

विशाखापत्तनम अंचल के अधीन बैंक के शाखाओं/कार्यालयों और आवासीय  
क्वार्टरों के लिए नए अग्निशामक यंत्रों की आपूर्ति और रिफिलिंग  
दर के अनुबंध के लिए निविदा दस्तावेज

**TENDER DOCUMENT FOR  
AWARD OF RATE CONTRACT FOR  
REFILLING AND SUPPLY OF NEW FIRE EXTINGUISHERS  
FOR BANK' BRANCHES/ OFFICES AND RESIDENTIAL QUARTERS  
AT VISAKHAPATNAM ZONE**

निविदा जारी की गई-

बैंक ऑफ इंडिया  
विशाखापत्तनम आंचलिक कार्यालय  
# 28-2-48, प्रथम तल,  
दासपल्ला कॉम्प्लेक्स, सूर्यबाग,  
विशाखापत्तनम -530 020,  
आंध्र प्रदेश

Tender issued by

**BANK OF INDIA  
VISAKHAPATNAM ZONAL OFFICE  
# 28-2-48, 1st Floor,  
Daspalla Complex, Suryabagh,  
Visakhapatnam -530 020,  
Andhra Pradesh.**

Website: [www.bankofindia.co.in](http://www.bankofindia.co.in)



1. विशाखापत्तनम अंचल के अधीन क्षेत्र के अंतर्गत बैंक की शाखाओं/कार्यालयों और आवासीय क्वार्टरों में नए अग्निशामक यंत्रों की आपूर्ति और रिफिलिंग दर के अनुबंध के लिए निविदा का आमंत्रण

**1. INVITATION OF BID FOR AWARD OF RATE CONTRACT FOR REFILLING AND SUPPLY OF NEW FIRE EXTINGUISHERS IN BANK'S BRANCHES/OFFICES & RESIDENTIAL QUARTERS UNDER VISAKHAPATNAM ZONE**

A. Interested eligible bidders may obtain tender document from the "Tender" section of our website [www.bankofindia.co.in](http://www.bankofindia.co.in). The Cost of tender document is Rs. 1000/- (non-refundable) which should be paid by means of DD/Pay order drawn in favour of Bank of India Payable at Visakhapatnam. Bids not accompanied with cost of Tender document would be summarily rejected.

B.

Price of Tender Document	Rs.1000/-
Date of availability of tender document on Bank's website	25/04/2025
Last Date for availability of tender Document on Bank's website	17/05/2025
Last Date and Time for submission of duly filled bid	17/05/2025 up to 3:00 PM
Address for Communication	Bank of India, Visakhapatnam Zonal Office # 28-2-48, 1st Floor, Daspalla Complex, Suryabagh, Visakhapatnam -530 020, Andhra Pradesh.
Contact Person & Contact details	1. B. Jagadeswara Rao, Manger (Security), Mob No. 8974785016 2. AV Sundar, Sr. Manager(CSD), Mob No. 8125117501
Date of opening of Bids/Tender	17/05/2025, 4:00 PM
Earnest Money Deposit ( EMD)	Rs.10,000/-
Period of contract	Three Years

C. An amount of Rs.10,000/- (Ten Thousand only) must be paid as Earnest Money Deposit (EMD) in the form of a demand draft or pay order in favour of Bank of India, payable at Visakhapatnam. The DD/Pay order of both, the cost of tender document as also EMD, should be submitted as part of the bid.

D. The bid shall remain valid for 180 days from the last date of submission.

E. Bank of India reserves the right to accept or reject in part or full any or all the bids without assigning any reasons therefor.



**Dy. Zonal Manager  
Visakhapatnam Zone**



2. टेंडरदाता के लिए निर्देश  
2. Instructions for Bidders

- A. Duly filled and completed bids in all respects in a sealed envelope super scribed “**Tender for award of rate contract for refilling and supply of new Fire Extinguishers in Bank’s Branches/Offices & Residential Quarters under Visakhapatnam Zone**”. The tender document shall be submitted at our office in a sealed envelope at the following address:-

The Zonal Manager  
(for Security/CSD Department)  
Bank of India, Visakhapatnam Zonal Office  
# 28-2-48, 1st Floor,  
Daspalla Complex, Suryabagh,  
Visakhapatnam -530 020,  
Andhra Pradesh.

- B. The technical bid (Annexure-II) along with all required documents should be placed in a sealed Envelope No.1 with superscription “Technical Bid”. The Financial Bid (Annexure-III Part-1, 2 & 3 & Annexure-IV) should be placed in a separate sealed Envelope No.2 with superscription “Financial Bid”. Envelop No.3 should contain DDs / Pay Orders being cost of tender document and EMD along with its details as per Annexure-I and should be super-scribed “Tender Fee & EMD”. All the three envelopes should then be placed in a separate Envelop No. 4 with superscription “Tender for award of rate contract for refilling and supply of new Fire Extinguishers for Bank’s Branches/Offices and Residential Quarters under Visakhapatnam Zone” and should be submitted at Bank’s address mentioned above on or before the stipulated date & time for receipt of tender. No bid received after the stipulated time and date will be accepted under any circumstances.
- C. Technical Bids will be opened at 1600 hrs on 17.05.2025 in the presence of tender committee and the bidders or their representative.
- D. Financial bids of the technically qualified bidders will be opened at a later date and time as decided by the Bank and intimated to all the qualified bidders.
- E. Bids shall remain valid for a period of 180 days from the last date of submission of the bids. Bidders shall not cancel or withdraw the bid during this period. In case the bidder withdraws the offer prior to the expiry of 180 days, it will be treated as default and in such cases the earnest money deposited will be forfeited. The tender document is non-transferable.
- F. Rates should be quoted both in figures and words in columns specified. While erasures and alterations in the document should be avoided, all erasures and alterations made, if any, while filling the tender must be attested by initials of the bidders. Overwriting in figures is not permitted, in such cases the figure must be cancelled and rewritten separately; failure to comply with either of these conditions will render the bid void. In case of any



discrepancy in the amount of any item, the corresponding rate quoted will prevail & amount will be fixed accordingly.

- G. Each page of the tender document should be signed by the bidder submitting the bid in token of his/their having acquainted himself/themselves with the general conditions of contract, specifications, special conditions etc. as laid down in the tender document. Any bid with any of the pages of the tender document not signed will be rejected.
- H. No interest shall be allowed on the Earnest Money. Tenders without Earnest Money shall be summarily rejected. However, MSMEs are exempted from paying Tender Fee, EMDs as per MSME Act 2012 and subsequent revisions subject to submission of relevant certificates seeking exemptions.
- I. The bid submitted on behalf of a firm shall be signed by all the partners/directors of the firm or by a partner/director who has the necessary authority on behalf of the firm to enter into the proposed contract. Non-compliance will make the bid liable to rejection.
- J. The Bank reserves the right to accept or reject any or all the bids, either in whole or in part without assigning any reason for doing so.
- K. Conditional bids shall be rejected.
- L. The bidder shall strictly comply with all the terms and conditions of the tender document





3. टेंडरदाता की आवश्यक योग्यता  
3. **Qualification Requirement of the Bidder**

The vendor/ firm/ company, which fulfills the following qualifications, will be eligible for bidding:

- A. The bidder should have its registered office in the State of **Andhra Pradesh** at one of the following locations :
- aa) Visakhapatnam
  - ab) Rajahmundry
  - ac) Vijayawada
- B. The bidder should have minimum 03 (Three) years of experience in the field of maintenance / refilling of Fire Extinguishers and Installation of new fire extinguishers as on 25.04.2025. Bidder must have/ had successfully completed contract for maintenance/ refilling and installation/ Supply of fire extinguishers in Central/ State Govt. Offices, PSUs/ SCBs/ Private Banks/ Cooperative Banks for at least 250 Locations/ Branches during last three years as on 25.04.2025.
- (A verifiable work completion certificate from the clients should be enclosed in support of work experience)**
- C. The contractor should be an income tax assessee and should have filed income tax return for the last 3 Financial Years i.e. FY 2021-22, FY2022-23 & FY2023-24.
- D. The average financial turnover of last Three years shall be at least Rs.10.00 Lakh per annum.
- E. The bidder/firm must have at least two running contract as on the date of the issue of tender with any Central/ State Govt. Sector, PSUs or SCBs /Private Banks / Cooperative Banks in the States of Andhra Pradesh & Telangana.
- F. The bidder could be a proprietorship concern/ partnership firm or a company and should be registered with the relevant government authorities accordingly.
- G. The bidding company/ firm/ concern should have valid GST No., and should be registered under relevant government laws for EPF, ESI, labour welfare etc, as applicable.
- H. The firm/ vendor should be either the Original Equipment Manufacturer (OEM) or an authorized dealer of an OEM of fire extinguishers for last three years having the authority to supply and refill the fire extinguishers complying with relevant related BIS standards.
- I. The bidder must have a proper workshop for carrying out the refilling work/ hydraulic testing facility and the same shall be available for inspection by the Bank.





4. सामान्य नियम एवं शर्तें-

4. General Terms and Conditions-

A. General

- aa) The successful bidder(s) will be required to enter into an agreement with the Bank as per Annexure-V.
- ab) The award of rate contract for refilling and supply of new fire extinguishers will be valid for 03 (three) years. The work performance of vendor will be reviewed every year and in case of unsatisfactory services, Bank will have a right to terminate the contract during agreement period by giving one month advance notice.
- ac) The EMD amount of Rs. 10,000/- in respect of the successful bidder shall be retained as 'Security Deposit' till completion of the contract i.e. three years from the date of award of work order. In the event of default or not carrying out the contracted services, as per terms and condition of the tender, it will be forfeited.
- ad) The Bank in order to evaluate and compare the bids/ response to tender received, may seek clarification from some or all of the bidders. Such clarifications and responses will necessarily be in writing. The Bank has right to disqualify the vendor whose clarification is found to be not suitable.
- ae) The Bank will not return the bids/ responses received from the bidders. The information provided by the bidder/s will be held in confidence and will be used for the sole purpose of evaluation of bids

B. Opening and Evaluation of Bids (Evaluation Methodology)

- aa) Technical bids will be opened in the presence of the "Technical committee" and bidders' representatives present on the date of opening.
- ab) Only those Bidders whose Technical bids have been found to be in the conformity with the eligibility terms and conditions would be taken up by the Bank for the further detailed evaluation. The Bank reserves the right to evaluate the bids on technical & functional parameters including possible visit to the bidder's office/ workshop, inspect other contracted site/s to verify the functionalities, responses, etc.
- ac) During evaluation of the Bids, the Bank, at its discretion, may ask the Bidder for clarifications. The request for clarification and the response shall be in writing, and no change in the prices or substance of the Bid shall be sought, offered or permitted.
- ad) Envelope super-scribed "Financial bid" should contain only the price bid quoted by vendor in prescribed format (Annexure-III, all parts & Annexure-IV). No other format will be accepted by the Bank. **The rates quoted shall be valid for 180 days.** No condition should be stipulated in the financial bids. Conditional bids will be summarily rejected.
- ae) The short listing of vendors will be done after scrutinizing/analysis of the technical bids of the tender documents and financial bids of only technically qualified vendors will be opened.
- af) The Bank will evaluate and compare the Price bids of only those bidders who qualify technically. Price Bids of bidders who do not qualify technically shall be set aside



SIGNATURE AND STAMP OF THE BIDDER/ FIRM



unopened irrespective of the claim by the bidder that their bid is lower than the finalized L1 bidder.

- ag) Upon evaluation of financial bids, the qualified vendors will be intimated date for opening of the financial bids. Rates may be rationalized by the bank after convening a meeting with the L1 bidder. Bank may allocate the work amongst the L1 & L2 bidder in the ratio of 60:40 subject to L2 bidder accepting to work on L1 quoted rates. No negotiations will be carried out with any other bidder. If L2 bidder refuses to accept L1 quoted rates, complete work (100%) will be awarded to L1 bidder.
- ah) The rates quoted for in the price bid shall be **EXCLUSIVE OF GST**.
- ai) The refilling rate as well as rates for supply and installations will be inclusive of the cost involved in travelling of the workmen and transportation of the cylinders for refilling and HPT from Branches / offices to workshop / testing centers and vice versa. The rates quoted will be uniform for all the Branches/ Offices and Residential Quarters irrespective of their distance from Zonal Office/ Vendors workshop. The cost of travelling / transportation involved in refilling / HPT / supply must be factored in by the bidders while quoting the rates of refilling / HPT / new supply. The List of Bank's Branches/ offices/ residential accommodation (if any) with their addresses are attached as **Annexure- VI**.
- aj) Bank has approximately **86** numbers of Branches / Offices / Residential Complexes in the area of operations mentioned in the Tender documents under the administrative control of Zonal Office. The work order for supply / maintenance / refilling of the fire extinguishers in Branches / offices / residential complexes will be issued by Security Department, Zonal Office, on an as and when required basis during the contract period. No work for refilling/ new supply shall be carried out by the vendor on his own without getting an approval from respective Zonal Authorities.

### **C. Force Majeure**

The firm shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

For purposes of this clause, "Force Majeure" means an event beyond the control of the Bidder and not involving the Service Provider's fault or negligence and not foreseeable circumstances. Such events may include, but are not restricted to, acts of the Bank in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the Bidder shall promptly notify the Bank in writing of such condition and the cause thereof. Unless otherwise directed by the Bank in writing, the Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

### **D. Termination for Insolvency**



SIGNATURE AND STAMP OF THE BIDDER/ FIRM







The Bank may, at any time, terminate the Contract by giving written notice to the Bidder if the Bidder becomes Bankrupt or otherwise insolvent. It is incumbent on the bidder to advise the bank in this regard. In case it comes to the banks notice that the Bidder has become insolvent and the same has not been informed to the bank then Bank reserves the right to invoke forfeiture of the Security Deposit of the bidder and terminate the contract immediately without any notice.

**E. Termination for Convenience**

The Bank, by written notice sent to the bidder, may terminate the Contract, at any time for its convenience. The notice of termination shall specify that termination is for the Bank's convenience, the extent to which performance of the Bidder under the Contract is terminated, and the date upon which such termination becomes effective. The minimum notice period in such a case shall be at least one Month (30 days).

**F. Earnest Money Deposit (EMD)**

The Bidder shall furnish, as part of its Bid, an EMD of Rs. 10,000/- The EMD shall be denominated in Indian Rupees and shall be in the form of a Banker's Cheque / Demand Draft, issued by a Scheduled Commercial Bank in India, drawn in favor of "Bank of India" payable at Mumbai and valid for a period of three months. Any Bid not secured, as above, will be rejected by the Bank, as non-responsive. EMD of unsuccessful Bidders" will be returned within 30 days of the opening of the financial bid. The successful Bidder's EMD will be converted as non-interest bearing Performance Security Deposit and shall be kept with the Bank till completion of the Rate contract.

**G. Time of completion & penalty clause**

If the refilling work including HPT is found unsatisfactory or if the vendor fails to refill and return the fire extinguishers to the branches/ offices within the stipulated time frame (i.e. within 15 days from placing the order by the Bank), then Bank reserves the right to levy a penalty of 10% of the Order value per week of delay or part thereof.

Repeated violations, may result in termination of the contract and forfeiture of the EMD. In case of such instances and levy of penalty the bank shall communicate the deficiency in service to the contracted bidder in writing (Email or letter). Repeated instances (Maximum 3 instances) of deficiency in services may result in forfeiture of Security Deposit and termination of contract without any prior notice.

**H. Injury to persons, property & Bank's Indemnity**

The Agency shall be liable for, and shall indemnify the Bank against, any expense, liability, loss claim or proceedings in respect of any injury or damage whatsoever to any property or personnel in so far as such injury or damage arisen out of or in the course of or by reason of carrying out of the works and provided always that the same is due to any negligence or omission or default of the agency or workers or any sub-contractor.





**I. Labour Laws**

The Agency shall observe and strictly adhere to all prevailing labour laws inclusive of Contract Labour (Abolition and Regulation) Act of 1970 and other safety regulations including amendments made, if any afterwards. Additionally, The Agency shall comply with the provision of all labor legislation including the requirements of:-

- aa) The Payment of Wages Act
- ab) Owner's Liability Act
- ac) Workmen's Compensation Act
- ad) Contractor Labor (Regulation & Abolition) Act 1970 and Central Rules 1971
- ae) Apprentices Act 1961
- af) Any other Act or enactment relating thereto and rules framed thereunder from time to time.

**J. Bank reserves the right to the following:-**

- aa) Reject any or all proposals received in response to the tender notice without giving any reason whatsoever.
- ab) Reject the proposals received in response to the invitation of sealed quotations containing any deviation from the payment terms stipulated in this document.
- ac) Waive or Change any formalities, irregularities, or inconsistencies in proposal format / delivery process.
- ad) Extend the time for submission of proposal before completion of the prescribed time and date.
- ae) Modify the document, by an amendment that would be displayed on Banks Website.
- af) To independently ascertain information from Banks and other institutions to which bidder has already extended services for similar assignment.
- ag) Apply whatever evaluation criteria deemed appropriate for evaluation of Technical Bids.
- ah) To terminate the services if the assignment is not proceeding in accordance with the terms of contract or undue delay is taking place in execution of the assignment.

**K. Scope of Work**

- aa) The agency will maintain the data sheet of fire extinguishers of each Bank's Branch/Office with details such as manufacturing date, type and capacity of extinguishers, location, date of refilling and next due date for refilling etc. They must ensure timely refilling/ hydraulic testing of Fire Extinguishers. A consolidated data sheet copy of Fire Extinguishers in the zone shall be provided to Security Department, Visakhapatnam Zonal Office.
- ab) Hydraulic pressure testing (HPT) of the cylinders shall precede refilling in case of all the fire extinguishers since the refilling and HPT periodicity are same. Vendor may carry out HPT and Refilling of Water-CO<sub>2</sub>, ABC type and Modular type fire extinguishers at the vendor's own workshop/ authorized OEM's workshop. Relevant test and warranty certificate in such cases should be issued by the vendor. HPT of the CO<sub>2</sub> type fire extinguishers will be carried out at the OEM's / BIS certified HPT Centre and Test / Warranty Certificate issued by the Testing Centre shall be submitted to the Branch / Zonal Office while claiming charges for HPT. For HPT / refilling of all the fire extinguishers, the vendor will carry them to





their workshops / Testing Centre only after exclusive permission of Branch Manager / Office in-charge.

- ac) The vendor shall provide standby Fire Extinguishers of appropriate capacity & nos. to the Branch/offices while taking Fire Extinguishers from respective premises for refilling. Once the hydraulically tested & refilled Fire Extinguishers are installed in the Branch/ office, the vendor can collect the standby Fire Extinguishers. No extra charges will be paid to the vendor for providing standby fire extinguishers at branch/ office premises. Only refilling & hydraulic testing charges shall be applicable in such cases.
- ad) The vendor/ contractor will follow the norms and procedures laid down in IS 2190:2010 certification for refilling and maintenance of fire extinguishers. The refilling / hydraulic pressure testing of extinguishers will be done as under:

Sr	Type of fire extinguisher	Refilling Periodicity	HPT periodicity	Shelf Life
1	Water-CO <sub>2</sub> (Stored Pressure Type)	2 Years	2 Years	10 Years
2	ABC type (Stored Pressure Type & Powder based Modular type)	2 Years	2 Years	10 Years
3	Carbon Di-Oxide (CO <sub>2</sub> ) Gas	5 Years	5 Years	15 Years
4	Clean Agent Modular type FEs	5 Years	5 Years	15 Years

( Note:- In case of CO<sub>2</sub> type fire extinguishers, whenever its weight is reduced by more than 20% of total weight, the extinguishers shall be refilled and relevant spares shall be replaced)

- ae) The vendor will carry fire extinguisher to his / authorized workshop for refilling only after taking prior approval from the Zonal Authority/ Branch. The log sheet of hydraulic testing/ refilling will be maintained by the vendor and shared with the Zonal Authority.
- af) The Vendor/ contractor will strictly follow the periodicity for refilling of fire extinguishers as per schedule and maintenance detail of fire extinguishers mentioned above and details of refilling / due date will be prominently mentioned on the sticker displayed on fire extinguishers. The sticker should include the dates of manufacturing, refilling, due date of refilling along with instructions for use of the fire extinguisher.
- ag) The type and capacity of new fire extinguishers (whenever/ wherever required) will be decided by the Zonal Authority only and the new fire extinguishers must in compliance to BIS 15683:2006 certification.
- ah) Delivery of refilled Fire extinguishers must be accompanied with the relevant HPT report. In case of all fire extinguishers except CO<sub>2</sub> Gas type, the HPT report may be given by the vendor; however, in case of CO<sub>2</sub> Gas type fire extinguishers, the HPT report should be from a PESO certified HPT centre). In case a fire extinguisher fails in hydraulic test, consequent requirement for supply of new fire extinguisher should be advised to Zonal Office. Supply in such cases should only be done after firm order is received for replacement of the fire extinguisher.





- ai) Conventional Water-CO<sub>2</sub> & DCP type Fire Extinguishers will not be refilled (if any) by the vendor. All conventional fire extinguishers having gas cartridges shall be replaced by store pressure type fire extinguishers after getting firm work order for replacement. All old conventional fire extinguishers having gas cartridges are required to be scrapped for which the vendor shall credit (minimum Rs 100/- per extinguisher) to the Bank.

#### L. Refilling and Maintenance Procedure-

- aa) All fire extinguishers should be discharged / emptied at the site before being taken to the workshop for refilling of fire extinguishers. While discharging the Fire extinguishers at the Office/ building, the demonstration of operation of every fire extinguisher will be given to staff members/ security guards of the concerned Building.
- ab) Standby Fire Extinguishers of appropriate capacity & nos. should be provided to the Branch/ offices before taking the branch/ office Fire Extinguishers for refilling.
- ac) Fire extinguishers should be **collected from the respective branch or office after order for refilling is placed by the Bank. They must be refilled and returned within Fifteen days from the date the work order has been issued.** Failure on part of the vendor to maintain the above timeline shall be construed as deficiency in service and the vendor in such case shall be liable to penalty to the extent of Time of completion & penalty clause mentioned at para 7 of the general terms and conditions.
- ad) All fire extinguishers, refills and spare parts must conform to specifications and perform as laid down IS 15683:2006 and IS 2190:2010 duly amended from time to time by BIS.
- ae) The process of refilling will also include proper cleaning of interior and exterior of fire extinguishers, polishing the painted portion with wax polish, brass/ gun metal parts with metal polish, chromium plated parts with silver polish and thorough washing of the plastic components with soap solution and sun drying them.
- af) Record of refilling and HPT of all fire extinguishers shall be created Branch / Office wise and a copy of it should be handed over to the Zonal Office.
- ag) Nozzles, cap assembly, handle, siphon tube, pressure gauge, joints, safety pin/ clip, discharge pipe /Horn, wall bracket / fire stand of fire extinguishers shall be checked for defects while collecting the fire extinguisher from the branch or while refilling the fire extinguisher as applicable.
- ah) Painting of the Fire extinguishers should be done at least every two years preferably during refilling;
- ai) Ensuring that stickers mentioning the operating instructions of fire extinguishers are in good condition, legible and are visible to all;
- aj) Ensuring that the pressure gauge indicator is in operating range;
- ak) Only Stored pressure type fire extinguishers as per BIS 15683:2006 with relevant warranty and test certificates shall be provided wherever new supply of fire extinguishers is required to be done.



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क्वार्टरों के लिए नए अग्निशामक यंत्रों की आपूर्ति और रिफिलिंग दर के अनुबंध  
**Award of rate contract for Supply & Refilling of Fire extinguishers**  
**for Bank's Branches/Offices and Residential Quarters under Visakhapatnam Zone**

DETAILS OF DD / PAY ORDER BEING  
COST OF TENDER DOCUMENT & EMD

NAME OF THE BIDDER –

1. DETAILS OF COST OF TENDER DOCUMENT

- |                             |              |
|-----------------------------|--------------|
| A. NAME OF THE ISSUING BANK | -            |
| B. DD / PAY ORDER No.       | -            |
| C. AMOUNT                   | - Rs.1000.00 |
| D. PAYABLE AT               | -            |

2. DETAILS OF EARNEST MONEY DEPOSIT

- |                             |               |
|-----------------------------|---------------|
| A. NAME OF THE ISSUING BANK | -             |
| B. DD / PAY ORDER No.       | -             |
| C. AMOUNT                   | - Rs.10000.00 |
| D. PAYABLE AT               | -             |





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**Award of rate contract for Supply & Refilling of Fire extinguishers**  
**for Bank's Branches/Offices and Residential Buildings under Visakhapatnam Zone**

**TECHNICAL BID**

**Basic Information**

Sr.	Particulars	Details
01	Name of the Vendor/Contractor/Company/Firm and address of the registered office:  Phone No:-  E-mail:-  Mobile No:-  Website, if any:-	
02	Date and year of establishment (enclose documentary evidence)	
03	Type of the organization (whether Sole Proprietorship, Partnership, Private Ltd. etc.) (Enclose copy of the registration/ incorporation)	
04	Name of the Proprietor/Partners/Directors of applicant with address and phone no. a. b.	
05	Permanent A/c no (Enclose copy of PAN Card)	
06	GST Registration details (Enclose a copy of certificate)	
07	Copy of Income Tax returns for last three FYs for FY _____ for FY _____ for FY _____	
08	Yearly turnover of the bidder during last three years (year wise)- enclose copy of balance sheet of last 03 years or Turnover Certificate issued by CA with valid UDIN	Rs. _____ for FY _____ Rs. _____ for FY _____ Rs. _____ for FY _____
09	Is the bidder an Original Equipment Manufacturer (OEM) for Fire Extinguishers? If yes enclose valid BIS certificates pertaining to the Brand and the products. If the bidder is an authorized dealer of any licensed OEM for at least last three years, copy of the	



	authorization letter / dealership from OEM mentioning detail such as Brand and products should be enclosed. Copies of valid BIS certificates / licenses issued for the Brand and products to the OEM should also be enclosed.	
11	Whether the bidder has a registered office in the State of _____ / locations as per para 3 (a) of the tender document. (Enclose copies of relevant documents)	Address:
12	No. of years of experience in the field of supply, maintenance & refilling of Fire Extinguishers. (Enclose copies of relevant documents)	
13	Address of workshop where refilling/ HPT Work will be carried out	

14. Details of previous and running contracts of maintenance / refilling / supply with Bank(s)  
(Copy of work orders to be enclosed)

Sr	Name of the Organization	Work order No. & date	No. of Branches/ Sites under contract	Contract period (From – To)	Work value (In Rs.)

15. Enclose work performance certificate from the existing clients.

(Copy of satisfactory performance to be enclosed from the existing clients giving the details of the period of contract, estimated value, number of Offices/Branches and opinion on performance. The letter must contain the name & contact details of the issuer for verification, if needed)

**(Signature of Bidder with seal of Firm)**





विशाखापत्तनम अंचल के अधीन बैंक के शाखाओं/कार्यालयों और आवासीय  
क्वार्टरों के लिए नए अग्निशामक यंत्रों की आपूर्ति और रिफिलिंग दर के अनुबंध  
**Award of rate contract for Supply & Refilling of Fire extinguishers for Bank's  
Branches/Offices & Residential Buildings under Visakhapatnam Zone**

**FINANCIAL BID**

Name of the Vendor/Contractor/Company/Firm:

**PART - 1**

**RATES FOR REFILLING**

Award of rate contract for refilling and maintenance of all types of fire extinguishers installed in the Branches/offices & residential quarters, wherever required, which includes extinguishing medium of appropriate quantity, labour charges, HPT Charges, travelling and transportation charges for carrying the extinguishers from Branch/Office to testing refilling centres & back and all other taxes, charges EXCEPT GST and cost of spares, if any.

Sr	Type & Capacity (volume / weight) of Fire extinguishers	Estimated Nos. (A) During contract period (2025-28)	Rate exclusive of GST		
			Refilling per Unit (B)	Rate for HPT per Unit (C)	Total Cost (including refilling & HPT) [A * (B+C)]
1	a. Water-CO <sub>2</sub> Stored pressure-9 Ltr	110			
2	a. ABC Stored Pressure - 4 Kgs	90			
	b. ABC Stored Pressure - 6 Kgs	20			
3	a. CO <sub>2</sub> Gas Type – 2 Kgs	10			
	b. CO <sub>2</sub> Gas Type – 3 Kgs	50			
	c. CO <sub>2</sub> Gas Type – 4.5 Kgs	18			
4	ABC based Modular – 5 Kgs	96			
5	Clean Agent Modular – 5 Kgs	02			

**SUB TOTAL (Part-1)**  
**(Amount in Words)**

**IN WORDS**

**FIGURES**

(Note: The nos. of fire extinguishers mentioned above are estimated and may vary depending upon the future requirements / redundancies)



**PART - 2**

**RATES FOR SUPPLY OF NEW FIRE EXTINGUISHERS**

Supply including installation of various types of fire extinguishers such as Water CO<sub>2</sub>, ABC, CO<sub>2</sub>, Modular powder based etc. as mentioned in the columns below:

Sr	Type of FEs	Capacity (Volume/Weight)	Estimated Quantity (A) During contract period (2025-26)	Unit Rate excl GST (B)	Total cost excluding GST (A * B)
1	Water-CO <sub>2</sub>	Stored pressure - 9 Litres	25		
2	ABC Powder type	Stored pressure - 4 Kgs	25		
		Stored pressure - 6 Kgs	10		
3	CO <sub>2</sub> Gas Type	2.0 Kgs	05		
		3.0 Kgs	20		
		4.5 Kgs	05		
4	ABC Modular	Stored pressure – 5.0 Kgs	15		
<b>SUB TOTAL (Part-2)</b>		<b>IN WORDS</b>			<b>FIGURES</b>

**PART-3**

**TOTAL BID VALUE**

Ser	Description	Amount
1	Total cost of refilling (Sub-total of Part - 1)	
2	Total cost of supply & installation (Sub-total of Part - 2)	
<b>TOTAL ( Part 1 + Part 2)</b>		
<b>GST @ 18%</b>		
<b>GRAND TOTAL</b>		

(Signature and Seal of the vendor)

Date:-

Place:-

**(Note- Lowest Bidder (L1) will be decided based on the rate quoted at Grand Total at Part-3)**

SIGNATURE AND STAMP OF THE BIDDER/ FIRM





**Contract for Supply & Refilling of Fire extinguishers  
for branches and offices in Visakhapatnam Zone**

Name of the Vendor/Contractor/Company/Firm:

**Rate of Spare Parts / Accessories**

Ser	Item	Mention the Variant (wherever applicable) Plastic / MS / Steel / Brass	Unit rate
01	Cap assembly		
02	Siphon tube		
03	Hose pipe		
04	Safety pin/clip		
05	Pressure gauge		
06	Discharge horn		
07	CO <sub>2</sub> opening valve		
08	DCP/ABC powder ( BIS marked only)		
09	Squeeze grip handle		
10	Cap washer		
11	Wall bracket		
12	Painting/coloring		

Note:

1. Separate rates for Plastic / MS / Steel / Brass variants for an accessory to be mentioned, wherever applicable
2. All quoted rates should be exclusive of GST
3. Rates of spares / accessories will not be considered for deciding Lowest Bidder (L1).
4. Rates of spares / accessories as quoted by the bidder will be further rationalized by the Bank in consultation with the bidder keeping in view the quotes for the same received from other bidders and the rationalized rates will be acceptable to the bidder.

(Signature and Seal)

Date:  
Place:



समझौते का मसौदा  
**DRAFT OF AGREEMENT**

This AGREEMENT made on this \_\_\_\_ day of \_\_\_\_ Two Thousand \_\_\_\_ between Bank of India, a body corporate Constituted under the Banking Companies (Acquisition and Transfer of Undertakings) Act 1970 and having its Zonal Office at \_\_\_\_\_

(hereinafter referred to as "The Bank" which expression shall include its successor or successors and assigns) of the ONE PART through the authorized officer Shri \_\_\_\_\_  
(Designation) AND

M/s. \_\_\_\_\_, having its registered office at \_\_\_\_\_,

(hereinafter referred to as the "CONTRACTOR") of the OTHER PART. WHEREAS the Owner is desirous of taking up \_\_\_\_\_ (hereinafter called the "Works").

AND WHEREAS the Bank has issued work order for rate contract of refilling of existing and supply of new fire extinguisher for branches, offices and residential complexes in the ;

AND WHEREAS the contractor has deposited Security Deposit with the Bank amounting to Rs. 10000/- as per Annexure of the Agreement.

NOW IT IS HEREBY AGREED AS FOLLOWS:

- 1) In consideration of the payments to be made to the contractor as hereinafter provided the contractor shall upon and subject to the said conditions execute and complete the works shown upon the said terms and conditions.
- 2) The concerned Bank Branch / Office will release the payment as per the rates fixed during the time of this contract as & when required.
- 3) The scheme of the works, agreement and tender document mentioned above including all Annexures shall form the basis of this contract and all disputes to be decided in the manner prescribed in the conditions attached hereto. The vendor shall attach a copy of the tender document along with all corrigenda issued till the last date of submission of bids along with the copy of agreement.
- 4) The contractor shall be responsible for and indemnify the bank against all injuries to the workmen, persons, animals or things and for all damages to the structural and/or decorative part of property, which may arise during the work execution. The bank will not be responsible or will



SIGNATURE AND STAMP OF THE BIDDER/ FIRM



not entainment any such type of claims or reimbursement, if any such case arise during the Contract period.

5) The Bank will have a right to invoke a penalty of 10% of order value per week or part thereof for delay in delivery of Fresh supply / refilling of Fire Extinguishers in case the supply/refilling of the fire extinguisher is not done within 15 days from the order is placed. Invocation of penalty on three such occasions shall be construed as unsatisfactory performance by vendor and may result in termination the contract without notice to the vendor.

6) The said conditions shall be read and be treated as forming part of this agreement and the parties hereto will respectively be bound hereby and to abide by and submit themselves to the conditions and stipulations and perform the same on their parts to be respectively observed and preferred.

7) The vendor shall submit Demand Draft of Rs. 10,000/- (Ten Thousand) as a performance Guarantee or security deposit to the Bank

8) Any dispute arising under this Agreement shall be referred to the arbitration to a sole arbitrator appointed with consent of the Bank and the Vendor as indicated in the Article of General Conditions. The award of the arbitration shall be final and binding on both parties.

9) **Scope of Work**

The work consists of the rate contract for all existing fire extinguishers and new supply (if require) located in branches and offices under **Visakhapatnam Zone**. All equipment's, tools, manpower etc. will be provided by the vendor.

- a. The contractor shall strictly comply with all terms and conditions of the tender document submitted in the Bank.
- b. The Engineer/Technician (with valid Identity Proof of the Vendor) of contractor/vendor shall visit branches and offices as per schedule and carryout refilling/Servicing/maintenance work of fire extinguishers. While visiting the engineer/ technician will demonstrate the operational procedure of fire extinguishers
- c. The Contractor/Vendor shall be responsible for any injury to their workmen during performing the servicing/refilling/maintenance work etc.
- d. The vendor/contractor will maintain a data log sheet of all fire extinguishers like details location, type and capacity of extinguishers, date of refilling and next due date for refilling etc.
- e. The vendor/contractor will follow BIS 2190:2010 for refilling, maintenance, general precautions for maintenance of fire extinguishers. The hydraulic testing of extinguishers will be done as per IS 2190:2010. The vendor may carry fire extinguisher to a workshop, if so required, for HPT and refilling only after taking prior approval of Branch Manager. The log sheet of hydraulic testing will be maintained by the vendor and shared with security department also.
- f. The Vendor/contractor will strictly follow the periodicity for refilling of fire extinguishers and scope of work. The maintenance detail of fire extinguishers should be pasted as a sticker and will be displayed on fire extinguishers.



- g. The type and capacity for new fire extinguishers (whenever if required) will be decided by Zonal Office. All fire extinguishers shall be BIS certified as per IS 15683:2006 & the same should be mentioned on the Fire Extinguisher
- h. If fire extinguishers fail in hydraulic testing or is rendered non-useable or in case of new requirement, only IS 15683:2006 certified fire extinguishers will be provided after getting approval from Visakhapatnam Zonal Office.
- i. New fire extinguisher(if required) will be delivered only after getting approval of Zonal Office and the work will be inclusive of supply and installation etc. and no extra charge will be paid by Bank.

IN WITNESS WHEREOF, the parties hereto have executed these presents the day and year first hereinabove written.

WITNESS

1)

2)

EXECUTANTS

1) BANK

2) CONTRACTOR





बैंक की शाखाओं/कार्यालयों की सूची पता सहित  
**LIST OF BANK'S BRANCHES/OFFICES WITH ADDRESS**

Sr.No.	Name of Branch/ Office	Address with contact Details
1	Amadalavalasa	H. No.8-1-145/6, Main Road, Amadalavalasa – 532185, Srikakulam Dist., Ph No. (08942) 286483
2	Anakapalle	D. No: 3-7-25, Sri Sai Sowdha, Opp. Mandal Office, Main Road, Anakapalle – 531001, Anakapalli Dist., Ph No. (08924) 222460
3	Atchutapuram	D. No: 10-68, Mosayyapeta, Atchutapuram - 531011 Visakhapatnam Dist., Ph No. (08924) 253686
4	Bobbili	H/o Vangapandu Thirupathi, D.No. 30-11/4, Church Centre, 5th Ward, Balajipeta Road, Bobbili Mandal - 535573, Vizianagaram Dist., Ph No. (08944) 255594
5	Cheepurupalli	Dr. TK Raju Clinic Campus, D.No. 14/121, Cheepurupalli - 535128, Vizianagaram Dist., Ph No. (08952) 280650
6	Chodavaram	D No. 8-133/3, 1st floor, Nowdu Veedhi, Beside Sri Sai Lakshmi Cine Complex, Chodavaram - 531036, Visakhapatnam Dist. Ph No. (08934) 247677
7	Gajuwaka	D No. 9-8-64, Sri Ram Nivas, Near Sri Kanya Theatre, Main Road, Gajuwaka - 530026, Visakhapatnam Dist. Ph No. (0891) 2512774
8	Gidijala	D.No. 1-38A, Main Road, Gidijala P.O., Pendurti S.O., Gidijala - 531173, Visakhapatnam Dist. Ph No. (08933) 220258
9	Harbour Road	Manganese House, Near Old Post Office, Harbour Road, Visakhapatnam - 530001, Visakhapatnam Dist. Ph No. (0891) 2732485
10	Harbour Road Currency Chest	
11	Kancharapalem	D.No. 57-26-2, SSS Plaza, Tummadapalem, Kancharapalem Main Road, Visakhapatnam - 530008, Ph No. (0891) 2555619
12	Kopperla	Konada Junction, Perapuram (PO), Pasupatirega Mandal, Kopperla - 535204, Vizianagaram Dist. Ph No. (08922) 258882
13	Kotha Road (Town)	Poorna Trade Centre, Bowdara Road, Market Ward Visakhapatnam – 530 020 Ph No. (0891) 2551545
14	Kurmannapalem	DNo. 30-77-10, Near Gandhi Statue, Vadlapudi Main Road, 58th Ward, Kurmannapalem, Visakhapatnam - 530046 Ph No. (0891) 2764519
15	M.V.P. Colony	D. NO. 1-56-20/1, Apex Plaza, Ground floor, MIG 112/2, Sector – 2, MVP Colony, Visakhapatnam - 530017 Visakhapatnam Dist. Ph No. (0891) 2712211
16	Madhurawada	Spring View Apartments, 100 Ft Road, Midhilapuri Colony, Madhurawada – 53304, Visakhapatnam Dist. Ph No. (0891) 2555617
17	Muralinagar	D.No. 39-9-2/6, Ground Floor, Opp. Spencers, 48-Bus Route, Muralinagar – 530007 Visakhapatnam Dist. Ph No. (0891) 2555620
18	N.A.D. Kotha Road	D.No. 58-1-370, Ground Floor, Beside Pydimamba Temple, Butchirajupalem, NAD Kotha Road, Visakhapatnam - 530027 Visakhapatnam Dist. Ph No. (0891) 2734007
	Narsipatnam	D.No. 9-36-47, 9th Ward, Ramaraopeta, Narsipatnam – 531116 Anakapalli Dist. Ph No. (08932) 226622
	Palasa	D.No. 13-2-192, KT Road, Palasa - 532221





		Srikakulam Dist. Ph No. (08945) 242222
21	Rajam	Beside Petrol Bunk, Rajam – 532127 Srikakulam Dist. Ph No. (08941) 218555
22	Rajahmundry	Routhu Mansion, Ground Floor, Opp. Sai Krishna Theatre, Innespeta, Rajahmundry – 533101 East Godavari Dist. Ph No. (0883) 2442548
23	Ravulapalem	D.No. 8-298, Amalapuram Road, Near Konaseema Mukhadwaram, Ravulapalem – 533238, Konaseema Dist. Ph No. (08855) 257474
24	Sabbavaram	Sabbavaram Branch, Anakapalle Road, Main Road, Sabbavaram – 531035 Visakhapatnam Dist. Ph No. (08924) 248380
25	Salur	D.No. 34-15, Barkasu Street, Main Road, Salur - 535591 Manyam - Dist. Ph No. (08964) 241234
26	Samalkot	D.No. 14-1-30, Devi Chowk, Samalkot - 533440 East Godavari Dist. Ph No. (0884) 2327233
27	Seethammadhara	D.No. 49-54-4/4, Krishna Nilayam, Double Road, 11, Balayya Sastri Layout, Seethammadhara - 530013 Visakhapatnam Dist. Ph No. (0891) 2555618
28	SMECC Visakhapatnam	Rednam Estates, D.no. 47-11-15, 1st Lane, Ward – 15 Dwarkanagar, Visakhapatnam – 530016, Visakhapatnam Dist. Ph No. (0891) 2572779
29	S.V.G. Market Complex	S.V.G. Market Complex Branch, SVG Market Complex, Opp. RTC Bus Complex, Rajahmundry – 533103 East Godavari Dist. Ph No. (0883) 2441986
30	Srikakulam	D.No. 12-12-87, Near Ramalakshmana Junction, G.T. Road, Srikakulam – 532001 Srikakulam Dist. Ph No. (08942) 220051
31	Srungavarapukota	1st floor, Sri Lakshmi Plaza, Visakha-Araku Main Road, Beside Durga Temple, Srungavarapukota - 535145 Vizianagaram - Dist. Ph No. (08966) 266026
32	Suryabagh	D.No. 28-02-48, Daspalla Complex, Suryabagh, Visakhapatnam – 530020, Visakhapatnam Dist. Ph.No. – (0891) 2565025
33	Tekkali	Opp. Police Station, Old NH5 Road, Tekkali - 532201 Srikakulam Dist. Ph No. (08945) 244787
34	Visakhapatnam	Rednam Estates, D.no. 47-11-15, 1st Lane, Ward – 15 Dwarkanagar, Visakhapatnam – 530016, Visakhapatnam Dist. Ph No. (0891) 2561074
35	Maddilapalem Branch (earlier Visakhapatnam MCB)	D.No. 9-1-56, 1st Floor, Opp. Swarna Bharathi Indoor Stadium, Resapuvani Palem, Visakhapatnam – 530013, Visakhapatnam Dist. Ph No. (0891) 2560874
36	Narasannapeta	Simma Kondayya Complex, Opp. Reliance Trends, Main Road Narsannapeta, Srikakulam District, Mob No. 6300173720
37	Siripuram (earlier Visakhapatnam SME)	D.No. 8-1-11, G-2, Koteswaram Bhavan, AU Road, Siripuram Visakhapatnam – 530003, Ph No. (0891) 2502102
38	Vizianagaram	Swamy complex, D. No. 17-2-11, 1st floor, A.G. Road, Raza Bazar, Vizianagaram – 535002 Vizianagaram Dist. Ph No. (08922) 223231
39	Zonal Office	# 28-2-48, 1st Floor, Daspalla Complex, Suryabagh, Visakhapatnam -530 020, Ph. No. (0891) 2554743
40	Amalapuram	D. No. 3-2-6, K. Agraharam, Near R.B. Towers, Bank Street, Amalapuram – 533201, Mob No. 7921034057
41	Anaparthi	D.No:1-181,182, Kanakamahalakshmi Nilayam, Old Post Office Street, Anaparthi – 533342, East Godavari Dist., Ph No. (08857) 227282
42	Annadevarapeta	Tallapudi Mandalam, Annadevarapeta - 534341 West Godavari Dist., Mob No. 9717161499
43	Bhanugudi Junction	Opp. Geet-Sangeet Theatre, D. no. 2-1-11, Sri Ram Nagar, Kakinada - 533003, Kakinada Dist. Ph No. (0884) 2375943



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44	Bhimavaram	First floor, Dasari Complex, Door no. 24-1-5/1, Ward no. 35, Juvvalapalaem Road, Bhimavaram - 534202, West Godavari Dist., Ph No. (08816) 225782
45	Burrilanka	C/O Burrilanka Village, Kadiyapulanka Gram Panchayat, Kadiyak Mandal, East Godavari Dist.: 533 126, Ph No. ((0883) 2454288
46	Brahmannagudem	H/o Garapati Ramesh Chandra Chowdary, Main road, Brahmana gudem - 534301, West Godavari Dist. Ph No. (08813) 223838
47	D. Muppavaram	H/o D Rama Krishna, D.No. 1-147-1, RS No. 12/1, D.Muppavaram Nidadavole Mandal - 534301, West Godavari Dist. Ph No. (08813) 224377
48	Darbhagudem	D No: 5-84, Main Bazar, Jeelugumilli Mandal, Darbhagudem - 534456, West Godavari Dist., Ph No. (08821) 281141
49	Dommeru	Kovvur Mandal, Dommeru - 534342, West Godavari Dist. Ph No. (08813) 231687
50	Dubacherla	H No: 3/1, Main Road, Nallajerla Mandal, Dubacherla - 534112, West Godavari Dist. Ph No. (08818) 271429
51	Eluru	GNT Road, Power Pet, Eluru - 534002, Eluru Dist. Ph No. (08812) 252547
52	Gollaprolu	D.No. 15/92, Nandirai Street, Gollaprolu - 533445, East Godavari Dist. Ph No. (08869) 231434
53	Gummampadu	D.No. 2-1, Main Road, Attili Mandal, Gummampadu - 534225, West Godavari Dist., Mob No. 7673938605
54	Jangareddigudem	D.No. 10-227/A, Opp. RTC Bus Stand, Jangareddigudem - 534447, West Godavari Dist., Ph No. (08821) 226710
55	Jaddangi	D.No. 2/39, Main Road, Via Rajavommangi, Jaddangi - 533346, East Godavari Dist. Ph No. (08865) 278282
56	Kakinada	D.No. 27-4-4, Jawahar Street, Kakinada - 533001, East Godavari Dist. Ph No. (0884) 2384677
57	Madhuranagar	D.No. 65-1-20/4, Raj Towers, 1st floor, Karanamgari Junction, Madhuranagar - 533003 East Godavari Dist. Ph No. (0884) 2376164
58	Mamidikuduru	D.No. 4-33/1, Main Road, Mamidikuduru - 533247 East Godavari Dist. Ph No. (08862) 238456
59	Mandapeta	D.No. 4-1-20, Near Srikrishna Theatre, Opp. Bus Stand, Main Road, Mandapeta - 533308 East Godavari Dist. Ph No. (08855) 233322
60	Narendrapuram	D.No. 5-12, Main Road, P Gannavaram Mandal, Narendrapuram - 533229, East Godavari Dist. Ph No. (08855) 249341
61	Narsapur	D.No. 9-7-18, Akkirajuvari Street, Taylorpet, Narsapur - 534275 West Godavari Dist. Ph No. (08814) 273210
62	Nidadavolu	D.No. 3-10-8, Dr. Srirama Murthy Hospital Street, Ramnagar, Nidadavole - 534301 West Godavari Dist. Ph No. (08813) 221414
63	Pentapadu	Opp. Gram Panchayat Office, D. No. 3-140, Velampeta, Pentapadu - 534116 West Godavari Dist. Ph No. (08818) 242033
64	Palakoderu	D.No. 2-168, Main Road, Near Raavi Chettu Centre, Bhimavaram Taluka, Palakoderu - 534210 West Godavari Dist. Ph No. (08816) 248357
65	Palakol	D.No. 19-1-15, 1st Floor, Main Road, RGKM Complex, Near Town Police Station, Palakol - 534260 West Godavari Dist. Ph No. (08814) 229563
66	Passivedala	Passivedala Branch, Passivedala - 534342 West Godavari Dist. Ph No. (08813) 231543
67	Razole	D.No. 2-47/1, Darla Pedababu Gari Bldg., LIC Office Road, Razole - 533242 East Godavari Dist. Ph No. (08862) 222400
68	RBC/SMEUC Rajahmundry	D.No. 17-2-51, Near Seethampeta Grandhalayam, Rajahmundry - 533104 East Godavari Dist. Ph No. 8762122320





69	Seethampet (Rajahmundry)	D.No. 17-2-51, Near Seethampeta Grandhalayam, Rajahmundry – 533104 East Godavari Dist. Ph No. (0883) 2444269
70	Seethampet (Rajahmundry) CC	D.No. 17-2-51, Near Seethampeta Grandhalayam, Rajahmundry – 533104 East Godavari Dist. Ph No. (0883) 2444259
71	Suryaraopeta (Kakinada MCB)	D.No. 5-1-65, 1st floor, Srinivasa Complex, Opp. CARE Hospital, Main Road, Suryaraopeta, Kakinada – 533001 East Godavari Dist. Ph No. (0884) 2358678
72	Tadepalligudem	Bojjula Complex, Railway Station Road, Tadepalligudem - 534101 West Godavari Dist. Ph No. (08818) 222976
73	Tanuku	1st floor, Venkat Arcade, Rashtrapathi Road, Tanuku - 534211 West Godavari Dist. Ph No. (08819) 223475
74	Tuni	D. No. 4-4-21, Ground Floor, Post Office Street, Tuni - 533401 East Godavari Dist. Ph No. (08854) 251195
75	Uppada	D.No. 7-175, Beach Road Junction, U. Kothapalli Mandal, Uppada – 533448, East Godavari Dist. Ph No. (08869) 245222
76	Vadapalli	D.No. 4/70, Kovvur Mandalam, Vadapalli - 534302 West Godavari Dist. Mob No. 9493518314
77	Vanapalli	D.No. 1-46, Kothapeta Taluka, Vanapalli - 533228 East Godavari Dist. Ph No. (08855) 280342
78	Yanam	D.No. 3-1-8, Razac Manzil, Bac Street, Yanam - 533464 East Godavari Dist. Ph No. (0884) 2323338
79	Bhogapuram	D.No.2610, main road, Bhogapuram, Main Road, Vizianagaram-District, Andhra Pradesh-535216, Mob No. 8885785783
80	Jaggampeta	D.No:10-151, Kandhula and Koduri Complex, Jaggampeta, Kakinada – 533435, Mob No. 9912571805
81	Kommuchikkala	Kommuchikkala Village, Poduru Mandal, West Godavari District Andhra Pradesh, Ph.No. (08814)299613
82	Kaikaluru	D.No. 50-1, 11th Ward, Sri Sai Nilayam, Kaikaluru - 521333, Krishna Dist. Ph No. (08677) 223688
83	Nuzvid	D.No. 13-7, Main Road, Pedda Gandhi Bomma Centre, Nuzvid – 521201, Krishna Dist., Ph No. (08656) 233646
84	Parvathipuram	D. No. 27-28F, Sri Lekha Complex, Main Road, Opp. RTC Bus Stand, Parvathipuram, Manyam District, Mob No. 8008295295
85	Saripalle	D.No.13/8A, Opp. MDO, Near Vinayaka temple, Saripalle village, Ganapavaram Mandal-534198, Mob No. 8919008850
86	Sujathanagar	D.No. MIG-8, World Teachers Trust layout, Chinnamushidiwada, Sujathanagar, Visakhapatnam -531173, Mob No. 8886485456

