

आंतर- कार्यालयीन ज्ञापन / Inter-Office Memorandum

प्रेषक/ From महाप्रबंधक/ The General Manager प्रधान कार्यालय/ Head Office, सेवान्त लाभ प्रभाग/ Terminal Benefits Division मानव संसाधन विकास विभाग/ Human Resources Dept. ई-मेल/ E-Mail: headoffice.tbd@bankofindia.co.in दूर.Tel.-022- 6668- 4811 / 4813 / 4814 / 4779	To The General Managers All NBGs/ The Zonal Managers All Zones/ STCs/MDI
Ref. No. HO/TBD/VVK/1039	Date :11.01.2021

**Extension of timeline for submission of Life Certificate by
Bank of India pensioners till February 28, 2021**

Please refer to our IOM No. HO/TBD/SSM/898 dated 15.10.2020 regarding obtention of Life Certificate from our Ex-employees/family pensioners. It was communicated vide our aforesaid IOM the decision of the competent authority that all ex-employees/family pensioners to submit Life Certificate/Non-marriage/Re-marriage/Non-employment Certificates within a time limit from 01st November, 2020 to 31st December, 2020.

2. Now, we are pleased to inform you that in view of the ongoing COVID-19 pandemic, it has now been decided to extend the last date for submission of such Life Certificate/Non-marriage/Re-marriage/Non-employment Certificates from our ex-staff/family pensioners, within a period from 31st December, 2020 to 28th February, 2021. During this extended period, the pension will be continued to be paid by the Bank, uninterrupted to avoid any inconvenience to our pensioners.
3. You are, therefore requested to inform all the branches under your jurisdiction suitably regarding the same. Please also obtain a line of confirmation from the branches under your jurisdiction regarding obtention of all the life certificates from their pensioners. Needless to mention that vigorous follow ups to be made by the branches with their pensioners who have not submitted their life certificates till now.
4. All the process for submission of Life certificate will be continued to be the same, as per our IOM No. HO/TBD/SSM/898 dated 15.10.2020.

Please ensure strict compliance.

(A. K. Pathak)
General Manager (HR)