



**Bank Of India Zonal Office,**  
**B.T. College Road Anand Nagar Khandwa 450001 (M.P.)**  
**Email- Khandwa.AFD@bankofindia.co.in**

**DETAIL TERMS AND CONDITIONS FOR ENGAGEMENT  
OF COUNSELLOR FOR FLC ON CONTRACTUAL BASIS**

**Eligibility :**

- Retired bank officers (on Superannuation or VRS with age not more than 64 years) preferably having a background of rural credit and branch exposure.

**Post :**

- Counsellor

**Remuneration :**

- Presently Rs.18, 000/- per month \* conditions apply.

**For engagement of retired bank officials as in-charge to oversee overall functioning of FLCs, the following terms and conditions to be read and followed by the applicants:**

1. The applicants should have retired on attaining superannuation from Banks service as officer in Scale II or III and above for working as in charge of FLC .The post will be a contractual one.
2. Candidate should preferably be resident of local area in which the FLC is located.
3. His/her integrity should not have been doubtful during his/her service in the bank.
4. Counselors are expected to counsel the public in all issues related with Financial Institutions, proficiency in local language(reading, writing, speaking and understanding)is essential
5. The monthly consolidated remuneration is Rs.18, 000/- per month subject to conduct of minimum 8 outdoor camps per month. An additional sum Rs.500/- to be paid towards telephone expenses on declaration basis. As these counselors are expected to conduct outdoor camps as well, a lump sum expenses of Rs.1500/- be reimbursed in lieu of not providing conveyance, provided they are holding minimum 8 (Eight) such outdoor camps per month.
6. Working days- 6 days per week (except second and fourth Saturday of the month)
7. The officials should have right aptitude /flair for training and rural development activities.
8. Age should not be above 64 years (with sound health)
9. Qualification : Graduate / Post graduate degree from UGC recognized University
10. The applicant should possess satisfactory service certificate from the previous employer
11. The applicant should be well conversant with the local language



Classification: Internal

12. Application should be submitted in banks prescribed format and should be submitted with employer bank certificate
13. The selection is based on performance in the interview .Decision of the bank in this regard will be final
14. The candidate will be engaged on contractual basis for a period of one year. Renewal may be possible at Banks sole discretion as per extant policies and rules.
15. The contract may be terminated by either side by giving 1 months' notice

**Last date for submission of application is 22-09-2024**

The duly completed application form should reach us at the address "The Zonal Manager, Bank of India, Khandwa Zonal Office, B.T. College Road Anand Nagar Khandwa 450001 (M.P.) in a closed cover envelope by 4 P.M. on or before 22.09.2024. Application for the Post of Counsellor, FLC name should be mentioned on the top of the envelope. Partially filled or unfilled applications will be rejected. Bank will not be held responsible for any postal delay. Candidates should mention their email id's without fail in application form as all communication will be made through e-mail.

Please Note that Bank of India reserves the right to cancel/postpone the advertisement/selection process without any prior Notice. If any candidate is selected he/she should not be attached to any other Govt/Private/any other organization on permanent/temporary/contractual basis as on the date of issue of engagement order.

The date of interview will be decided after due consultation with higher authorities and committee formed for the same.

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