should be separately brought out explicitly, in the column provided for this purpose. Normally deviations are not accepted. And the Bank's tender committee reserves the right to accept deviations according to Bank's requirement & in case of need.
- 15. The Bank reserves the right to accept or reject in part or full, any or all the offers without assigning any reasons thereof whatsoever and can stop the tender process any time.
- 16. The Bank reserves the right to negotiate with L1 vendor/s on other items also.
- 17. The actual number of UPS systems and Batteries required shall be informed to the L-1 vendor as and when required by the Bank till the currency of the agreement/contract.
- 18. The proposals submitted by vendors shall remain valid for a minimum period of 12 months after placing of first order. The final rates of the bids selected shall remain valid for a minimum period of completion of 12 months after placing of 1st order. Vendors should be able to supply the UPS Systems and Batteries within 1 week from the date of placing purchase order.
- 19. It is advised that the Bidder/Vendor should make the preliminary visit to identify the branches/offices of the Zone and to have a clear feel/idea of the area which the Zone covers. Jabalpur Zone is spread across the following 18 districts of Madhya Pradesh namely Anuppur, Balaghat, Chhatarpur Chhindwara, Damoh, Dindori, Jabalpur, Katni, Mandla, Narsinghpur, Panna, Rewa, Sagar, Satna, Seoni, Shahdol, Tikamgarh, Sidhi, Niwari, Mauganj, Pandhurna, Maihar and Umaria.
- 20. Vendor representatives attending the bid opening activity should carry a letter from the bid submitting firm/company authorizing him to attend the bid opening and delegating him to take decisions on behalf of the firm/company. Unauthorized people cannot be allowed to participate in the bid opening process.
- 21. The earnest money deposit amount is liable for forfeiture in case the selected vendor fails to honor his bidding commitments or does not provide maintenance services during warranty.

- 22. By participating in the tender process, vendors will be accepting to adhere to the terms and conditions pertaining to the 'Compliance of observations on Vulnerability Assessment and Penetration Testing exercises' (VA/PT) as details below.
 - i) Secure Configuration Management, Compliance of VA/PT observations.
 - ii) DR Drills

[Note: Vulnerability Assessment and Penetration Testing exercise is done on the Bank's assets to assess its security posture. VA finds out the vulnerabilities of the system. The PT tests the extent of exploitability of the vulnerabilities. The main objective of this exercise is to determine security weaknesses, criticality of the weakness and the remedial measures to be taken.]

- 23. The orders for supply of UPSs and/or Batteries shall be placed as and when demand arises and at the discretion of the Bank.
- 24. **PEANLTY FOR DELAY IN DELIVERY:** However vendor has to deliver goods in 07 days but if the delivery is unduly delayed by more than 07 days after 10 days, a penalty of Rs.500/- per day from the date of purchase order is liable to be levied.

25. **ELIGIBILITY CRITERIA:**

- i) Vendors/Bidders should be a firm/company having a GST No, PAN, Email id, Permanent Contact number.
- ii) Minimum 5 years of experience in UPS & Battery Supply & Maintenance services to organizations like nationalized banks/insurance companies/govt or semi-govt institutions and preferably should have experience of providing the said services to Bank of India in Madhya Pradesh
 - iii) Should have profit making balance sheet for the last 3 years –
 - iv) Should have average yearly turnover of over 50 lakh or more –
 - v) Should have ISO CERTIFICATION to the satisfaction of the Bank –
 - vi) Should have ESIC and PF registration.
 - vii) Should be able to supply both UPS systems and Batteries of all types as per RFP.
 - viii) Should be able to supply the materials within 10 days from the date of purchase order.
- ix) Should be able to place dedicated service engineer with adequate spare parts at Anuppur, Balaghat, Chhatarpur Chhindwara, Damoh, Dindori, Jabalpur, Katni, Mandla, Narsinghpur, Panna, Rewa, Sagar, Satna, Seoni, Shahdol, Tikamgarh , Sidhi , Niwari , Mauganj , Pandhurna , Maihar and Umaria and other places so that the post-sale calls/complaints can be resolved in minimum time as possible.

Note – In case of MSMEs only, the Minimum 5 years' experience/yearly turnover may be relaxed subject to meeting the quality and technical specifications

26. All the interested bidders are requested and expected to read and examine the full bid document including the stipulations & guidelines as well as the terms and conditions of the contract mentioned in the RFP before participating in the tender process. Submission of wrong information and false documents and failure to furnish all required information and/or to submit Page 7 of 47

a bid not substantially responsive to the RFP in every respect will be at the bidder/s risk and may result in the rejection of the bid so submitted at any stage of the tender process. The Bank, at its discretion, may ask the vendors to submit satisfactory performance certificates, solvency certificate and list & contact details of other organization where the vendor/s are already providing services. Vendors accepting to submit the above, if asked for, shall only need to participate in the tender process by submitting their bids.

- 27. Certified copies of KYC documents of the Authorized Signatories and Competent authorities of the vendor firm/company should be submitted along with the technical bid.
- 28. If L-1 vendor fails to meet the requirements, dishonors their bidding commitments, and fails to supply the material as required by the Bank in terms of the RFP then the Bank reserves the right to treat the L-2 vendor as L-1 vendor and L-2 rates as L-1 rates (if the Bank deems fit), and may proceed with placing purchase/work orders with the L-2 vendor.
- 29. At any time prior to the deadline for submission of Bids, the Bank may, at its own initiative and/or in response to a clarification and/or or request by a prospective bidder, modify the RFP document (the bid document) including eligibility and other conditions. Also, the bank may its own discretion can extend the submission date. Any such amendment/s shall be put in on our website as amendment/corrigendum. All prospective and participating bidders are advised and expected to refer our website from time to time. The said amendments/corrigendum shall be binding on the participating bidders/vendors.
- 30. Bidders should submit certified / authenticated copies of personal photo identity cards and address proofs all the persons who sign the documents and as well as the personal identities and address proofs of the proprietors/owners and authorized signatories invariably.
- 31. **ORDER SPLITTING AND SELECTION OF MULTIPLE VENDORS:** Though it is NOT MANDATORY to give purchase order to L-2 vendor but The Bank reserves the right to split the required quantities amongst L1 and L2 vendors in proportions of 60:40 provided L2 vendor is willing to match all the prices/rates item wise (selling price and buy-back price) and other terms & condition of the RFP.
- 32. **TENDER / RFP CANCELLATION:** The bank reserves the right to cancel Tender/RFP at any time without assigning any reasons whatsoever.
- 33. **ROAD PERMIT:** In case of delivery of hardware to the areas where Road Permit is required for transportation of goods, it is the responsibility of Bidders to provide the same making all the arrangements required in advance without any extra cost to the Bank. However Bank will provide any letter, if required by the Bidders for carrying out the task.
- 34. Bidding Document may be obtained from the Bank as under or vendors can use the bidding forms by downloading this tender from the Bank's website www.bankofindia.co.in

<u>Please find below the list of branches and offices along with addresses for procurement in case of any such requirement</u>:

Branch Name	Address of The Branch	Pin Code	District	State
Anuppur	HOSPITAL ROAD NEAR RAILWAY CROSSING	484224	Anuppur	MP
Balaghat	KISAN COMPLEX KALI MANDIR ROAD GOULI MOHALLA BALAGHAT	481001	Balaghat	MP
Berkhedi	VILL BERKHEDI (SADAK) P O MARDANPUR DIST SAGAR	470120	Sagar	MP
Bijadandi	VILL BIJADANDI MANDLA JBP ROAD TEHSIL NARAYANGANJ DIST MANDLA	481666	Mandla	MP
Bina	1ST FLOOR SAHU SAMAJ BHAWAN SARVODAY CHOWK BINA	470113	Sagar	MP
Chhatarpur	H NO 1 WARD NO 24 JAWAHAR ROAD	471001	Chhatarpur	MP
Chhindwara	6/1, 1ST FLOOR PARASIA ROAD OPP PATNI COMPLEX	480001	Chhindwara	MP
Civil Lines	797 SOUTH CIVIL LINES UNIVERSITY ROAD	482001	Jabalpur	MP
Collectorate Sagar	COLLECTORATE COMPLEX 10 CIVIL LINES SAGAR	470002	Sagar	MP
Damoh	RAJA COMPLEX DHAGAT CHOURAHA NAYA BAZAAR	470661	Damoh	MP
Damua	AT VILL AND POST DAMUA DIST CHHINDWARA	480555	Chhindwara	MP
Deendayal Chowk	DAMOH ROAD DEENDAYAL CHOWK	482002	Jabalpur	MP
Gadarwara	HOSPITAL ROAD OPP SBI DIST NARSINGHPUR	487551	Narsinghpur	MP
Gangai	VILL PO GANGAI TEHSIL GADARWARA	487770	Narsinghpur	MP
Gotegaon	RUDRA WARD RLY STN ROAD NEAR BPCL PETROL	487118	Narsinghpur	MP
Jabalpur	FISRT FLOOR ASHIRWARD MARKET LORDGANJ	482002	Jabalpur	MP
Jabalpur Service	FISRT FLOOR ASHIRWARD MARKET LORDGANJ	482002	Jabalpur	MP
Kamla Nehru Nagar	JDA SCHEME NO 11 LABOR CHOWK KAMLA NEHRU NAGAR	482002	Jabalpur	MP
Kareli	BARMAN ROAD NEAR BARMAN CHOURAHA KARELI	487221	Narsinghpur	MP
Katni	17/358 SUBHASH CHOWK KATNI	483501	Katni	MP
Khamaria	WEST LAND NEAR GURUDWARA KHAMARIA	482005	Jabalpur	MP
Khurayi	NEAR JHANDA CHOWK MAIN MARKET	470117	Sagar	MP
Kingsway Cantt.	DR RC KUMAR BUILDING 11A ASHOK NAGAR SADAR CANTT	482001	Jabalpur	MP
Lakhnadaun	SHIVAJI WARD NO 4 MANDLA ROAD LAKHNADAUN	480886	Lakhnadaun	MP
Madan Mahal	NAGPUR ROAD NEAR LIC BUILDING	482001	Jabalpur	MP
Madhav Nagar	H NO 750 MADHAV NAGAR GATE BARGAWAN	483501	Katni	MP
Makroniya Buzurg	BESIDE HOTEL PARADISE MAKRONIA MAIN ROAD	470004	Sagar	MP
Mandla	AT POST MANDLA DIST MANDLA	481661	Mandla	MP
Napier Town	NEAR RUSSEL CHOWK GOVIND KUNJ COLONY	482001	Jabalpur	MP
Narmada Road	50 NARMADA ROAD	482001	Jabalpur	MP
Narsinghpur	PURNKALA OPP LIC INDIA CIVIL LINES	487001	Narsinghpur	MP
Naya Gaon	C/O MR SHIVA NEAR PANCHAYAT BHAWAN NAYAGAON	488222	Panna	MP
Padaria	VILL PADARIYA GANGAI KUNDAM ROAD KUNDAM BLOCK	482001	Jabalpur	MP
Panagar	MAIN ROAD NEAR KAMANIYA GATE PANAGAR	483220	Jabalpur	MP
Panna	OPP HOTEL MAYA DULUXE CIVIL LINES	488001	Panna	MP
Rahatgarh	VILL RAHATGARH DIST SAGAR	470119	Sagar	MP
Rewa	FISRT FLOOR AMBEDKAR BHAWAN NEAR SHILIP PLAZA MAIN ROAD	486001	Rewa	MP

Sagar	FIRST FLOOR SHRI GENDA JI TRUST PARISAR GUJRATI BAZAR	470002	Sagar	МР
Satna	KANODIYA COMPLEX CITY KOTWALI CHOWK SATNA	485001	Satna	МР
Seoni	NEAR DESAI TEMPLE PLOT NO 71 NEHRU ROAD SEONI	480661	Seoni	МР
Shahdol	SHABJI MANDI GANJ ROAD WARD NO 9 SHAHDOL	484001	Shahdol	MP
Shahpura	VILL SHAHPURA TEHSIL SHAHPURA DIST DINDORI	481990	Dindori	MP
Singaudi	AT & POST VILL SINGAUDI VIJAYRAGHOGARH BLOCKN	483775	Katni	MP
Singrauli	Bank of India, ward no. 8, Near TCI Transport, besides Tandoor Hotel, Singrauli Ditrict, Singrauli	489886	Singrauli	MP
Maihar	Proposed		Maihar	MP
MAuganj	Proposed		MAuganj	MP
Pandhurna	Proposed		Pandhurna	MP
Sidhi	Proposed		Sidhi	MP
Niwari	Proposed		Niwari	MP
Suhagi	MAIN ROAD NH7 OPPOSITE JNKVV VILL & POST SUHAGI	482004	Jabalpur	MP
Tikamgarh	OPP MPEB OOFICE CIVIL LINES JHANSI ROAD TIKAMGARH	472001	Tikamgarh	MP
Umaria	UMA PALACE BESIDE SBI UMARIA	484661	Umaria	MP

DISCLAIMER

The information contained in this Request for Proposal (RFP) document or information provided subsequently to bidder(s) or applicants whether verbally or in documentary form by or on behalf of Bank of India (Bank), is provided to the bidder(s) on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

This RFP is neither an agreement nor an offer and is only an invitation by Bank to the interested parties for submission of bids and is only an inquiry. The purpose of this RFP is to provide the bidder(s) with information to assist the formulation of their proposals. This RFP does not claim to contain all the information each bidder may require. Each bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP and where necessary obtain independent advice. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP.

Bank of India Jabalpur Zone

SUBMISSION OF PROPOSALS (METHODOLOGY)

The Proposal shall be submitted as follows:

<u>Part I:</u> Covering the Technical (except equipment price and warranty charges) and Qualification aspects hereinafter referred to as "**Technical Proposal**" and

Part II: Covering only the price schedules hereinafter referred to as the "**Price Proposal**".

PART III: Covering separate demand draft for Earnest money and Tender Fees both favouring Bank of India payable at Jabalpur referred to as "Earnest money/Tender Fees".

The three parts should be kept in three separate envelopes each super scribed with the name of the Project

- 1) "Technical Proposal for UPSs TENDER 2024-25:RFP:15 Jabalpur Zone"
- 2) "Price Proposal for UPSs TENDER 2024-25:RFP:15 Jabalpur Zone". and
- 3) "Earnest money/Tender Fees for UPSs TENDER 2024-25:RFP:15 Jabalpur Zone".

The vendors shall seal the "Technical Proposal", "Price Proposal" and "Earnest money/Tender Fees" separately and the same be put in a Fourth Envelope super scribed with "ZOJ:IT:PM:2024-25:RFP:15 Date:- 04/05/2024" for submission to the Bank at the address given above in the RFP. The Proposals as above should reach the above address on or before 18.03.2024 by 5:30 p.m Tenders will be opened on 19.03.2024 from 12:00 p.m.

Technical Proposal Envelope should consist of the following:

- a) Service support details Anuppur, Balaghat, Chhatarpur Chhindwara, Damoh, Dindori, Jabalpur, Katni, Mandla, Narsinghpur, Panna, Rewa, Sagar, Satna, Seoni, Shahdol, Tikamgarh, Sidhi, Niwari, Mauganj, Pandhurna, Maihar and Umaria districts (Annexure-A).
- **b)** Duly signed copy of the TCC. (Annexure-B).
- c) Manufacturers' Authorization Form for UPS and Battery Systems (Annexure-C).
- **d)** Comply with the Technical Specifications of UPS system and Battery with relevant brochures(Annexure-D).
- e) Manufacturers' Authorization form for Batteries (Annexure-E).
- **f)** Comply with the technical Specifications of batteries with relevant brochures (Annexure-F).
- **g)** Proposal Form (Annexure-G).
- **h)** The agreement of Non-Disclosure (Annexure-H) on firm's letterhead.
- i) Information to be submitted alongwith proposal for supply of UPS and batteries at various branches and offices in JABALPUR ZONE.(Annexure -K)
- **j)** Authority letter of proprietor/owners to sign the bid documents.
- **k)** Full Bid Document duly signed under the seal of the firm/company.

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- I) The following documents pertaining to the participating firm/company.
 i)GST Registration; ii)ESIC Registration; iii)PF Registration; iv) License under Shops & Establishment Act Papers; v)Photocopy of PAN; vi)Photocopy of Address Proof; vii)Bank account number details; viii)Contact Numbers; ix)email id/s; x)Correspondence Address; xi)List of Authorized Signatories:
- **m)** The following Identity Proofs of all the owners and signatories are to be submitted; i)Photocopy of PAN; ii)Photocopy of Aadhar card; iii) Contact Number/s:
- Any Technical Proposal not containing the above shall be liable for rejection.
- Any Technical Proposal containing any Price Information is liable to be rejected. Price Proposal Envelope should consist of: PRICE SCHEDULE (Annexure-1) only.
 - **a)** Demand drafts/Pay orders payable at Jabalpur of Rs.1000=00/-(Non Refundable Tender Fee) & Rs.20000=00/-(Earnest money) both favoring "Bank of India Zonal Office, Jabalpur".

Annexure - A

SUPPLY / SERVICE SUPPORT DETAILS

Nearest service station from Jabalpur :

DESTINATION of Service Area District	Names and Number of Service Engineers / Supporters.	ADDRESS AND TELEPHONE NOS OF THE SERVICE AGENT SUPPORTING THE DESTINATIONS IN COL. 1	STATUS OF OFFICE, WORKING DAYS AND HOURS and CONTACT NOS.	In respect of column 2,3&4 - Please state whether own branch/employee or franchise.
Anuppur				
Balaghat				
Chhatarpur				
Chhindwara				
Damoh				
Dindori				
Jabalpur				

Katni			
Mandla			
Narsinghpur			
Panna			
Rewa			
Sagar			
Satna			
Seoni			
Sidhi			
Mauganj			
Maihar			
Pandhurna			
Niwari			
Shahdol			
Tikamgarh			
Umaria			
	CC: 1	l	

(Note: If Service office/representative is not available at any of the above places, please mention so. At least one representative at Jabalpur is compulsory.)

Signature and seal of the Manufacturer/Bidder

Full Name and Designation of Signatory

Annexure - B

Terms and Conditions of Contract (TCC)

1. Definitions

- 1.1. In this Contract, the following terms shall be interpreted as indicated:
 - (a) "**The Goods**" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Bank;
 - (b) "The Bank" means the Bank of India;
 - (c) "**The Services**" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other such obligations of the Supplier covered under the Purchase Contract;
 - (d) "TCC" means the Terms and Conditions of Contract contained in this section;
 - (e) "The Supplier" or "the Vendor" means the individual or firm supplying or intending to supply the Goods and Services under this Contract and also who participated in the tender process; and
 - (f) "The Project Site" means various branches/administrative offices of Bank of India.

2. Country of Origin

- 2.1 All goods and related services to be supplied under the Contract shall have their origin in eligible source countries, as per the prevailing Import Trade Control Regulations in India.
- 2.2 For purposes of this clause, "origin" means the place where the goods are produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.

3. Standards

3.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods country of origin. Such standards shall be the latest issued by the institution concerned.

4. Use of Contract Documents and Information

4.1 The Supplier shall not, without the Bank's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Bank in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

- 4.2 The Supplier shall not, without the Bank's prior written consent, make use of any document or information enumerated in this document except for purposes of performing the Contract.
- 4.3 Any document, other than the Contract itself, shall remain the property of the Bank and shall be returned (in all copies) to the Bank on completion of the Supplier's performance under the Contract, if so required by the Bank.

5. Patent Rights

5.1 The Supplier shall indemnify the Bank against all third-party claims of infringement of license agreement, patent, trademark, or industrial design, intellectual property or copy rights etc. arising from use of the Goods or any part thereof in India.

6. Performance Security

- 6.1 The Performance Security shall be denominated in Indian Rupees and shall be in the following forms:
 - (a) Earnest Money Deposit of Rs.20000/- (Rs.Twenty thousand)
 - (b) Retention Money 10% of VALUE/RATE of the material supplied to the Bank
- 6.2 The Bank shall be at liberty to set off/adjust the proceeds of the performance security towards the loss, if any, sustained due to the supplier's failure to complete its obligations under the contract. This is without prejudice to the Bank's right to proceed against the Supplier in the event of the security being not enough to fully cover the loss/damage.
 - 6.3 The performance security will be discharged by the Bank and returned to the Supplier not later than ninety (90) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty or AMC obligations under the contract.
 - 6.4 In the event of any contract amendment, the Supplier shall, within 7 days of receipt of such amendment, furnish the amendment to the Performance Security, rendering the same valid for the duration of the Contract, as amended for further period of 60 days thereafter. In the event of any correction of defects or replacement of defective equipment during the warranty period, the warranty for the corrected / replaced equipment shall be extended to a further period of 12 months. The performance guarantee for a proportionate value shall be extended by 60 days over and above the extended warranty period.

7. Inspection and Quality Control Tests

- 7.1 Inspection and Quality Control tests before evaluation, prior to shipment of Goods and at the time of final acceptance are as follows:
 - (i) Inspection of Goods as per quality control formats including functional testing, burn-in tests and mains fluctuation test at full load, facilities etc., as per the standards may be done at factory site of the Supplier before award of the Purchase Contract, by the Bank / Bank's Consultants;

Provided that the Bank may, at its sole discretion, waive inspection of goods having regard to the value of the order and/or the nature of the goods and/or any other such basis as

may be decided at the sole discretion of the Bank meriting waiver of such inspection of goods.

- (ii) The inspection of the Goods is to check whether the Goods are in conformity with the technical specifications mentioned in the Invitation for Quotation or the Quotation submitted by the Supplier. The Supplier will dispatch the goods to the ultimate consignee after internal inspection/testing alongwith the Supplier's inspection report, manufacturer's warranty certificate. The Bank / Bank's Consultants may also carry out pre-dispatch inspection. In such a case, the entire cost of such inspection, including the board, lodging, travelling, incidental expenses of the Bank's representatives and/or Consultants, shall totally be borne by the Supplier, for the complete duration of the inspection. Successful conduct and conclusion of pre-dispatch inspection shall be the sole responsibility of the Supplier;
- (iii) Also, the Bank will test the equipment after completion of the installation and commissioning at the site of the installation (for site preparation, the Supplier should furnish all details to the Bank sufficiently in advance so as to get the works completed before receipt of the equipment). Complete hardware and software should be supplied, installed and commissioned properly by the Supplier prior to commencement of performance tests;
- (iv) The acceptance test will be conducted by the Bank / Bank's Consultants or any other person nominated by the Bank, at its option. The acceptance will involve trouble-free operation for a period to be decided by the Bank, but not exceeding seven consecutive days. There shall not be any additional charges for carrying out acceptance tests. No malfunction, partial or complete failure of any part of hardware or excessive heating of motors attached to printers, drivers etc. or bugs in the software should occur. All the software should be complete and no missing modules / sections will be allowed. The Supplier shall maintain necessary log in respect of the results of the tests to establish to the entire satisfaction of the Bank, the successful completion of the test specified. An average uptime efficiency of 98% for the duration of test period shall be considered as satisfactory;

Provided that the Bank may, at its discretion, require the Supplier to devise and conduct the acceptance test, at his own cost, in the presence of Bank's representative(s) to establish to the satisfaction of the Bank that the configuration/performance of the goods supplied are in conformity with the specifications laid down in the purchase contract.

- (v) In the event of the hardware and software failing to pass the acceptance test, a period not exceeding two weeks will be given to rectify the defects and clear the acceptance test, failing which, the Bank reserves the right to get the equipment replaced by the Supplier at no extra cost to the Bank; and
- (vi) Successful conduct and conclusion of the acceptance tests for the installed goods and equipment shall also be the sole responsibility and at the cost of the Supplier.
- 7.2 The inspections and quality control tests may be conducted on the premises of the Supplier, at point of delivery and / or at the Goods final destination. If conducted on the premises of the Supplier, reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors, at no charge to the Bank.

- 7.3 Should any inspected or tested Goods fail to conform to the Specifications, the Bank may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements, free of cost, to the Bank.
- 7.4 Nothing stated hereinabove shall in any way release the Supplier from any warranty or other obligations under this Contract.

7.5 Manuals and Drawings

- 7.5.1 Before the goods and equipment are taken over by the Bank, the Supplier shall supply operation and maintenance manuals together with drawings, wherever applicable, of the goods. The manuals and drawings shall be in English.
- 7.5.2 Unless and otherwise agreed, the goods and equipment shall not be considered to be completed for the purpose of taking over, until such manuals and drawings have been supplied to the Bank.
- 7.6 For the System & Other Software, the following will apply:

The Supplier shall provide complete and legal documentation of hardware, all subsystems, operating systems, compiler, system software and the other software. The Supplier shall also provide licensed software for all software products, whether developed by it or acquired from others. The Supplier shall also indemnify the Bank against any levies/penalties on account of any default in this regard.

7.7 Acceptance Certificates:

7.7.1 On successful completion of acceptability test, receipt of deliverables, etc., and after the Bank is satisfied with the working on the system, the acceptance certificate signed by the Supplier and the representative of the Bank will be issued. The date on which such certificate is signed (unless otherwise provided for) shall be deemed to be the date of successful commissioning of the systems

Training shall be conducted on the dates mutually agreed up on and within two months from the date of acceptance of supply.

8. Packing

- 8.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Size and weights of packing case shall take into consideration, where appropriate, the remoteness of the Goods final destination and the absence of heavy handling facilities at all points in transit.
- 8.2 Packing Instructions: The Supplier will be required to make separate packages for each Consignee. Each package will be marked on three sides with proper paint/indelible ink with the following:
 - (i) Contract No.; (ii) Supplier's Name; (iii) Consignee's Name
 - (iv) Packing List Reference number.

9. Delivery and Documents

9.1 Delivery of the Goods shall be made by the Supplier within 10 days from the date of purchase Order. The details of shipping and/or other documents to be furnished by the Supplier are specified hereunder:

- (i) 3 copies of Supplier's invoice showing contract number, goods description, quantity, unit price, tax rate & amount, total amount, buy back details (if any) like No. of UPS and/or batteries capacity wise.
- (ii) Delivery note, Railway receipt or acknowledgement of receipt of goods from the Consignee or in case of goods from abroad, original and two copies of the negotiable, clean, on-board bill of lading marked freight prepaid and two copies of non-negotiable bill of lading;
- (iii) 2 Copies of packing list identifying contents of each package;
- (iv) Insurance certificate;
- (v) Manufacturer's / Supplier's warranty certificate;
- (vi) Inspection certificate issued by the nominated inspection agency, if any, and the Supplier's factory inspection report and Quality Control Test Certificates,

The above documents shall be received by the Bank before arrival of Goods (except where it is handed over to the Consignee with all documents) and, if not received, the Supplier will be responsible for any consequent expenses.

10. Insurance

10.1 The insurance shall be in an amount equal to 100 percent of the value of the Goods from "Warehouse to final destination" on "All Risks" valid for a period not less than 1 month after installation and commissioning and issue of acceptance certificate by the Bank.

Should any loss or damage occur, the Supplier shall -

- (a) initiate and pursue claim till settlement, and
- (b) promptly make arrangements for repair and/or replacement of any damaged item/s irrespective of settlement of claim by the underwriters.

11. Transportation

11.1 Where the Supplier is required under the Contract to transport the Goods to a specified place of destination within India, transport to such place of destination in India, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and the related costs shall be included in the Contract Price. It is the sole responsibility of the bidder to transport & deliver goods at the location specified by the bank. All charges such as transportation, insurance & others including man power is to be borne by the vendor. NO EXTRA CHARGE IS PAYABLE TOWARDS TRANSPORTATION.

12. Incidental Services

- 12.1 The incidental services to be provided are as under:
 - (a) Performance of on-site assembly and start-up of the supplied computer hardware, operating system and other software packages;
 - (b) Furnishing of appropriate hardware, device drivers, system design and programming services required for development and/or maintenance of the supplied Goods;

Even if the hardware is initially purchased for use with particular Operating System(s), the Bank may, at any future date, use the hardware with any other operating system and in such cases, the Supplier shall provide the device drivers required for the hardware components in order for them to function satisfactorily in the new operating environment. In the event of such device drivers not being available, the Supplier should substitute the hardware component with another with comparable performance and having device driver software for the proposed operating system.

- (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods and equipment;
- (d) Training of the Bank's personnel at the Supplier's office or other facility, in the installation and operation of the computer hardware, utilities and all contracted software, as specified in TCC Clause 38.

13. Spare Parts

All spare parts should be replaced by the vendor at no extra cost.

- 13.1 As specified in the TCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:
 - (a) Such spare parts as the Bank may elect to purchase from the Supplier, provided, that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
 - (b) In the event of termination of production of the spare parts:
 - (i)advance notification to the Bank of the pending termination, in sufficient time to permit the Bank to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the Bank, the blueprints, drawings, and specifications of the spare parts, if requested.
 - (iii)The vendor shall stock adequate spares as indented by the Bank at their respective Zonal Offices to ensure a better uptime, at no cost the bank.

14. Warranty- Comprehensive Onsite OEM Warranty for 3 years for both UPS and Batteries

14.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in India.

- 14.2 The warranty as offered, inclusive of OEM (In case of Batteries minimum 3 years and in case of UPS minimum 3 years separately) and shall start from the date of acceptance of the Goods. Provided that wherever the Goods could not be installed due to the site not being ready or for any reason attributable solely to the Bank. The Supplier shall, in addition, comply with the performance guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with TCC Clause 7.
- 14.3 The Bank shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 14.4 In case an equipment, peripheral or components (such as UPSs, Batteries, are taken away for repairs, the vendor shall provide a similar standby equipment (on the same day) so that the equipment can be put to use in the absence of the originals/replacements without disrupting the Bank's regular work.
- 14.4 Upon receipt of such notice, the Supplier shall, with all reasonable speed, in any case not later than 1 day in case of city branches and 2 days in case of branches in remote locations, repair or replace the defective goods or parts thereof, without cost to the Bank.
- 14.5 If the Supplier having been notified, fails to remedy the defect(s) within 2 (two) days from the of receipt of such notice, the Bank may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Bank may have against the Supplier under the Contract and also deduct damages from the retention money.
- 14.6 If during operation, the real Mean Time between Failures (MTBF) of any piece of equipment or component thereof does not prove to be within 70% (seventy percent) of the specified MTBF, the Supplier shall replace the unit of component with another of at least the same performance and quality, at no cost to the Bank.

14.7 Maintenance Service:

- 14.7.1 Free on-site maintenance services shall be provided by the Supplier during the period of warranty too. The vendor will be required to do preventive maintenance free of cost once in three months during the tenure of warranty. The vendor who supplied batteries should provide quarterly maintenance service including refilling, cleaning of the batteries, waxing the joints and maintenance of cables during the warranty period--However, distilled water will be provided by the bank for refilling. The maintenance report should be duly signed and stamped by branch/Office officials. Such report should be submitted to ZO IT-Department every quarterly failing which earnest money will be forfeited.
- 14.7.2 The maximum response time for a maintenance complaint (i.e. time required for Supplier's maintenance engineers to report to the installations after a request call / telegram / fax /e-mail is made or letter is written) shall not exceed 3 (Three) hours from the receipt of such communication.

14.7.3 It is expected that the average downtime of an item will be less than half the maximum downtime (i.e. defined as number of days for which an item of equipment is not usable because of inability of the Supplier to repair it) as mentioned in the form of Technical Details. In case an item is not usable beyond the stipulated maximum downtime the Supplier will be required to arrange for an immediate replacement of the same till it is repaired. Failure to arrange for the immediate repair / replacement will be liable for penalty of Rs.500/- per day per item. A penalty @rs.500/- per day, from the date of the complaint, is liable to be charged if the complaint of UPSs and/or Batteries is not resolved within 2 days of lodging of complaint. For example if the Branch and Zonal office lodges complaint on behalf of any branch/office on 6th of any month and the complaint is not resolved by the next day evening i.e., 7th of the month then a penalty @Rs.500/- per day from the day of the complaint (from 6th) would be cut from the retention money in addition to the repairing charges incurred by Bank. Bank reserves the right to get the faulty UPS system repaired by other vendor/s if UPS is not repaired well in time as per requirement of the Bank. Such repairing charges incurred by the Bank along with the Penalty Amount if any shall be recovered from the retention money kept with the Bank, and/or annual maintenance charges and/or by lodging a claim against the Supplier, as the case may be. In the event of retention money/amount not sufficient to set off the liability of the Supplier under this head the Bank shall be at liberty to proceed against the Supplier for recovery of the balance as may be advised.

15. Payment

- 15.1 Payment shall be made in Indian Rupees, in the following manner:
 - (i) **On Installation**: **Ninety (90)** % of the order value on installation and commissioning of the Hardware ordered, and Bank's acceptance of the Hardware ordered. Wherever installation could not be carried out by the vendor due to the site not being ready even after 30 days after the last date for delivery mentioned in the purchase order, the payment would be released upon Vendor's submission of a certificate from the location concerned, duly signed (with the office-seal affixed) by the Bank's authorities concerned that site is not ready. In such a case, the Vendor has to give an undertaking to complete installation within a week of being informed that the site is ready. As already stated, for reasons of delays in installation not attributable to the Bank and/or in the absence of vendor submitting the certificate within the stipulated period as mentioned herein, the liquidated damages would be levied as stated above.; and
 - (ii) Balance 10% is kept as retention money and will be payable after successful completion of warranty period after deduction of damages and penalties if any.
- 15.2 For all the payments to be made against bank guarantees (if any), the bank guarantees shall be issued by a Scheduled Indian Bank or a Foreign bank operating in India, acceptable to the Bank, in the format enclosed. The guarantees issued by other banks should be confirmed by a scheduled Indian Bank or a foreign bank operating in India, acceptable to the Bank.
- 15.3 Neither any interest nor any compensation is payable on the earnest money deposit amount and similarly no interest and no compensation is payable to the respective vendor on any amounts including the 10% retention money.

16.1 Unit Prices payable to the Supplier as stated in the Contract shall be firm and not subject to adjustment during performance of the Contract, irrespective of reasons whatsoever, including exchange rate fluctuations, changes in taxes, duties, levies, charges etc. However, change in tax structure is acceptable if any introduced by the Central / State Government during the contract period.

17. Change Orders

- 17.1 The Bank may, at any time, by a written order given to the Supplier, make changes within the general scope of the Contract in any one or more of the following:
 - (a) specifications;
 - (b) the method of shipment or packing;
 - (c) the place of delivery; and/or
 - (d) the Services to be provided by the Supplier.
- 17.2 If any such change causes an increase or decrease in the cost of, or the time required for the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within 7 days from the date of Supplier's receipt of Bank's changed order.

18. Contract Amendments

18.1 No variation in or modification of the terms of the Contract shall be made, except by written amendment, signed by the parties.

19. Assignment

19.1 The Supplier should not change its constitution, shareholding and/or assign sub-contract in whole or in part, its obligations to perform under the Contract, except with the Bank's prior written consent.

20. Subcontracts

20.1 No subcontract will be permitted, except the bank's prior written consent.

21. Delays in the Supplier's Performance

- 21.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Bank.
- 21.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Bank in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Bank shall evaluate the situation and may, at its discretion, extend the Suppliers' time for performance, with or without liquidated damages, in which case, the extension shall be ratified by the parties by amendment of the Contract.

21.3 Except as provided in the above clause, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages, unless an extension of time is agreed upon without the application of liquidated damages.

22. Liquidated Damages & Penalty

22.1 If the Supplier fails to deliver any or all of the Goods or perform the Services within the time period(s) specified in the Contract, the Bank shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 1.00 percent per week or part thereof of contract price subject to maximum deduction of 10% of the delivered price of the delayed Goods or unperformed services for each week or part thereof of delay, until actual delivery or performance. Once the maximum is reached, the Bank may consider termination of the Contract. *(Or)* However vendor has to deliver goods in 02 weeks but If the delivery is unduly delayed by more than 05 days after 2 weeks, a penalty of Rs.100/- per day from the date of purchase order is liable to be levied.

23. Termination for Default

- 23.1 The Bank, without prejudice to any other remedy for breach of Contract, by a written notice of default sent to the Supplier, may terminate the Contract in whole or in part:
 - (a) if the Supplier fails to deliver any or all of the Goods and Services within the period(s) specified in the Contract, or within any extension thereof granted by the Bank;

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- (b) if the Supplier fails to perform any other obligation(s) under the Contract.
- 23.2 In the event the Bank terminates the Contract in whole or in part, it may procure, upon such terms and in such manner as it deems appropriate, Goods and Services similar to those undelivered, and the Supplier shall be liable to the Bank for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

24. Force Majeure

- 24.1 Notwithstanding the provisions of TCC, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 24.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable such as acts of the Govt. in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 24.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Bank in writing of such condition and the cause thereof. Unless otherwise directed by the Bank in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

25. Termination for Insolvency

25.1 The Bank may, at any time, terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Bank.

26. Termination for Convenience

26.1 The Bank, by written notice sent to the Supplier through any means i.e. by e-mail, courier, ordinary/registered post, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Bank's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective. and

26.2 The Goods that are complete and ready for delivery within 7 days after the Supplier's receipt of notice of termination shall be accepted by the Bank at the Contract terms and prices. For the remaining Goods and Services, the Bank may elect to have any portion completed and delivered at the Contract terms and prices.

2.3 In addition to the right of the Bank to terminate the contract for the convenience, delayed/unsatisfactory/nonperformance of the Vendor and/or for various reasons detailed above, the Bank shall also be entitled to terminate the Contract at any time for its convenience by giving one month notice to the Vendor. The Bank, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience

27. Resolution of Disputes

27.1 The Bank and the Supplier shall make every effort to resolve amicably by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract. Jabalpur will be the place of jurisdiction.

27.2 If, after thirty (30) days from the commencement of such informal negotiations, the Bank and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified herein below. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed national forum.

27.3 The dispute resolution mechanism to be applied shall be as follows:

a)In case of Dispute or difference arising between the Bank and a Supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996. Where the value of the contract is above Rs. 1 Crore, the arbitral tribunal shall consist of 3 arbitrators one each to be appointed by the Bank and the Supplier. The third Arbitrator shall be chosen by mutual discussion between the Bank and the Supplier.

b)Arbitration proceedings shall be held at Jabalpur, India, and/or at Mumbai, India upon the Bank's discretion and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English;

c) The decision of the majority of arbitrators shall be final and binding upon both parties.

The cost and expenses of Arbitration proceedings will be paid as determined by the arbitral tribunal. However, the expenses incurred by each party in connection with the preparation, presentation, etc., of its proceedings as also the fees and expenses paid to the arbitrator appointed by such party or on its behalf shall be borne by each party itself; and d)Where the value of the contract is Rs. 1 Crore and below, the disputes or differences arising shall be referred to the Sole Arbitrator. The Sole Arbitrator should be appointed by agreement between the parties.

28. Governing Language

28.1 The governing language shall be English.

29. Applicable Law

29.1 The Contract shall be interpreted in accordance with the laws of the Union of India and the Supplier shall agree to submit to the courts under whose exclusive jurisdiction the Registered Office of the Bank falls. And Jabalpur will be the place of jurisdiction.

30. Notices

30.1 The following shall be the address of the Bank and Supplier.

Bank's address for notice purposes:

ZONAL MANAGER
BANK OF INDIA
ZONAL OFFICE - JABALPUR ZONE
[Information Technology Department]
RAJESHWAR BHAWAN, MIG – 15, DAMOH ROAD, JABALPUR,
MADHYA PRADESH - 482002 E-Mail Id: Jabalpur.IT@bankofindia.co.in

Supplier's address for notice purposes (Bidder should provide his address here):			
Tel:	email id:		

30.2 A notice shall be effective when delivered or on the notice's effective date whichever is later.

31. Taxes and Duties

- 31.1 The Supplier will be entirely responsible for all applicable taxes, duties, levies, charges, license fees, road permits, etc. in connection with delivery of products at site including incidental services and commissioning
- 31.2 Income / Corporate Taxes in India:

The Supplier shall be liable to pay all corporate taxes and income tax that shall be levied according to the laws and regulations applicable from time to time in India and the price bid by the Supplier shall include all such taxes in the contract price.

31.3 Tax deduction at Source:

Wherever the laws and regulations require deduction of such taxes at the source of payment, the Bank shall effect such deductions from the payment due to the Supplier. The remittance of amounts so deducted and issuance of certificate for such deductions shall be made by the Bank as per the laws and regulations in force. Nothing in the Contract shall relieve the Supplier from his responsibility to pay any tax that may be levied in India on income and profits made by the Supplier in respect of this contract.

31.4 The Supplier's staff, personnel and labour will be liable to pay personal income taxes in India in respect of such of their salaries and wages as are chargeable under the laws and regulations for the time being in force, and the Supplier shall perform such duties in regard to such deductions thereof as may be imposed on him by such laws and regulations.

32. Supplier Integrity:

32.1 The Supplier is responsible for and obliged to conduct all contracted activities in accordance with the contract using state-of-the-art methods and economic principles and exercising all means available to achieve the performance specified in the Contract.

33. Supplier's obligations:

- 33.1 The Supplier is obliged to work closely with the Bank's staff, act within its own authority and abide by directives issued by the Bank and implementation activities.
- 33.2 The Supplier will abide by the job safety measures prevalent in India and will free the Bank from all demands or responsibilities arising from accidents or loss of life, the cause of which is the Supplier's negligence. The Supplier will pay all indemnities arising from such incidents and will not hold the Bank responsible or obligated.
- 33.3 The Supplier is responsible for managing the activities of its personnel or sub-contracted personnel and will hold itself responsible for any misdemeanors.
- 33.4 The Supplier/Bank will treat as confidential all data and information about the Supplier/Bank/Contract, obtained in the execution of this tender, in strict confidence and will not reveal such information to any other party unless and until mutually agreed.

34. Patent Rights:

34.1 In the event of any claim asserted by a third party of infringement of copyright, patent, trademark or industrial design rights arising from the use of the Goods or any part thereof in India, the Supplier shall act expeditiously to extinguish such claim. If the Supplier fails to comply and the Bank is required to pay compensation to a third party resulting from such infringement, the Supplier shall be responsible for the compensation including all expenses, court costs and lawyer fees. The Supplier shall on a mere demand by the Bank reimburse whatever expenses incurred by the Bank in this regard, within a period of 7 days of receipt of demand.

35. Site preparation and installation:

35.1 The Bank is solely responsible for the construction of the hardware sites in compliance with the technical and environmental specifications defined by the Supplier. The Bank will designate the installation sites before the scheduled installation date, to allow the Supplier to perform a site inspection to verify the appropriateness of the sites before the installation of the hardware.

36. Hardware Installation:

36.1 The Supplier is responsible for all unpacking, assembling, installations, The Supplier will test all hardware operations and accomplish all adjustments necessary for successful and continuous operation of the hardware at all installation sites.

37. Hardware & System Software Maintenance:

- 37.1 The Supplier will accomplish preventive and breakdown maintenance activities to ensure that all hardware execute without defect or interruption for at least 98% uptime for 24 hours a day, 7 days a week of operation of the machine, worked on a quarterly basis. If any critical component of the entire configuration is out of service for more than a day, the Supplier shall either repair the defective unit within 24 hours or immediately replace the defective unit or replace the same immediately at its own cost.
- 37.2 The Supplier will respond to a site visit and commence repair work on the equipment within two (2) hours of being notified of equipment malfunction.
- 37.3 During warranty period, the Supplier will, in addition to attending the service calls as provided above, perform Preventive Maintenance once a quarter on a mutually convenient day.

38. Training:

38.1 For each hardware and software component installed, the Supplier is required to train the designated Bank's technical and end-user personnel to enable them to effectively operate the total system. The number of users to be trained and the duration of the training shall be as specified in the Invitation for Quotation or as quoted by the Bank in his Quotation. The venue, arrangements for provision of hardware/software and costs for the training shall be as specified in the Invitation for Quotation.

39. Technical Documentation:

39.1 The Technical Documentation involving detailed instruction for operation and maintenance is to be delivered with every unit of the equipment supplied. The language of the documentation should be English.

40. Right to use defective equipment:

40.1 If after delivery, acceptance and installation and within the guarantee and warranty period, the operation or use of the equipment proves to be unsatisfactory, the Bank shall have the right to continue to operate or use such equipment until rectification of defects, errors or omissions by repair or by partial or complete replacement is made without interfering with the Bank's operation.

41. Repeat Orders:

41.1 Bank reserves the right to place repeat order(s) on the bidder under the same terms and conditions within a period of 12 months from the date of acceptance of 1st purchase order by the bidder and with the consent of both the parties (Bank and Vendor) the validity of the agreement/contract can be extended for further periods also with the same terms and conditions.

The bidder should note that as equipment / hardware rates normally come down, hence the Bank reserves the right to re-negotiate the price with the bidder for downward revision of the prices.

42. Standards:

42.1 All standards to be followed will adhere to Bureau of Indian Standards (BIS) specifications or other acceptable standards like ANSI, IEEE, ISO, X/Open etc.

Please note that any quotation which does not provide the above information in the specified formats is likely to be rejected and the Bank will not enter into any correspondence with the vendor in this regard. You are requested to quote only one model against each item.

43. Bank's Right to reject any or All Bids:

43.1 The Bank reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Bank's action. Also, Bank reserves the right to reject any bidder from participating and even after participating if (for any reason) the Bank thinks that the bidder/vendor's earlier services are not satisfactory.

44. Order Splitting:

44.1 Though it is NOT MANDATORY to give purchase order to L-2 vendor but The Bank reserves the right to split the required quantities amongst L1 and L2 vendors in proportions of 60:40 provided L2 vendor is willing to match all the prices/rates item wise (selling price and buy-back price) and other terms & condition of the RFP.

45. Minimum Wages:

45.1 The bidder hereby agrees and undertakes that during the subsistence of this agreement it will not employ any personnel/individual below the Minimum Wages fixed by appropriate Government on this behalf from time to time, as per the provisions of Minimum Wages Act 1948.

46. Factory Testing:

46.1 Bank reserves the right, but not under any obligation, to undertake a pre-shipment inspection of the hardware items in a factory test environment. For this purpose, Bank's personnel or authorized representative may have to visit the factory site and the expenditure for the same will be borne by Bank. Bidder has to arrange necessary permission, if any.

47. Review of Contract and performance:

- 47.1 Bank shall have the right of periodical review of the performance of the bidder under the contract which would be basis of continuation or termination of the same.
- 47.2 Bank shall also have the right to review, either itself or through another agency as it may deem fit, the financial and operating performance of the bidder in order to assess the ability of the bidder to continue to meet its outsourcing/contractual obligations

48. Cancellation of contract and compensation:

The Bank reserves the right to cancel the contract of the selected Bidder and recover expenditure incurred by the Bank on the following circumstances.

- i) The selected Bidder commits a breach of any of the terms and conditions of the tender/contract.
- ii) The selected Bidder becomes insolvent or goes into liquidation voluntarily or otherwise
- iii) The progress regarding execution of the contract, made by the selected Bidder is found to be unsatisfactory.
- iv) If the delivery of goods delayed by more than two weeks from the due date of delivery / If deductions on account of liquidated Damages exceeds more than 5% of the total contract value
- v) If the selected Bidder fails to complete the due performance of the contract in accordance with the agreed terms and conditions.

Deputy Zonal Manager Bank of India Jabalpur Zone

Annexure - C

MANUFACTURERS' AUTHORIZATION FORM FOR UPS SYSTEMS

To Dat	te:
ZONAL MANAGER BANK OF INDIA JABALPUR ZONE [Information Technology Department] RAJESHWAR BHAWAN, MIG – 15, DAMOH ROAD, JABALPUR, MADHYA PRADESH - 482002 Dear Sir:	
REF: Z0J:IT:PM:2024-25:RFP:15 dated 04/05/2024 Proposal for Supply of UPSs & Batteries at the Bank's Offices/Branches in Jabalpur Zone.	
We, who are established and reputable manufacturers of	
We have carefully gone through the tender document. And we hereby extend our full go and warranty (as mentioned in the "Instructions to Vendors and TCC and ACC)", for the and services offered by the above firm against this Proposal. The minimum comprehensive warranty period offered by us is 3 years from the date of installation. In addition, we was all TCC and ACC of the tender and authorise the above vendor to supply the manufactured by us.	he goods ve onsite vill abide
We further certify that in case the supplier/vendor, in favour of whom we are issuauthorisation form, fails to deliver warranty services and proper maintenance services as and ACC mentioned in the tender document, we the original manufacturers to responsibility of the providing maintenance services and extend the warranty services our own on just receiving a intimation letter from your organisation.	s per TCC take the
Yours faithfully,	
Full Signature of the competent authority: (Name)	
(Name of manufacturers): Communication Address: Email address: Contact Nos: Note: This letter of authority should be on the letterhead of the manufacturer and sl signed by a person competent and having the power of attorney to bind the manufacture Vendor in his/its Proposal should include it.	

Annexure -D

TECHNICAL SPECIFICATIONS for 3, 5, 7.5, 10 KVA UPSs (Minimum)

The quotation should be as per the format supplied. Offers in any other format will not be evaluated. Attach relevant brochures for UPS and Batteries. Give ETDC/EQDC/ERTL/SAMIR Certification

Sl. No	Specifications	Our Requirement	Offered Specifications
	Rating	a)- 3Kva UPSs b)-5Kva UPSs(with IGBT 150amp - 200amp) c)- 7.5 (with IGBT - Three in Single out - Isolation) d)- 10 Kva UPSs	
1.	Technology	IGBT/ PWM, Dual Microprocessor Controlled Double Conversion with Active Power Factor Correction.	
2.	Input	****	****
	Voltage Nominal Range	230 V AC 160V AC to 280 V AC	
	Frequency Nominal Range	50 Hz +/- 10 % 48-53 Hz	
	Phase	Single phase, 3 wire	
	Power Factor	> 0.9	
	Over Volt Protection	Should be provided	
	Under Volt Protection	Should be provided	
	Over voltage cut-off	Should Be Provided	
3.	Battery Charger/ Backup Period (with IGBT min 150 Amp in Charger card)	Constant Voltage / Constant Current, Charger must be of minimum 10% of the battery rating. Batteries should be quoted separately and must give 4 hours battery backup	
	Recharge Time	Should not exceed 12 Hrs. Please mention maximum charging current10AMP)	
	Intermediate DC Voltage	a)3.00 KVA- Min. 96 for VDC b)5.00 KVA- Min. 192 for VDC	
	DC Bus Ripple	< 1%	
	Cabling	To connect the UPS System with Batteries. Supplier Should provide cable Length of 10 Meters, without dropping the DC Voltage.	
	Cold Start	The facility to start the UPS even if mains power is not there at the time of starting. The system should draw current from the batteries and start. This should be demonstrated at the time of installation.	
4.	Output		
	Voltage	230V AC	
	Voltage Regulation		

	1. Steady State	+ 2%	
	2. Transient Response	+ 5% with 100% non-linear step load	
	Frequency	50 Hertz +/- 0.1 % Free run mode.	
	Under Volt Protection	Should be provided	
	Phase	Single phase (with Three in -Single out -	
		Isolation for higher capacity ups	
		systems)	
	2 1 1	150% of rated load for 60 sec.	
	Overload capacity	125% of rated load for 10mins.	
	Waveform	Pure Sine wave	
	Total Harmonia Diatortian	< 3% for linear load	
	Total Harmonic Distortion	< 5% for non-linear load	
	Crest Factor	Minimum 3:1 at full load	
	Power factor	0.8	
	Character to Day	Electronic Protection. Soft shutdown	
	Short Circuit Protection	should occur without blowing any fuse	
		Should be provided and should take care of	
5.	Static Switch (automatic)	100% Uninterrupted transfer of load from	
٥.	Same Switch (automatic)	UPS. (Synchronous bi directional static	
		switch with max. 4 ms. Transfer time.	
6.	Manual Bypass Time	Should be provided	
7.	Efficiency	00 1	
	a. Inverter Efficiency	93 or better	
	b. Overall Efficiency (AC to	89 or better	
8.	AC) Isolation		
о.	isolation	Both I/P and O/P to have MCB/MCCB.	
	a. Isolation of Power at	Also battery connection to have	
	Input and Output	MCB/MCCB or equivalent or better	
	input and Output	circuitry	
		Isolation Transformer should be at	
	b. Isolation Transformer	Input and Output.	
9.	Audible Alarm for	ութաւ այս Ծաւթաւ.	
٦.	Battery low	Should be provided	
	Mains failure	Should be provided Should be provided	
	UPS failure	Should be provided Should be provided	
<u> </u>	OI D IAIIUI C	Built in LED/ LCD Display	
		Input Voltage, Output Voltage, Battery	
10.	Display Panel	Voltage, Input Frequency, Output	
10.	Display I allel	Frequency, Output load (%) and UPS	
		Status	
11.	Protection for	Input MCB, Rectifier Over Voltage, Battery	
-1.		MCB, Battery Low, Battery Charging Current	
	(Audible Alarm should be	limit, output under/ over Voltage, Inverter	
	provided for important	over temperature, output overload, output	
	protections)	Short Circuit etc.	
		RS – 232 Serial port, and Power	
12.	Communication	management software for Windows' NT/	
		2000, Windows xp/2007, Solaris and Linux	

13.	Environmental	0 – 45 degree cent.
	Operating temp.	0 – 75 degree cent.
	Storage temperature	10 – 90 % RH (Non Cond.)
	Humidity	< 55 db at full load at 1 meter
	Noise level Cooling	Forced air cooling
14.	Approvals	ISO - 9001 : 2000/ISO9001:2008

(Note: Please put Signature and Seal in all the forms)

Annexure - E

MANUFACTURERS' AUTHORIZATION FORM FOR BATTERIES

Ref. No:	Date:
То	
ZONAL MANAGER BANK OF INDIA [Information Technology Department] JABALPUR ZONE RAJESHWAR BHAWAN, MIG – 15, DAMOH ROAD, JABALPUR, MADHYA PRADESH - 482002	
Dear Sir:	
REF: ZOJ:IT:PM:2024-25:RFP:15dated 04/05/2024	
Proposal for Supply of UPS & Batteries at the Bank's Offices/Branches	s in Jabalpur Zone.
We, who are established and reputable manufacturers of	hereby authorize
We have carefully gone through the tender document. And we hereby ext and warranty (as mentioned in the "Instructions to Vendors and TCC and and services offered by the above firm against this Proposal. The mining offered by us is 3 years from the date of installation. In addition, we will about the tender and authorise the above vendor to supply the materials many	d ACC)", for the goods mum warranty period ide by all TCC and ACC
We further certify that in case the supplier/vendor, in favour of whomauthorisation form, fails to deliver warranty services and proper maintenar and ACC mentioned in the tender document, we the original maresponsibility of the providing maintenance services and extend the warranty own on just receiving a intimation letter from your organisation.	nce services as per TCC nufacturers take the
Yours faithfully,	
Full Signature of the competent authority: (Name)	
(Name of manufacturers): Communication Address:	
Page 35 of 47	

Email address: Contact Nos:

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. The Vendor in its Proposal should include it.

Annexure - F

TECHNICAL SPECIFICATIONS OF BATTERIES

(Attach relevant brochures for UPSs and Batteries.) (To be included in Technical Proposal Envelope)

Date To.

ZONAL MANAGER BANK OF INDIA [Information Technology Department] JABALPUR ZONE RAJESHWAR BHAWAN, MIG – 15, DAMOH ROAD, JABALPUR, MADHYA PRADESH - 482002

Dear Sir:

REF: Z0J:IT:PM:2024-25:RFP:15 dated 04/05/2024

Ref: Proposal for Batteries - at the Bank's Offices/Branches in Jabalpur Zone.

Having examined the Proposal Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver batteries, in conformity with the said Proposal documents.

We undertake, if our Proposal is accepted, to deliver, install and commission the system in accordance with the delivery schedule, requirement and location. We agree to abide by the tender rules and conditions. We agree to abide by the Proposal and the rates quoted therein. And we understand that if selected the rates will be in force until completion of 6 months from the date of first order.

Until a formal contract is prepared and executed, this Proposal, together with your written acceptance thereof or your notification of award, shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988". We understand that you are not bound to accept the lowest or any Proposal you may receive.

TECHNICAL SPECIFICATIONS:

Particulars	Туре	Offered -Y/N	Deviation If any
Туре	Tall Tubular Battery (for UPS system)		
Туре	SMF Battery (for UPS system)		
Volts	12 volts		
Make	Exide/Amaron/Quanta/(Pl Specify)		
Capacity	65 ah Tall Type/SMF Type		
Capacity	100 ah SMF Type/SMF Type		
Capacity	130 ah Tall Type/SMF Type		

Page **37** of **47**

Capacity	150 ah SMF Type/SMF Type	
Onsite Warranty	Min 36 months (Replacement warranty)	
Approvals	QMS-ISO9001:2000/ EMS-ISO 14001/ CE, UL	

(Signature) (in the capacity of)

Duly authorized to sign Proposal for and on behalf of Bidder.

Annexure - G

PROPOSAL FORM (TECHNICAL PROPOSAL)

Supply Bid for UPSs and BATTERIES for Zonal Office and Branches at JABALPUR Zone. (To be kept in the Technical Proposal Envelope)

To,
ZONAL MANAGER
BANK OF INDIA [Information Technology Department]
JABALPUR ZONE
RAJESHWAR BHAWAN, MIG – 15, DAMOH ROAD, JABALPUR,
MADHYA PRADESH - 482002

REF: Z0J:IT:PM:2024-25:RFP:15 dated 04/05/2024

Ref: RFP of UPS Systems and BATTERIES for Zonal Office and Branches at JABALPUR Zone.

Having examined the Proposal Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver Hardware/Software, UPSs/Batteries, in conformity with the said Proposal documents.

We undertake, if our Proposal is accepted, to deliver, install and commission the system in accordance with the RFP.

If our Proposal is accepted, the bank can retain a sum equivalent to 10% of the contract price and/or ordered amount as retention money until successful completion of full warranty period. And the bank can recover damages/compensation if any from the retained/retention money.

We agree to abide by the Proposal and the rates quoted therein. Also we agree to abide by the tender rules and conditions.

Until a formal contract is prepared and executed, this Proposal, together with your written acceptance thereof or your notification of award, shall constitute a binding Contract between us. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We understand that you are not bound to accept the love this day of	west or any Proposal you may receive. Dated
(Signature) Duly authorized to sign Proposal for and on behalf of _	(In the capacity of)

Page **39** of **47**

Dear Sir:

Annexure - H

NON-DISCLOSURE AGREEMENT

(ZOJ:IT:MR:2021-22:RFP:01Dated:-03/03/2024)

(To be kept in the Technical Proposal Envelope)

WHEREAS,	we,	hereinafter	, referred to as the	having COMPANY.	Registered are agreeable t	Office at
		a, Zonal office Jaba	alpur, having its re I, hereinafter refe	gistered offi	ce at Star House	
shared by the and WHEREAS purchase of th may perform	BANK in to the common	heir Request for PANY understand e and/or in the a	at the information Proposal is confid Is that in the cour ftermath thereof, Bank's propertice e BANK;	dential and/ se of submis it may be n	or proprietary sion of the offe ecessary that t	to the BANK, er for the said he COMPANY
	order to		e foregoing, the (K to grant the CO			
The COMPANY performs for o	Y will not others, any	confidential or p	se to others, nor, roprietary inform ritten Authorizat	ation belong		
BANK or, prep for the said pu	ared or pro	duced by the COI	ations, designs, m MPANY for the pur not be disclosed to ne BANK	rpose of subi	nitting the offe	r to the BANK
for Proposal (I (to be) furnish those employe and/or for the	Bid) or any ned by or o ed/engaged performa I be made	provision thereon behalf of the Ball by the COMPA	K's written conset, or any specificate ANK in connection NY for the purpoct in the aftermated shall extend only	tion, plan, pa n therewith, se of submi h. Disclosur	ttern, sample o to any person(tting the offer e to any emplo	or information (s) other than to the BANK byed/engaged
Authorized Sig Name: Designation: Office Seal:	gnatory					

Place: Date:

Page **40** of **47**

Annexure - I

CONTRACT FORM

(To be submitted by L-1 vendor only after finalization of tender process)

(REF: Z0J:IT:PM:2024-25:RFP:15 dated 04/05/2024)

THIS AGREEMENT made the day of between Bank of India (hereinafter called "the Purchaser") of the one part and (name of the supplier) having its Registered Office at (hereinafter called "the Supplier") of the other part:
WHEREAS the Purchaser invited Bids for certain Goods and ancillary services viz. (brief description of Goods and ancillary services) and
has accepted a Bid by the Supplier for the supply of those goods and services at a sum of (Contract Price in words and figures) (hereinafter called "the Contract Price").
NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:
1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract referred to.
The following documents of bid shall be deemed to form and be read and construed as part of this Agreement, viz:
 (a) The RFP no ZOJ:IT:MR:2021-22:RFP:01 dated 03/03/2024. (b) The Bid Form and the Price Schedule submitted by the Bidder; (c) The Schedule of Requirements; (d) The Technical Specifications;
(e) The Terms and Conditions of Contract;(f) The Purchaser's Notification of Award.

- 3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein, in conformity in all respects with the provisions of the Contract.
- 4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

RFP for Suj Ref :- ZOJ:IT		PS Systems and Batteries for Bank of In 25:RFP:15		in Jabalpur Zone. - 04/05/2024
times, maintai	in confide	disclose the confidential information to a thin ntiality regarding the contents of this Agreemo technical or financial information.		
-	_	and services which shall be supplied/provided tender process are as under:	d by the Supplier at the rate	es as
	Sr. No.	Brief Description of Goods & Services	Unit Price in Rupees	
DELIVEDV				
DELIVERY SCHEDULE:				
As per purchase orde	or			
		he parties hereto have caused this Agreemer ws the day and year first above written.	nt to be executed in accorda	ance
Signed, Sealed	l and Deliv	vered by the		
Said		(For the Purchaser)		
In the presence	ce of:			
Signed, Sealed	l and Deliv	vered by the		
Said		(For the Supplier)		
In the presence	ce of:			

Annexure - J **DECLARATION FORM (MANDATORY)**

(TO BE SUBMITTED ALONG WITH TECHNICAL PROPOSAL) (**Z0J:IT:PM:2024-25:RFP:15** dated 04/05/2024)

To:

ZONAL MANAGER BANK OF INDIA JABALPUR ZONE [Information Technology Department] RAJESHWAR BHAWAN, MIG - 15, DAMOH ROAD, JABALPUR, MADHYA PRADESH - 482002

Dear Sir:

Ref: Z0J:IT:PM:2024-25:RFP:15 dated 04/05/2024

Sub: Procurement of UPS Systems and Batteries - Submission of Bid

We, M/s, hereby, declare and con	firm that we have not made any
changes in the text of the Bid document including various certificates conditions of contract.	
We have examined the RFP document and accept all the stipulations, g contract.	uidelines, terms and conditions of
Deviations if any, have been separately spelled out by way of a let specifications of the UPS systems and batteries have been explicitly spec And we also understand the Bank is not bound to accept any deviations Further, we certify that Mr/Ms	cified in the column for deviations. so mentioned by us if any. . , holding the position of
Dated this day of 2024.	
(Name and Signature of authorised signatory of the firm/company)	(in the capacity of)
For	
(Name of Participating Vendor Firm/Company)	
In the Capacity of Date :	
Designation with Stamp:	

Page **43** of **47**

ANNEXURE-K

INFORMATION TO BE FURNISHED ALONGWITH THE PROPOSAL FOR CONTRACT AT

									_	 	
VARIOUS	BRAN	ICHES .	AND	DEPAR	RTNMENT	TS OF	JABAL	_PUR	ZONE		
						•	•				

- 1. NAME OF THE ORGANISATION/FIRM
- 2. **ADDRESS**
- 3. YEAR OF ESTABLISHMENT
- 4. STATUS OF THE FIRM (Whether company/firm/proprietor)
- 5. NAME OF DIRECTOR/PARTNER/PROPRIETOR
 - 1.
 - 2.
 - 3.
 - 4.
- 6. Whether registered with Registrar of Companies/ Registrar of Firms. If so, mention number and date.
- 7. a) Name and Address of Bankers:
 - b) Enclose Solvency Certificate from the Bankers:
- Whether registered for GST purpose. If so, mention number 8. and date
- 9. Mention permanent account Number.
- 10. If you are registered/empanelled/approved with any other organisation/Dept. Banks etc. Furnish their names, category and date of registration/empanelled.
- a) Detailed description and value of AMC works done incl. for banks in the past at 11. least during the last 3 years only.

Rs. Lacs

			1 101 —011
Name Institution	of	When done	Value of work done

(Enclose certificates/proofs in support for last 3 years only, otherwise it may be treated as non-responsive, and rejected).

12. Furnish the names of the organization & the responsible representatives who will be in position to certify about the quality as well as past performance of your organization.

13. No. of Engineers, Technical Qualified Employee employed by the Firm:

Name	Designation	Qualification	Experience	Year with the Firm	Any other

14. Name of Branch/Representative offices in Jabalpur/Madhya Pradesh who will be in a position to certify about the quality services as well as past performance fo your organization in supplying UPS and batteries:

OI	ganization in supplying or 3 and	Dallelles.	
SR. NO.	ADDRESS	NAME OF RESPONSIBLE	QUALIFICATION OF
INO.		PERSON & Mobile	Oi
		PERSON & MODILE	
		no.	RESPONSIBLE
			PERSON
			_

Place: Signature of Proprietor/
Date: Partner/Director with Seal

Annexure - 1

Bank of India: JABALPUR Zone - \perp PRICE SCHEDULE \perp - \bar{\textbf{ZOJ:IT:PM:2024-25:RFP:15}} \text{dated } 04/05/2024

Quoted Costs should be Exclusive of GST but inclusive of all other taxes, levies, VAT, Charges, cost of stand, installation-transportation-testing expenses and cost of spare parts ...

S.N	Item Description (In line with the tender conditions)	Unit Cost (In Rupees)				
1	Mention here Make & Model of UPS SYSTEM With 'Three in Single out' – Isolation.	3 Kva	5 Kva			
		7.5 Kva	10 Kva			
2	PRICE OF UPS SYSTEM CAPACITY WISE (Please Quote unit price with	3 Kva	5 Kva			
2	interonnecting cables). Connecting cables are to be provided even in case of partial replacement.	7.5 Kva	10 Kva			
3	Battery Rack (Slotted Angle - Min. thickness 2mm) suitable and capable of holding 8/12/16/22 Number batteries as the case may be. Suitable UPS stand also to be provided.	Yes – Will be Provided	Yes – Will be Provided			
4	Mention here Make & Model of SMF Tubular Batteries:	65 Ah	100 Ah 150Ah			
	(Example - Exide/Amaron /quanta / etc Please Specify)	130 Ah				
5	Mention here Make & Model of Tall Tubular Batteries:	65 Ah 130 Ah	100 Ah 150Ah			
	(Example - Exide/Rocket/Southern Please Specify)					
6	Whether Minimum VAH Requirement and UPSs-Battery Capacity and Combination to be offered (for approx, 4 hours backup) as per RFP:	Yes & Quoted Accordingly	Yes & Quoted Accordingly			
7	PRICE OF 12V SMF TYPE BATTERIES CAPACITY WISE (Please Quote unit Price of a single battery with 25 sq mm connecting cables and Luks). Connecting cables and luks are to be provided even in case of partial replacement of batteries).	65 Ah 130 Ah	100 Ah 			
8	PRICE OF 12V TUBULAR TYPE BATTERIES CAPACITY WISE (Please Quote unit price of a single battery with 25 sq mm connecting cables and Luks). Connecting	65 Ah 130 Ah	100 Ah 150Ah			
	cables and luks are to be provided even in case of partial replacement of batteries).	3 Kva	5 Kva 7 KV			
9	Buyback Price of Old UPS Systems (Excluding GST).	Rs	Rs Rs			
		75KVA Rs	10 Kva Rs			
10	Buyback Price of Old 12 V Tall Tubular type Batteries (Excluding GST).	65 Ah Rs 150 Ah Rs	100 Ah 130 A Rs Rs 180 Ah Rs			
1.	Buyback SMF batteries(Excluding)	65 Ah Rs 150 Ah Rs	100 Ah Rs Rs 180 Ah Rs			

and Batteries & may award to different vendors (for batteries L1 vendor can be selected on the basis of capacity – AH

rating – and as per type of battery). Bank can negotiate with L1 bidder of majority items to match the L1 rates for other items. Buyback prices are not considered for L1 rates & are negotiable after selection of L1 vendor.

B) Bank reserves the right to select L1 vendor after combining the prices of required no and type of batteries with ups system on the basis of Bank's requirement. Bank may also select different vendors for combination of UPS and specific type of batteries i.e. separate vendor for UPS with tubular and UPS with tubular batteries.

Date: Sign & Seal of Vendor/Bidder