

Bank of India

Relationship beyond banking

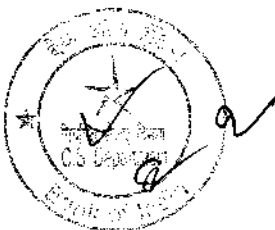
MUZAFFARPUR ZONE

2ND FLOOR, YAMUNA COMPLEX, MITHANPURA CHOWK, MUZAFFARPUR-842002

EMPANELMENT OF SIGNAGE MAKER

Detailed notification inviting applications for empanelment of Signage Maker is available in www.bankofindia.co.in. Last Date of receipt of Sealed tenders / application is 22.04.2024 upto 5.00 PM. Any corrigendum in the subject matter will be published in the same website only.

04/04/2024
ZONAL MANAGER, MUZAFFARPUR ZONE



WEBSITE NOTIFICATION

NOTICE INVITING APPLICATIONS FOR EMPANELMENT OF SIGNAGE MAKER

1. Bank of India intends to form fresh panels of Signage Maker for carrying out various types of Sign Boards for Bank's offices/Branches located in Muzaffarpur, Sitamarhi, Sheohar, Darbhanga, Samastipur, Madhubani & Vaishali Districts of Bihar situated in Muzaffarpur Zone.
2. Panel of Signage Maker will be as detailed here under:-

A. Signage Maker Contractors:

- The Firm must have minimum 5 years experience as on 31.03.2024 in Signage work of commercial / institutional / residential buildings.
- The Firm must have own established office, adequate technical set-up in Bihar.
- The average financial turnover during the last 3 years ended on 31.03.2024 shall be at least
 - i. For panels upto Rs.5 lac – Rs.5.00 lac p.a.
- The Firm must have experience of having successfully completed Signage work of commercial / institutional / residential building of Public Sector Undertakings / Government Undertaking etc. having minimum costing as mentioned hereunder :-

For panels upto Rs.5 lac –

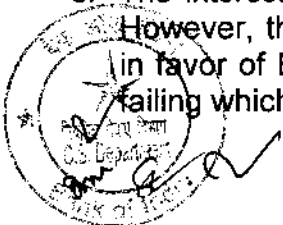
- i. 10 jobs of Rs.25000/- each or
- ii. 5 jobs of Rs.50000/- each or
- iii. 2 job of Rs.1.00 lac

3. The intending firm should submit documentary evidence for the turnover for last 3 years and experience claimed, failing which, the relevant information will not be considered.

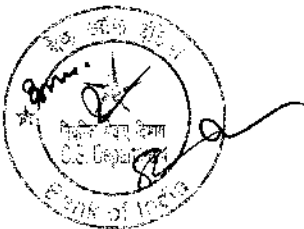
Year	Turnover (Rs)

4. Blank prescribed pre-qualification/ empanelment forms will be available during office hour's Upto 22.04.2024 from 10.00 A.M to 5.00 p.m. from Monday to Saturday from the office of The Zonal Manager, Bank of India, General Operations Department, Muzaffarpur Zone, Muzaffarpur Zonal Office, 2nd Floor, Yamuna Complex, Mithanpura Chowk, Muzaffarpur, pin-842002 on payment of Rs.1000/- by non-refundable Pay Order / Demand Draft in favor of Bank of India, payable at Muzaffarpur.

5. The interested firms may also download prescribed pre-qualification forms from our website. However, they have to enclose a Non-refundable Pay Order / Demand Draft for Rs.1000/- in favor of Bank of India while submitting the application form duly filled in, in all respects, failing which, their applications will be liable for rejection.



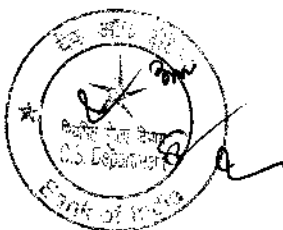
6. The pre-qualification forms duly filled in, in all respects, and signed should be submitted on or before 5.00 p.m. on 22.04.2024. Sealed Tenders are to be addressed to The Zonal Manager, Bank of India, Muzaffarpur Zone, 2nd Floor, Yamuna Complex, Mithanpura Chowk, Muzaffarpur, Pin-842002. Tender fee Rs.1000/- in the form of Demand Draft in favour of Bank of India and must be enclosed with the pre- qualification/empanelment documents and complete Tender to be dropped in the Tender Box placed at above address. Tender by Post shall not be accepted.
7. Bank of India reserves the right to consider select or reject any or all the applications without assigning any reason whatsoever.



EMPANELMENT OF SIGNAGE MAKER

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Contact Telephone Nos.:



To:

Zonal Manager

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Dear Sir,

Sub: EMPANELMENT OF SIGNAGE MAKER

I/We have read and understood the press notice for pre-qualifications and instructions to the Applicants. I/We do hereby declare that the information furnished in the proforma is correct to the best of my/our knowledge and belief.

Yours faithfully,

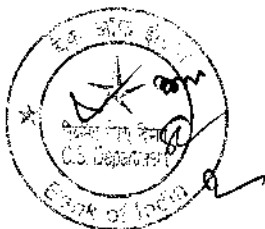
Signature of the applicant:

Name:

Designation:

Address:

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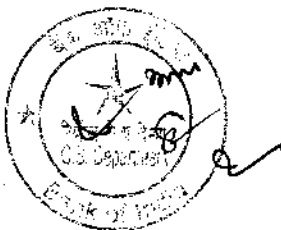


INSTRUCTIONS TO APPLICANTS

- Intending Applicants are required to submit their applications with full particulars, giving details about their organization, experience, technical personnel in their organization, competence and adequate evidence of their financial standing, etc. in the enclosed form, which will be kept confidential. The cover containing the application should be superscribed "**Application for empanelment of Signage Maker**"
- While deciding upon the selection of contractors, emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close co-ordination with other agencies.
- Decision of the Bank in regard to Enlistment of contractors will be final. The Bank is not bound to assign any reason thereof.
- Each page of the application shall be signed by the Applicant. The application shall be signed by person/persons on behalf of the organization having necessary authorization/Power of Attorney to do so.
- If the space in this form is insufficient for furnishing full details, such information may be continued on separate sheets of paper, stating therein the part of the form and serial number. Separate sheets shall be used for each part.
- Applications containing false and / or inadequate information are liable for rejection.

Signature of the applicant

Address:

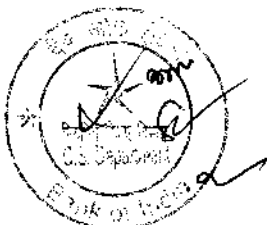


Part – 1 : Basic Information

1. Name of the Applicant and address of the Registered office.
2. Year of establishment
(Enclose documentary evidence)
- 3 Type of the organization (Whether sole proprietorship, Partnership, Private Ltd. or Co-operative body etc.)
4. Name of the Proprietor/Partners/Directors of Applicant with address and phone Numbers.
(a)
(b)
(c)
(d)
5. Details of registration – Whether Partnership firm, Company, etc.
Name of Registering Authority, Date and Registration number.
6. Whether the firm has worked for the Government/Semi-Government/Municipal Authorities or any other Public Organisation Banks etc. if so, give details
7. No. of years of experience in the relevant field.(Enclose certificate) :
8. Address of office through which the work of the Bank will be handled
9. Yearly turnover of the Organization during last Three years. (year wise) –Rs.
As certified by the Chartered Rs.
Accountant (C.A's certificate has to be Rs. enclosed).

For 2021-22
For 2022-23
For 2023-24

Signature of Applicant



List of important WORKS executed by the organization during last 5 years.

Sr. No.	Name of the Project location	Name & full postal address of the owner & Consultant. Also indicate whether Govt. or Private body with postal address.	Contract Amount (Rs.) & date of award of work	Completion	Period in Any other relevant information	
				months	Stipulated	Actual
1.	2.	3.	4.	5.	6.	7.

NOTES:

- Declaration:**

Signature of Applicant

