



PROJECT :CIVIL, INTERIOR AND FURNISHING WORKS FOR
NEAMATPUR BRANCH AT
G.T.Road, PO-Sitarampur, Neamatpur West Bengal 713359

TENDER FOR INTERIOR AND FURNISHING WORK
PART – I (TECHNICAL BID)

ISSUED TO :-

OWNER :

THE ZONAL MANAGER
BANK OF INDIA, BARDHAMAN ZONE

Bardhaman Zonal Office, 446/N, Armstrong Avenue, Sector – 2A, Bidhan Nagar,
Durgapur – 713212

Email : Bardhaman.Estate@bankofindia.co.in, Phone : 8967846766,
Website : Bankofindia.co.in

ARCHON VISION, KOLKATA

57, MODEL TOWN GARIA, KOLKATA-84
BAKUL KUMAR BAG, MOB- 9433110818

(Tenders are invited only from empanelled vendors with Bardhaman Zone)

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The Zonal Manager,
Bank of India, Zonal Office
Bardhaman Zone
446/N, Armstrong Avenue, Sector – 2A,
Bidhan Nagar, Durgapur – 713212

Sub : **Tender for Interior and Furnishing work for**
Bank's NEAMATPUR BRANCH, AT
G.T.Road, PO-Sitarampur, Neamatpur West Bengal 713359

Dear Sir,

I/We the undersigned have carefully gone through and clearly understood the plans, specifications, schedule of quantities, with General conditions for the above mentioned work and having visited and examined the site of the proposed work, do hereby tender to execute and complete the entire work in accordance with the priced bill of quantified and/or as given in the special specification of each works attached hereto.

It is understood that the lowest or any tender will not necessarily be accepted and that you are not bound to assign any reason of the same. I/we agree to keep our offer open for three months from the date of opening. Having examined the drawings, schedule of quantities relating to the proposed tender for interior & furniture work and having visited and examined the site of the proposed works and having acquired the tenders invited by you, we the undersigned hereby offer to execute, complete and maintain the proposed work in strict accordance with the specifications described in the tender at the item rates quoted by us in the tender.

We undertake to complete and deliver the total work within 30 days from the date of issue of work order from you, that the work shall remain incomplete after the expiry of the aforesaid date as liquidated and ascertained damages and not by way of penalty. Suitable extension of time shall be granted for delays beyond our control.

Name and Address of Signature & Stamp of Contractor
the Contractor

Place :

Date :

TENDER NOTICE

Sealed Item Rates Tenders are invited on behalf of Bank of India, Bardhaman Zonal Office for BOI NEAMATPUR BRANCH at **G.T.Road, PO-Sitarampur, Neamatpur West Bengal PIN-713359** from empanelled contractors / vendors.

The details are as under :

1. Name of Work : Tender for Interior and Furnishing work for NEAMATPUR BRANCH, at **G.T.Road, PO-Sitarampur, Neamatpur West Bengal PIN-713359.**
2. Earnest Money Deposit by Pay Order or Demand Draft from Nationalized Bank (No Interest payable on this deposit). To be submitted alongwith the Technical Bid
3. Tender Cost :Rs. 500/- By Pay Order in favour of Bank of India payable at Durgapur. Tender fee and EMD must be in form of DD/PO (personal cheque will not be valid).
4. Time of Completion : 30 days from the date of commencement
5. Issue of Tender : Tender Documents will be available from Bank of India, Zonal Office, Bardhaman Zone or can be downloaded from Bank's website. **From date 27/03/2024 to 16/04/2024 between 11.00 a.m. to 5.00 pm** on payment of Tender Cost.
6. Submission of Tender : The quotations should be in two parts (Technical Bid and Financial Bid), sealed in separate covers and duly superscribed as 'Technical Bid' and 'Financial Bid', respectively and are to be enclosed in a bigger cover, which should also be sealed and the name of the tender superscribed on it. Sealed envelopes with the name of work subscribed on top of the cover will be received at **Bank of India, Zonal Office, Bardhaman Zone, 446/N, Armstrong Avenue, Sector – 2A, Bidhan Nagar, Durgapur – 713212** on or before 16/04/2024 before 5.00 p.m.
7. Time & Date of Opening of Tender : **19/04/2024 at 12.00 p.m.** (tentative),
8. Tender Rights : Conditional Tenders will not be accepted. The Bank reserves the right to accept or reject any or all the tenders without assigning any reason thereof or to accept any tender in-part thereof.
9. Date of Commencement: From the 7th day of issue of work order.

NOTICE OF INVITATION TO TENDER

Sealed tenders on item rate basis are invited from competent Furniture Contractors having sound Technical and financial capacity for Tender for Interior and Furnishing work for BOI NEAMATPUR BRANCH, at G.T.Road, PO-Sitarampur, Neamatpur West Bengal PIN-713359 of Bank of India Bardhaman Zone.

Tender Documents maybe purchased in cash / pay order /DD from Bank of India, Zonal Office Bardhaman Zonal Office, 446/N, Armstrong Avenue, Sector – 2A, Bidhan Nagar, Durgapur – 713212 or can be downloaded from Bank's web site, and can be submitted along with Tender Fees of Rs.500/- by Pay Order in favour of Bank of India payable at Durgapur.

The contractors who are in approved panel of Bank of India, Bardhaman Zone should only participate in the tender process.

Earnest Money Deposit :Rs. 25,000/-by crossed Demand Draft/Bank Guarantee on a bank other than the clientele, dischargeable/payable at Durgapur and drawn in favour of Bank of India. To be submitted along with the Technical Bid.

Time of completion : 30 days, calendar (1) months

Time & date of submission Of Tender : On or Before 16/04/2024 at 5.00 p. m.

Time & date of opening of Tender, if possible :19/04/2024 at 12.00 p.m. (tentative)

Tender fee and the Earnest Deposit to be submitted along with the Technical Bid only.

The Bank will not be bound to accept the lowest tender and reserves the right to accept to reject any or all the tenders without assigning any reason what soever at any stage.

Sd/--
Dy Zonal Manager

SPECIAL INSTRUCTIONS TO TENDERERS

(1) Sealed tenders should be addressed to Zonal Manager, Bank of India, Zonal Office, Bardhaman Zone Durgapur and super scribed as

Name of work : Tender for Interior and Furnishing work for NEAMATPUR BRANCH, at G.T.Road, PO-Sitarampur, Neamatpur West Bengal PIN-713359, for Bank of India, Bardhaman Zone.

(2) The tenders will remain valid for a period of 3 months from the date of openings of tenders. Bank reserves the right to accept or reject any or all the tenders without assigning any reason to do so. Bank does not bind itself for accepting the lowest tender.

(3) The tenderer should quote the rates in figures as well as in words.

(4) All erasures, corrections and alterations made while filling the tender must be attested by initials of tenderer. Overwriting of the figures is not permitted.

(5) The Bank reserves the right to reject any or all the tenders, accept part of any tender or entrust the entire work to any contractor or divide the work to more than one contractor (item wise) without assigning any reason or giving any explanation. The rates quoted by the contract or will hold good for this bifurcation and no compensation will be paid on this account.

(6) Joint tenders shall not be considered.

(7) Within 7 days of receipt of Intimation regarding acceptance of his tender by the Bank, the tenderer should send his acceptance of the work order in writing. If the tenderer does not do that, or does not start the work within 10 days of such intimation to him or fails to give justified reasons not to do so, acceptance of his tender would be withdrawn and Earnest Money Deposit would be liable to be forfeited.

(8) The rate quoted in the tender shall include all charges of scaffolding, lift, any tools and plants railway freight labour conditions and fluctuation in the rates, excise duty, sales tax, octroi, works contract tax and any other taxes or expenditure for carrying out the work except GST.

(9) Water and Electricity will be supplied free of cost at one point.

(10) No Escalation in rates will be allowed under any circumstances.

(11) The successful tenderer is bound to carry out entire work within stipulated time limit. The tenderer will have to pay liquidated damages for non-completion of job within stipulated period @ 1% of the contracted amount per week after expiry of period of completion subject to maximum of 10 % of site contract value.

(12) The liquidated damages as mentioned above may not be reformed if the contractor applies sufficiently in advance for extension of time mentioning the unavoidable reasons for extension. The Bank shall, in its opinion (which shall be final and binding upon the contractor) find genuine reasons shown by the contractor for such request, grant

suitable extension in time limit. Any claim for damage or compensation in relation thereto by contractor is not permissible. Also other terms and conditions of the contract will remain unaltered in the extended period.

(13) The successful tenderer is bound to carry out items of work necessary for completion of job even though the same are not included in the schedule of quantity. Rates of extra items will be derived from the tender. In case the rates do not exist in the tender and extra item is not similar to tender item, then the rates will be worked out on actual cost of material and labour, any other expenditure for completing that work plus 15 % towards contractor's profit & overheads. For this contractor must submit the rate analysis supported by original vouchers for purchase and labour.

(14) The contractor must co-operate with other contractors appointed by the bank so that entire work shall proceed smoothly with least possible delay and to the satisfaction of the Bank.

(15) The contractor shall remove all rubbish etc. out of site/premises and hand clean the floors and hand over the site in proper and tidy condition.

(16) The tenderer shall acquaint himself with the site conditions making his own arrangement for storing of material at site, lift, etc.

(17) Contractor shall shift furniture, cupboard, records, for the purpose of electrification & wiring and rearrange the same as directed. No extra charge shall be paid for the same.

(18) Contractor shall be prepared to work at times convenient to the Bank. No charges shall be paid for the same.

(19) The contractor will attend to all defects noticed during defect liability period at his own cost. If the contractor fails to attend the defects within a reasonable time these defects will be rectified by the Bank and the expenditure incurred on this account will be recovered from security deposit, or any other money due on to time.

(20) The contractor shall make adequate arrangement for watch and ward of his material and shall ensure the safety, breakage and any theft of material fixed or unfixed by him or other sub contractor.

(21) The work executed should be got approved by the Consultant/Bank and contractor shall rectify any bad workmanship pointed out at any stages and remove from site all the rejected material immediately.

(22) The contractor shall be responsible for application of labour laws, compensation for injury and accident to person, whether employed by him or by his sub contractor. The contractor is supposed to obtain labour licence from the Assistant Labour Commissioner under Contract Labour Act before commencement of the work.

(23) The contractor will take necessary precautions for carrying out the work avoiding any damage to fixed or loose furniture, structures/decorative parts of the property. The contractor will rectify any damages done at his cost.

- (24) The contractor shall ensure that workmen employed by him for execution of work are suitably covered against workmen's Compensation Act, ESIS and other legislative enactments applicable to such works and workmen shall be to the contractor's account.
- (25) The contractor shall inform the Architect/Consultant/Bank to check quality/measurements of any work which is likely to be hidden before covering.
- (26) In case of non-completion or delay in completion of work or removal of defects in time, the Bank shall be free to appoint another agency to get the job done at contractor's risk and cost.
- (27) Income Tax at applicable rate of the Bill Amount will be deducted at source from the contractor's bill and will be deposited with the I.T.O. as per rules.
- (28) The Bank may delay the progress of work without, in any way, vitiating the contract and grant such extension of time for the commencement/completion of the contract as it may think proper and sufficient in consequence of such delay and the contractor shall not make claim for compensation or damage in relation thereto.
- (29) The contractor will not execute any extra item without Bank's permission in writing.
- (30) The quantities mentioned in the schedule of quantities are approximate. Payment will be made on actual work done by the contractor. However, the contractor should not deviate the quantity without Bank's permission.
- (31) Conditional tenders quoted by the tenderer are liable to be rejected.
- (32) The Bank has a right to alter the nature of work and to add or omit any items of work or to have the option of the same carried out departmentally or otherwise and such alternations or variations shall be carried out without prejudice to this contract.
- (33) The Bank has right to terminate the contract, if the contractor abandons the work, or fails to commence and complete the work in time, or fails to abide by the contract conditions.
- (34) Measurements for all items shall be taken as per actual work done and no claim for any wastage in all material shall be considered.
- (35) Contractor has to get the samples of all the materials like switch, wire, or any other accessories for the approval of the Consultant/Bank.
- (36) Contractor must quote balanced rates as quantities mentioned in the tender are approximate and may vary to any extent. No extra rate shall be given on this account.
- (37) The contractor while executing the work during the working hours of the Bank shall take special care that disturbance is not created to Bank's staff and customer during the office hours. The contractor should also keep the banking hall in a reasonably good condition during banking hours.
- (38) Contractor has to submit Photographs of the completed civil & furnishing work in duplicate along with soft copy in form of C. D.

(39) During the execution of work, if any damage occurs to the property, structure etc. the same shall be made good by the contractor at his own cost.

(40) THE RATES SHOULD BE FIRM INCLUDING ALL TAXES EXCEPT GST. DISCOUNT IN TOTAL AMOUNT WILL NOT BE CONSIDERED AND THE SAME TENDER WILL BE LIABLE FOR DISQUALIFICATION.

(41) The size of all the wooden members shown in this tender are NET/CLEAR after panelling.

(42) All the Horizontal surface will have 1.5mm thick laminate & vertical surface will have 1.0mm thick laminate of approved make and shade.

(43) All the wooden sections & plywood for partitions (or where necessary) will have anti-termite paint from inner surface before laying the laminate.

(44) While the work is in progress, if use of any sub standard material is observed or in case of bad workmanship and if the Consultant instructs to dismantle and to redo the same the contractor shall do the same at his own cost and the Consultant's decision in this regard shall be final and binding.

(45) The bidders are requested to visit the branch before quoting the rates. Submission of a tender by a tenderer implies that he has made himself aware of the scope and specifications of the work to be done, site conditions, and local conditions and other factors bearing on the execution of the work.

(46) Jurisdiction: All matters arising out of or in any way connected with this agreement shall be deemed to have arisen at Durgapur & only the courts in Durgapur shall have jurisdiction to determine the same.

(47) The contractor while executing the work during the working hours of BANK shall take special care that disturbance is not created to Bank's staff and customers during the office hours. The contractor should also keep the banking hall in a reasonably good condition during banking hours.

(48) The contractor is requested to obtain necessary labour licence from labour enforcing authority before commencement of the work. He is also required to abide by the labour laws applicable including submission of form VI B to the labour enforcement officer.

(49) The contractors will adhere to the IBA/CVC guidelines during execution of works.

(50) The rates will be valid for 90 days.

(51) The contractor will prepare all the furnishing items at site only. The contractor will get the approval of sample of all the materials specified in the tender, such as plywood, laminate, paint, T W ect. From Bank/Architect. However, the contractor will have to produce invoice & certificate with the final bill from the respective company for the materials used at the above site.

(52) Any extra items or excess quantity (other than tender) work are carried out after approval from the competent authority only or else payment will not be made.

SPECIAL CONDITIONS OF CONTRACT

1. Earnest Money Deposit :Rs. 25,000/-
2. Initial Security Deposit (ISD) :The EMD amount, of successful bidder.
3. Defects Liability Period : 12 months from the date of issue of virtual completion and handing over the site to owners.
4. Period of commencement : 7 days from the date of Letter of Intent/Work Order.
5. Stipulated period for completion : 30 days
6. Retention Money : 10 % of the final bill, (less the EMD / Initial Security Deposit).
7. Terms of Rate : The rates shall be at site of work and should be inclusive of all taxes including works contract tax, except GST.
8. Period of validity of Tender : Three months from the date of opening tender.
9. Period for honoring interim certificate : 7 working days from the date of Consultant's certificate.
10. Period of honoring final certificate : 10 working days from date of Consultant's certificate.
11. Validity of rates after award of Tender : "NO ESCALATION IN PRICE WILL BE ALLOWED".
12. Release of Retention Money : 100 % shall be released after satisfactory completion of Defects Liability period of 12 months.
13. **Payments:** The contractor shall be paid by the Bank after completion of work only. **No advance money will be given prior to the start of work. or dumping materials at site.** When the work has been virtually completed and Bank's Architects / Engineer has certified in writing that the work has been completed on the basis of detailed measurements and has made a final scrutiny and that there is no dispute items, rates, and quantities, the contractor shall be entitled to the payment of the final bill in accordance with the final certificate.
14. **EARNEST MONEY AND SECURITY DEPOSITS :-**
Bank is not liable to pay any interest on the Earnest Money. The Earnest Money of the unsuccessful Tenderers will be refunded without any interest soon after the decision to award the work is taken or after the expiry of the validity period of the Tender.

The successful Tenderer to whom the contract is awarded will have to deposit the EMD as “**Initial Security Deposit**” (ISD). Retention Money @ 10% of final bill shall also be deducted at the time of final bill payment, however the Total Security Deposit (EMD/Initial Security Deposit + Retention amount) will be maximum 10% of the final contract value.

15. The Initial Security Deposit and Retention Money of the successful Tenderer may be forfeited if he fails to comply with any of the conditions of the contract. When the certificate of the virtual completion is issued to the contractor the security deposit in the form Security Money shall be refunded, provided that the contractor has fulfilled all the conditions of contract and further provided that the employer has no claim for forfeiture of part or whole of the said deposit. The retention money will be returned to the contractor after the expiry of defect liability period, subject to deductions for any appropriations thereof required to be made by the Bank as per conditions of the contract. The contractor is requested to sign each page of the quotation and put rubber stamp, seal below his signature and seal the quotation in an envelope.

16. Liquidated damages: If the contractor fails to maintain the required progress or to complete the work and clear the site on or before the contract period of completion, he shall without prejudice to any other right, pay as agreed compensation @ 1% of the contracted amount per week as liquidated damages.

The tenderer should note that at the time of submission of the tender, associate family or firms (ownership/partnership/director with other family members viz. father/mother/sister/wife/son/daughter etc.) and firm having same Registered address is not allowed to participate, only one firm is eligible to apply for tender. In case more applications are received from such firm/s, the Bank has a right to reject both the applications.

ARTICLE OF AGREEMENT

Article of Agreement made this at Durgapur in this day of 2024, between the BANK OF INDIA, Zonal Office, Bardhaman Zone 446/N, Armstrong Avenue, Sector – 2A, Bidhan Nagar, Durgapur – 713212 (hereinafter called “the Employer” of the one part), and Name : M/s _____ (Hereinafter called the contractor of the other part) where as the Employer is desires of having Tender for Interior and Furnishing work for NEAMATPUR BRANCH, at G.T.Road, PO-Sitarampur, Neamatpur West Bengal PIN-713359, for Bank of India, Bardhaman Zone, and has caused drawings and specifications describing the work and bills of quantities prepared through its appointed Consultant **ARCHON VISION, KOLKATA, Address- 57, MODEL TOWN GARIA, KOLKATA-84, BAKUL KUMAR BAG, MOB- 9433110818**, and whereas the said drawings have been seen, the specifications and/or the schedule of quantities have been signed by or on behalf of the partners have hereto the contract or and whereas the contractor has agree to execute upon and subject to all conditions of contract (all of which are collectively hereinafter referred to as “the said conditions”) the work shown upon the said drawing and/or described in the said specifications and included in the said schedule of quantities at the respective rates therein set forth amounting to the sum as therein arrived at of such other sum as shall become payable there under (hereinafter referred to as “the said contract amount”).

NOW IT IS HEREBY AGREED AS FOLLOWS

1. In consideration of the said contract amount to be paid at the time and in the manner set forth in the said conditions execute and complete the work shown upon the said drawings and described in the said specifications and the schedule of quantities, either in whole or in part.
2. The employer shall pay the contractor the said contract amount or such other sum as shall become payable at the time and in the manner hereinafter specified in the said conditions.
3. The term “the Consultants / Architects” in the said conditions shall mean the said **ARCHON VISION, KOLKATA, Address- 57, MODEL TOWN GARIA, KOLKATA-84, BAKUL KUMAR BAG, MOB- 9433110818**, or in the event of their death or ceasing to be the consultants / architects for the purpose of this contract, such other person or persons as shall being a nominated for the purpose by the employer not being a person to whom the contractor shall object for reasons (maintained in said conditions) considered to be sufficient by the employer. Provided always that no person or persons subsequently appointed to be architects under this contract shall be entitled to disregard or over rule any previous decision or approval or direction given or expressed in writing by the architects for the time being.
4. The said conditions an appendix shall be read and construed as forming part of this agreement and the parties hereto shall respectively abide by to submit themselves to the conditions and perform the respective agreements on their part as contained in the said conditions contained.
5. The Consultant refers to **ARCHON VISION, KOLKATA, Address- 57, MODEL TOWN GARIA, KOLKATA-84, BAKUL KUMAR BAG, MOB- 9433110818**.
6. The plans, agreement and documents mentioned herein shall from the basis of this contract.

7. The contract is neither a fixed lump sum contract nor a piece workcontract, but is a item rate contract to carry out work in respect of Tender for Interior and Furnishing work for NEAMATPUR BRANCH, at G.T.Road, PO-Sitarampur, Neamatpur West Bengal PIN-713359, for Bank of India,Bardhaman Zone andalso some addition and alteration works to be paid for according toactual measured quantities at the rates contained in the schedule ofrates and probable quantities as provided in the said conditions.

8. The contractor shall afford every reasonable facility for the carrying outof the all works relating to Tender for Interior and Furnishing workfor NEAMATPUR BRANCH, at G.T.Road, PO-Sitarampur, Neamatpur West Bengal PIN-713359, for Bank of India,Bardhaman Zone. Preparing the furniture work and other ancillary works in the manner laid down in the said conditions, and shall makegood and damage done to walls, floors etc. after the completion of hiswork.

9. The Employer through the consultant / architect and technical officerreserves to himself the right of altering the drawing and nature of thework of having portions of the same carried out without prejudices tothis contract.

10. The said conditions shall be read and construed as forming part of thisagreement and the parties hereto will respectively abide by to submitthemselves to the conditions and stipulations and perform theagreements of their parts, respectively in such conditions contained.

11. Time shall be considered as the essence of this agreement and thecontractor hereby agrees to commence the work soon after the formalwork order issued to him and complete the entire work within 30 days.

12. All payments by the Employer under this contract will be made only atDurgapur.

13. All disputes arising out or in any way connected with this agreementshall be deemed to have arise in Durgapur and only the Courts inDurgapur shall have jurisdiction to determine the same.

14. The several parts of this contract have been read and fully understoodby the contractor. In witness whereof the employer if the contractorhave set partnership or an their respective hands to these individual.

Presents and two duplicates here of the day andyear first here inabove written.In witness where of the parties hereof the Employer if the contractor has setits hand to these company.

Presents its duly authorized official and the contractor has caused its commonseal to be affixed hereunto and the said two duplicates has caused thesepresents and the said two duplicates hereof to be excavated on its behalf, theday and year first herein above written.

SIGNATURE CLAUSE

SIGNED AND DELIVERED BY M/S

_____.

By the hand of Shri _____, Proprietor.

In the presence of

1.

Witnesses :

If the party is a partnership firm or an individual should be signed by all or on behalf of all the partners.

SIGNED AND DELIVERED BY

In the Presence of

2.

Witness :

THE COMMON SEAL OF

.....

SPECIFICATION OF MATERIALS

All the material to be used shall be from the list of ISI approved Brand. Any deviation from this shall be got approved from Consultant/Owner, the contractor shall submit samples of materials used for verifications and produce Bill in original.

1. **SAMPLES** : After receipt of the bids but prior to award of the contract, bidder shall, upon notification from owner submit samples of materials he intends to use. The owner shall reserve the right to evaluate the sample with regard to the specification before award of work. Samples as directed by the Consultant/Owner for various items shall be prepared/brought for approval without any cost.

2. **PLYWOOD** : Plywood should be ISI make Termite and Powderproof.

3. **GLASS** : Glass shall be float glass of Modiguard company or approved equal make.

4. **TIMBER** : Wherever specified shall be teak wood from Central Province (C.P.)/Ghana best quality. It shall be well seasoned, uniform in colour, free from sap wood, wares, free from large and loose knots, cracks, shakes and other defects. All wood shall be treated for anti termite treatment with two coats of solignum paint and two coats of fire retardant paint.

5. **HARDWARE** : Hinges, Handles, Stoppers, Stays etc. wherever required shall be brass/stainless steel of approved shape and size only.

6. **UPHOLESTRY** : Fabric or upholstery material wherever called for shall be of the colour, texture and manufacture approved by the Consultant/Owner.

7. **WORKMANSHIP** : The work involved calls for high standard of workmanship and shall be carried out and completed in the best possible manner keeping modern trend of artistic finishes and designs in view so as to make the entire work/furnishing aesthetic looking, keeping in harmony with other furnishing in the area.

8. **DIMENSIONS & JOINTS** : The dimensions mentioned in the schedule of quantities and drawings are approximate. The contractor may suggest small deviations in the dimensions so as to make the individual items as also the entire job functionally sturdy, comfortable as well as aesthetic in look. The final decisions regarding sizes of various members and working dimensions etc. will however to be taken at the time of approval of sample. The contractor should take actual dimensions available at site before fabrication. The joints shall be perfect and sturdy and shall preferably be machine made and assembled with approved quality synthetic glue. The structural design of different members and also the items as a whole shall be sturdy and capable of withstanding the various loads likely to be subjected to in day to day use.

9. **ADDITIONAL MEMBERS AND FIXTURES** : The contractor shall provide additional members wherever necessary for providing door, openings, cut-outs, etc. to facilitate fixing of light fixtures, plug points, air-conditioning supply and return grilles etc.

The work includes cost of fittings and fixtures & fixing the various items in position in floors, walls, ceilings etc. in the building in accordance with two drawings of as directed by the Consultant/Owner. It will be also necessary to make holes, chases, etc. in floors, walls, ceilings, R.C.C. etc. as may be required for fixing the partition. The contractor shall

allow for such provisions in his quoted rate. It will be deemed that while quoting rates the contractor has taken into account all foreseeable contingencies which will include making good disturbed floors,walls, ceilings, etc. to their original condition.

10. POLISHING : All visible T.W. members shall have lequare polish, other surface may have french polish as directed complete.

**SCHEDULE OF APPROVED MAKES FOR MATERIALS IN
FURNITURE WORKS**

Sl.No.	Items	Approved make
1	Paint	I.C.I. Dulux/ Asian Painted Berger
2	Wood preservative	Bison by British Paints/ Teriniseal by PCI
3	Plywood	Green ply Ecotech ,Globe ply,Century ply,
4	False ceiling	Armstrong , Indian Gypsum Board
5	Laminates	New mika /MERINO,/ GREEN LAM/CENTURY
6	Screens	G.K.W. / Nettle fold.
7	Adhesive	Fevicol SH.
8	Locks	Godrej
9	Night Latch	Godrej
10	Aluminium Door frame	Jindal
11	Glass	Modi / Asahi f Saint Gobain
12	Aluminium Claddiig	Eurobond / Altobond / Alukbond
13	Key board drawer	EBCO
14	Telescopic CPU stand	EBCO
15	Cable Organiser (Wire Manager)	EBCO
16	Vitrified Tiles	EURO/ RAK
17	All other items not covered above	As per sample approved by Bank/ Architect

Note : 1. Consultant reserves the right to select the approved make from the above list and to make changes (Add or Delete names of other makes) in this list with consent of Bank.

2. Vendor should quote the rates of items considering FIRST MAKE only.

Note : 1. Consultant reserves the right to select the approved makefrom the above list and to make changes (Add or Deletenames of other makes) in this list with consent of Bank.

**SCHEDULE OF APPROVED MAKES FOR MATERIALS IN
CIVIL WORK INCLUDING WATER SUPPLY & SANITATION**

1. Vitrified Tiles 1st Quality of ASIAN / Kajaria or as approved by Bank/ Consultant.
2. Wash Basin 1st Quality of CERA, Hindware (Hindustan Sanitaryware), or as approved by Bank/Consultant.
3. European W.C. pan 1st Quality of CERA, Hindware (Hindustan Sanitarware), or as approved by Bank/Consultant.
4. Urinal pan 1st Quality of CERA, Hindware (Hindustan Sanitarware), or as approved by Bank/Consultant.
5. PVC pipe & fittings Prince, Supreme, Ori-Plast, or as approved by Bank/ Consultant.
6. Bib cock – Stop cock Jaquar, Hindware, ESS ESS, Raasi Vitreous, or as approved by Bank/Consultant.
7. Cement Ambuja, Siddhi, Ultratech, or as approved by Bank/ Consultant.
8. Glazed Tiles 1st Quality of Johnson, Somany or as approved by Bank/ Consultant.
9. External Paving tiles 1st Quality of Super Tiles, Ultra Designer Tiles, Eurocon Tiles, or as approved by Bank/ Consultant.
10. Bricks Best quality local bricks Obtained from Chimney Kiln
11. Sand Coarse clean river sand free from salt & other impurities.
12. Kotah stone 18 to 20mm thick 1st Quality, uniform incolour & thickness
13. Jesalmer stone 18 to 20mm thick 1st Quality, uniform incolour & thickness without cracks
14. Anticorrosive paint Fin coat, Tikitar or as approved by Bank/Consultant.
15. Red oxide Nerolac, Asian, Shalimar
16. G. I. Pipes & fittings Neco or as approved by Bank/ Consultant.
17. G. I. pipes Tata, Prakash, Surya
18. G. I. Fittings R-Brand fittings
19. Wheel Valve Zoloto, Leader (ISI marked)
20. Ball cock Zoloto, Leader (ISI marked)
21. Flush Cock Hindware, ESS ESS, Raasi Vitreous, or as approved by Bank/ Consultant.

- 22. Stainless steel sink Nirali, Diamond or as approved by Bank/Consultant.
- 23. Water Proofing Compound - Pidilite, Choksey or as approved by Bank/ Consultant.
- 24. Hardners Ironite, Ferrox, Hardonite or as approved by Bank/ Consultant.
- 25. Tile Fixing Adhesive Roff, Bal Endura or as approved by Bank/Consultant.
- 26. Sealant Pidilite, Choksey, Rhone Poulenc or as approved by Bank/ Consultant.
- 27. TMT bars FE – 500 Tata or as approved by Bank/ Consultant.

Note : 1. Consultants reserve the right to add or to delete name of any manufacture as and when required.

2. Vendor should quote the rates of items considering FIRST MAKE only.



PROJECT :CIVIL, INTERIOR AND FURNISHING WORKS FOR
NEAMATPUR BRANCH AT
G.T.Road, PO-Sitarampur, Neamatpur West Bengal 713359

TENDER FOR INTERIOR AND FURNISHING WORK
PART – II (FINANCIAL BID)

ISSUED TO :-

OWNER :

THE ZONAL MANAGER
BANK OF INDIA, BARDHAMAN ZONE

Bardhaman Zonal Office, 446/N, Armstrong Avenue, Sector – 2A, Bidhan Nagar,
Durgapur – 713212

Email : Bardhaman.Estate@Bankofindia.co.in, Phone : 8967846766,

Website : Bankofindia.co.in

ARCHON VISION, KOLKATA,

Address- 57, MODEL TOWN GARIA, KOLKATA-84, BAKUL KUMAR BAG,
MOB- 9433110818

(Tenders are invited only from empanelled vendors with Bardhaman Zone)

BANK OF INDIA
BARDHAMAN ZONE

Name of Work: Interior and Furnishing work for Bank's NEAMATPUR BRANCH
at G.T.Road, PO-Sitarampur, Neamatpur West Bengal PIN-713359

SUMMARY STATEMENT OF B.O.Q

SL. NO.	DESCRIPTION	AMOUNT (Rs.)
A.	BANKING AREA	
	I) CIVIL WORK	
	II) INTERIOR FURNISHING WORK	
	TOTAL COST OF BANKING AREA(A)	
B.	LESS BUYBACK Furniture and partition works, false ceiling in the existing banking area. (The work includes removing of furniture, partition and false ceiling wok in the existing banking area. Minimum buyback amount (Rs.1,00,000/-)	
	GRAND TOTAL (A-B)	
IN WORDS:		

Note:

G.S.T excluding and Cost including all material, labour and Transport charges etc. all complete. The work to be completed as per design, specification and approval of the Bank/Architect.

BUY BACK ITEM -NEAMATPUR BRANCH,BANK OF INDIA					
S. NO	DESCRIPTION	QTY.	UNIT	RATE (Rs.)	AMT. (Rs.)
A	BUY BACK ITEMS (LESS)FROM OLD PREMISES EXISTING BANK FURNITURE .				
1	Buy Back existing partitions, door, etc. with frame work Less from old premises bank furniture				
2	Buy Back existing Table, running counter, etc. with frame work Less from old premises bank furniture				
	TOTAL BUY BACK ITEMS				
IN WORDS:					

Name of Contractor with Seal & Signature

Date :

Place :

B.O.Q OF INTERIOR FURNISHING WORK- NEAMATHPUR BRANCH ,BOI

Sl.No.	Item of Works	Unit	Quantity	Rate	Amount
B	<u>FURNISHING WORKS :</u>				
1	<u>PARTITIONS</u>				
	NOTE:				
	A. The rate for wooden partition or cladding will include for making out outlets of appropriate size for electrical, telephone and computer terminals wherever required. The surface of the electrical boxes if any shall be hidden/ flushed with laminate work according to design.				
	B. All wooden framework for partition or any allied work shall be free from large knots, cracks, saps and other defects and to be treated with two coats of solignum paint. Timbers shall be of specified quality and approval of competent authority shall be obtained before fixing the framework.				
	C. All plywood shall be of Marine grade and block board shall be Marine.				
	D. All door frames and members of the partition walls to be fixed securedly with RCC, ceiling and floor.				
	E. All framework shall be of sesoned kapur wood unless otherwise mentioned.				
1.1	<u>Solid Partition :-</u>				
	Supplying and erecting full height partly glazed partition as per drawing and conforming to the following specification				
	Basic Framework:- Full height Solid partition with kapur wood frame of C.S size 2" x 2" at required spacing but not exceeding than 2'-0" x 2'-0". The framework shall be treated with two coats of wood preservative and fire retardant material Skin Membrane:- The skin shall comprise of a covering of 6mm thick Marine grade plywood Finishing:- 1mm thick laminate of prescribed shade on both sides. The groove between two laminate joint shall not exceed 1.0 mm as or otherwise specified by the architect. Skirting:- The skirting shall be 4" high thick finished with prescribed shade of laminate as per design.				
1.1.1	UP TO FALSE CEILING HT.	SFT	427.67		
1.1.2	UP TO SEMI HT. (4'-6")	SFT	37.37		
1.2	<u>Partly Glazed Partition :-</u>				
	Supplying and erecting full height partly glazed partition as per drawing and conforming to the following specification.				
	Basic Framework :- kapur wood frame of C.S size 2" x 2" at required spacing but not exceeding than 2'-0" x 2'-0". All the framework shall be coated with two coats of wood preservative and Fire Retardant material. Skin Membrane :- The opaque portion of the partition (3'-0" from the finished floor level) as per design shall be covered with Marine grade 6 mm thick ply on both sides of the partition.				

	<p>Finishing :-The opaque portion shall be covered with 1mm thick laminate of the prescribed shade .The groove between two laminates shall be not more than 1mm.</p> <p>Skirting:- The skirting shall be 4" high thick covered with Marine grade 6 mm thick ply and finished with the prescribed shade of laminate.</p> <p>Glazing:- The transparent parts of the partition shall comprise of 12 mm thick Toughened clear glass (etched as per design) tightened in place with teakwood glazing bead of approved shape and polishing the same with wood polish of mahogany colour as per the instruction of the architect. In case of Cash counters the glass shall have hole for transaction of money and papers.</p> <p>Edge Moulds:- All free top/ end surfaces shall have teakwood moulds of approved shape (80 x 25 mm C.S) finished with wood polish of mahogany colour.</p> <p>Rate shall include providing cutouts and provisions to run electrical conduits, switches etc. It shall also include the etching, polishing and making holes in the glass if any.The thickness of the partition may vary as per design and the rates shall include the changes in the thickness as well</p>				
1.2.1	UPTO FALSE CEILING HT 12 mm Toughened Glass partition with fittings	SFT	179.55		
1.2.2	UP TO 5'-0" HT	SFT			
1.2.3	UP TO 4'-0" HT.	SFT			
1.2.4	3'-0"X4'-0" 12 mm toughened Glass partition with fittings	SFT			

1.3	GLASS BARRIER				
	Providing and Fixing glass barrier in front of work station made out of 12 mm thick polished Toughened glass with teak wood beading (size - 30mm x 20mm) all around, finished with melamine polished. Polishing will be the same colour as that lamination i. e. cedar finished. The erection of divider shall include for expansion bolts cleats, clamps bolts, nuts, screws, rivets and other accessories. The rate should be including cost of decorative etching on on side of the glass. all complete. The work to be completed as per instruction of the Architect.	SFT	55.86		
1.4	GLASS DIVIDER				
	12mm. thk. clear Toughened glass divider on table top for separation of each workstation with pencil polish edges. It should be fixed between two tables with teak wood beading (size - 30mm x 20mm) all around, finished with melamine polished. Polishing will be the same colour as that lamination i. e. cedar finished. The erection of divider shall include for expansion bolts cleats, clamps bolts, nuts, screws, rivets and other accessories. The rate should be including cost of decorative etching on on side of the glass. all complete. The work to be completed as per instruction of the Architect.	SFT	36.81		
2	<u>DOORS</u>				
2.1	<u>Solid Flush Door:-</u> Supplying and fixing in position overall 37 mm thick solid core hot pressed phenol formaldehyde bonded approved flush door shutter finished with 1 mm thick laminate sheet of approved shade and colours with a groove of not more than 1 mm in case of two different laminates colours. The rates shall include the cost of door frame, hardware, bolt, locks, hinges, handles, door closer, door stoppere etc.				
2.1.1	Branch Manager's cabin (partly glazed) (size: 3'-0"x7'-0")	NO	1.00		
2.1.2	Record room (size: 3'-0" x 7'-0")	NOS			
2.1.3	Toilet Passage (with vision panel) (size: 3'-0" x 7'-0")	NOS	1.00		
2.1.4	Toilet door (size: 2'-6" x 7'-0")	NOS			
2.1.5	UPS room (size: 3'-0" x 7'-0") (Partly Glazed)	NO	1.00		
2.1.6	Cash area (size: 3'-0" x 7'-0")	NO	3.00		
2.1.7	PVC toilet door (size: 2'-6" x 7'-0")	NO	1.00		
2.1.8	Wicket gate (size: 3'-0" x 4'-0")	NO	1.00		

2.2	Glazed Main Door :- Providing and fixing in position of single leaf door shutter made out of 12 mm thick Toughen Glass, etched as per design. The door shall rotate on floor springs of ISI make on which the shutters shall be pivoted at top and bottom. Door handles shall of H-type of satin finish stainless steel handles. The rates shall include cost of door frame, hardware, bolt, locks, hinges, handles etc. Door size: 3'-0" x 7'-0". The rates shall include etching the Bank's logo and emblem on the glass in the size and design as prescribed by the architect.	SFT	37.31		
3	<u>FURNITURES</u>				
3.1	SIDE / BACK/ OVER HEAD FILE CABINET				
	Providing and fixing of low height storages (height till 2'-6"/ 3'-0"/ 4'-0"/ 7'-0") made out of 19 mm thick Marine grade ply finished with 1 mm thick laminate outside and 0.8 mm thick laminate from inside. All the intermediate shelves shall be 19 mm thick Marine grade plywood. The shutter shall be of Marine grade blockboards of sliding or openable types fixed with sliding channels or hinges. The vertical divisions of the storages shall be as per instruction/ drawings. Free edges shall be lipped and polished with prescribed colour shade of polish. The rates shall include sliding or normal handles, sliding channels or hinges and locks etc.	SFT	143.98		
3.2	WALL PANELLING (With Frame)				
	Providing and fixing panelling on wall/ Column, Framing shall consist of wooden Sections 50mm x 25 mm @ 600mm c/c Both ways horizontally and vertically on the wall. This framing would be covered by 9 mm thk. BWR grade Ply finished in approved 1.0 mm. Thk. Laminate . polished Wooden moulding, lipping etc. as directed by Bank / architect shall be provided wherever required.	SFT	226.37		
3.3	WALL / COLUMN PANELLING (Without Frame)				
	Providing and fixing panelling on wall/ Column by 12 mm thk. BWR grade Ply finished in approved 1.0 mm. Thk. Laminate . polished Wooden moulding, lipping etc. as directed by Bank / architect shall be provided wherever required.	SFT	111.55		
3.4	MAIN PANEL ENCASEMENT				
	Providing & Fixing main panel encasement in position fabricated out of 19mm Marine grade with 1.0mm thk. Laminate for top, both sides & front. Encasement will be having powder coated aluminium louver & 6mm thk. Glass for seeing the indicator in both palls. The exposed surface of 19mm Marine grade will be finished with teak wood lipping & inside to be enamel painted . The item to be completed in all respect as per design , direction and approval of the Architects.	SFT	0.00		
3.5	WRITING LEDGE				

	Providing and fixing writing ledge (4'-0"x1'-0") consisting of 25 mm thick BWP grade ply at base finished on all faces with 1 mm thick laminate, 5 mm thick glass partitions at approx 150 mm c/c fixed on base with D brackets for keeping withdrawal/ deposit forms and 8 mm thickened toughened glass on top with help of studs all complete as per drawings (approx width 300 mm).	NO	1.00		
4	TABLE				
4.1	Branch Manager's Table (6'-0"x3'-0") Modular type. Making 6'-0" x 3'-0" table top with 19 mm plywood support, 1 mm thick laminate outside and 0.8 mm thick laminate from all inside of approved shade, cabinet with locking arrangement , drawers with locking arrangement, keyboard tray, CPU trolley, Footrest etc. complete with all type of hardwares & 8 mm thk clear float glass as table top, Teak wood moulding bead with polish as per drawing & design.	NO	1.00		
4.2	Officer's Table (5'-0"x2'-6") Modular type. Making 5'-0" x 2'-6" table top with 19 mm plywood support, 1 mm thick laminate outside and 0.8 mm thick laminate from all inside of approved shade, cabinet with locking arrangement , drawers with locking arrangement, keyboard tray, CPU trolley, Footrest etc. complete with all type of hardwares. Teak wood moulding bead with polish as per drawing & design.	NOS	5.00		
4.3	Executive Table (4'- 2' & 4'-6"x2'-6") Modular type. Making 4'-6" x 2'-6" table top with 19 mm plywood support, 1 mm thick laminate outside and 0.8 mm thick laminate from all inside of approved shade, cabinet with locking arrangement , drawers with locking arrangement, keyboard tray, CPU trolley, Footrest etc. complete with all type of hardwares, Teak wood moulding bead with polish as per drawing & design.	NOS	4.00		
4.4	Cash Counter (5'-0"x2'-6") Making 5'-0" x 2'-6" table top with 19 mm plywood support, 1 mm thk laminate finish of approved shade, cabinet, drawers with locking arrangement, keyboard tray, CPU trolley, Footrest etc. complete with all type of hardwares, Teak wood moulding bead as per design & Rate includes Making all side partitions (upto 7'-6" ht.), door with lock and necessary fittings, front facia & front glass (12 mm thick toughened) window over table top with s/s 'D' bracket as per drawing & bank's specification or as directed.	NOS	3.00		
5	<u>FALSE CEILING</u>				
5.1	FALSE CEILING - GYP BOARD	SFT	0.00		

	Providing and fixing ½” thk. Gypsum India board false ceiling at levels as shown in the drg. From FFL. Rate shall be inclusive of Acrelic emulsion paint & all Gypsum India components contained G.I. perimeter channels of size 0.55 thick having one flange of 20mm and another flange of 30mm and a web of 27mm alongwith perimeter of ceiling, screw fixed to brickwall/partition with the help of nylon sleeves and screws, at 610mm centres. The suspending G.I.intermediate channels of size 45mm, 0.9mm thick with two flanges of 15mm each from the soffit at 1220mm centres with ceiling angle of width 25mm x 10mm x 0.55 thick fixed to soffit with G.I. cleat and steel expansion fastners at every 610mm c/c. Ceiling sections of 0.55mm thickness having knurled web of 51.5mm and two flanges of 26mm each with lips of 10.5mm are then fixed to intermediate channel with the help of connecting clip and in direction perpendicular to the intermediate channel at 457mm centres. 12.5mm tapered edge Gypboard is then screw fixed to ceiling section with 25mm drywall screws driver or drilling machine with suitable attachment.				
5.2	ARMSTRONG	SFT	2419.32		
	Providing , fabricating and erecting lay in type tegular or drop type ARMSTRONG false ceiling of 600 mm x 600 mm grid with approved brand of armstrong. The rate shall include the additional cost of Tee and L supports and other accessories near the ends/ odd size edges/corners. Provide additional length support from the ceiling to the false ceiling grid wherever necessary, making necessary openings for electrical light fittings, alarm detectors and any other fixtures. No extra payment for making openings in the panel/grids for the purpose of light fittings. Item rate shall include all the taxes, transportation, erection, loading and unloading and any other incidental expenditure for completing the work.				
6	MISCELLANEOUS				
6.1	VERTICAL BLINDS				
	Providing and fixing of Vertical blinds (PVC coated polyester Fabric) of approved shade and colour as per the instruction of the architect tailored to the size of the window	SFT	46.88		
6.2	NOTICE BOARD				
	Providing and fixing of pin up Notice board / pin up board made of soft cork board finished with fabric as approved matching with the colour scheme with a wood moulding of prescribed shape all around the edges.	SFT	6.00		
6.3	SYNTHETIC DOOR MAT				
	Providing and fixing synthetic door mats (2' X 4') of approved shade from Birla 3M(6mm thk).The work to be completed as per approval of the Architect.	NOS	1.00		
6.4	CHEQUE DROP BOX				

	Providing and fixing suggestion box made out of 19mm block board and finished with 1.0mm thk laminate & inside to be synthetic enamel painted.A 1" high slit & small door with key and locking arrangement to be done for dropping & taking out the slips.The work to be completed as per design,direction & approval of the architect.	NO	1.00		
6.5	SUGGESTION BOX				
	Providing and fixing suggestion box made out of 19mm block board and finished with 1.0mm thk laminate & inside to be synthetic enamel painted.A 1" high slit & small door with key and locking arrangement to be done for dropping & taking out the slips.The work to be completed as per design,direction & approval of the architect.	NO	1.00		
6.6	ROLLING SHUTTER ENCASEMENT				
	Basic Framework with alluminium tube frame of C.S size 2" x 1" at required spacing. The skin shall comprise of a covering of ACP (exterior grade). Openable door from below for shutter maintainance.The item to be completed in all respect as per design , direction and approval of the Architects.	SFT	28.74		
6.7	FROST FILM / ETCHING FILM OVER GLASS				
	Providing and fixing etching film as directed by Bank/ Architect for excess area (for additional area other than 1feet depth and full length of glass, along with portion spec.) to proper level, with out air bubbles / cuts / folds etc. complete.	SFT	99.75		
7	PAINT				
7.1	POP PUNNING	SFT			
	Providing & applying pop on walls, columns & ceilings. The rate shall include scrapping, levelling & preparing the surface, quality & finish shall be provided.				
7.2	PLASTIC EMULSION	SFT	3747.08		
	Providing & applying plastic emulsion paint on walls, columns & ceilings. The rate shall include scrapping, levelling & preparing the surface. Primer coat + (minimum) 3 coats to get evenly spread quality finish (roller finish) of approved make , quality & finish shall be provided.				
7.3	ENAMEL PAINT	SFT	76.00		
	Providing & applying 1 st quality oil paint of approved make, quality & shade. The rate shall include scrapping, levelling & preparing the surface with primer quote.				
A	<u>CIVIL WORKS :</u>				
1	DISMANTLING WORK	SQFT	12.00		

	Dismantling RCC wall, brick wall, wall tiles, plastering, flooring, sanitary fittings, window, grill etc. carefully by using chisel to cut & making good wall edges with 1:4 cement plaster including removal of debris from site.				
2	WATER PROOFING				
	Providing & laying water proofing treatment , by applying cement slurry mixed with water proofing cement compound consisting of applying (a) first layer of slurry of cement @ 0.488 kg/ sq.m mixed with water proofing cement compound @ 0.253 kg/ Sq.m. This layer will be allowed to air cure for 4 hours. (b) Second layer of slurry of cement @0.242 kg/ Sq.m mixed with water proofing cement compound @ 0.126 kg/ Sq.m. This layer will be allowed to air cure for 4 hours followed with water curing for 48 hours. The rate includes, preparation of surface, treatment and sealing of all joints, corners, junctions of pipes and masonry with polymer mixed slurry.etc. complete.	SQFT	17.00		
3	PLASTERING OF WALLS	SQFT	151.90		
	Providing & applying cement sand plaster of 1:4 proportion to existing brick / RCC walls & ceilings in single coat of avg. ¾” thk. Finished rough to receive plaster of paris levelling coat. The rate shall include necessary scaffolding, curing etc. Complete.				
4	BRICK WALLS	SQFT	37.98		
	125 mm. thick brick work with 1st class bricks in cement mortar (1:4) in ground floor.				
	TOTAL AMOUNT				
	BY BACK				
	GRAND TOTAL				

Name of Contractor with Seal & Signature

Date :

Place :

