

Relationship beyond banking
Inter-office Memorandum

From- The Zonal Manager, Agriculture finance Department Agra Zone	To, The General Manager Financial Inclusion Department Head Office Mumbai
REF :ZO:AFD:VD:148	Dated : 04.12.2019

UPLOADING OF ADVERTISEMENT ON BANK WEBSITE

We request reference to the captioned matter.

In our zone, three FLCC are running, namely Kannauj, Mainpuri & Farrukhabad. Out of which post for FLCC counsellor are vacant at two centres which are- Kannauj & Farrukhabad. In this regard we wish to engage the counsellor at both the centres.

Name of the FLCC	Post Name	No of Posts
Kannauj	Counsellor	01
Farrukhabad	Counsellor	01

In view of the above, we recommend for uploading of advertisement on banks website under career section, with details as under:

Description of advertisement: "Engagement of Counsellor at FLCC Kannauj & FLCC Farrukhabad , Agra Zone on contractual basis."

Zone	Agra
Advertisement date(Newspaper)	01.12.2019
Last date of application submission	20.12.2019
Display from (At webomatrix)	11.12.2019
Display up to (At webomatrix)	20.12.2019

Attachment:

1. Covering page
2. Advertisement for counsellor.
3. Application form.


(Priyabrata Pattanayak)
Zonal Manager

Ref No. ZO/AFD/2018-19/ 149

Date: 04.12.2019

DETAIL TERMS AND CONDITIONS
FOR APPOINTMENT OF COUNSELLOR OF FLCCs at AGRA ZONE

For engagement of retired bank officials as in charge to oversee overall functioning of FLCs, the following terms and conditions to be read and followed by the applicant as The Counsellor of FLCs:

1. The applicant should have retired on attaining superannuation from Bank's service as officer in MM II and above as In Charge for FLCCs will be on contractual basis.
2. Candidate should be resident of local area.
3. His integrity should not have been doubtful during his service in the Bank.
4. Counsellors are expected to counsel the public in all issues related with financial institutions, proficiency in local language (reading, writing, speaking and understanding) is essential.
5. The monthly consolidation remuneration is Rs.18, 000/- per month subject to conduct of minimum 8 outdoor camps per month. An additional sum Rs500/- to be paid towards telephone expenses on declaration basis. As these counselor are expected to conduct outdoor camps as well , lump sum expense of Rs.1500/- be reimbursed in lieu of not providing conveyance, providing they are holding minimum 8(Eight) such outdoor camps per month.
6. Working days-6 days per week (Except second and fourth Saturday of the month).
7. An official should have right aptitude/flair for training and rural development activities and needs special skill.
8. The age should not be above 65 years with sound health.
9. Qualification Graduate/Post Graduate degree from a UGC recognized University.
10. The applicant should possess satisfactory service certificate from the previous employer.
11. The applicant should be well conversant with the local language.
12. Application should be submitted in Bank's prescribed format and should be submitted with employer bank certificate.
13. The selection is based on performance in the interview. Decision of the Bank in this regard will be final.
14. The candidate will be engaged on contract basis for a period of 1 years. Renewal may be possible at Bank's sole discretion in terms of extant policies and rules.
15. The contract may be terminated by either side by giving one months' notice.
16. The date of interview will be decided with due consultation with Higher authorities and committee formed for the same.
17. Last date for submission of application is 20.12.2019.


Zonal Manager
Agra Zone