



**Zonal Office: Kolhapur, 1519 C, Jaydhal Bldg, Laxmipuri, P. B. No. 5
Kolhapur - 416002
Phone: 0231/2646373, 74, 75**

Email: ZO.Kolhapur@bankofindia.co.in

Date: 05.08.2017

For engagement of **ATTENDANT** (one post for each RSETI) for our RSETI, Kolhapur and RSETI, Sangli on contractual basis for two year period. Provision for further renewal subject to satisfactory performance/conduct/behaviour up to maximum period of 5 years. The following terms and conditions to be read and followed by the applicant.

Eligibility for Attendant:

- The applicant shall be Matriculate.
- Age limit: minimum 18 years and maximum 65 years as on 31.07.2017
- Should be able to read and write Hindi and English.
- Resident of the district where the RSETI located and local/ state rules relating to selection of candidates would prevail.

How to apply:

Application should be submitted in Bank's prescribed format available in our Website.

Selection Procedure:

The selection is based on performance in the interview. Minimum qualifying marks in the interview will be 50% (50 out of 100 marks). Decision of the Bank in this regard will be final.

Contract Period:

The candidate shall be engaged on contract basis for a period of 2 years. Renewal may be possible at Bank's sole discretion in terms of extant policies and rules. The contract may be terminated by either side by giving one month's notice.

Remuneration:

The remuneration will be Rs.8000/- per month. No other allowances/ reimbursement of expenses will be admissible.

Leave:

12 days C/L. Maximum 4 days on each occasion.

There is no encashment of leave even after exit of the attendant for any reason/ground. No leave can be accumulated. At the end of the calendar year, the leave would lapse.

Exit Policy:

One month's notice from either side.

Last date for submission of application is **14.08.2017**.

The date of interview will be decided with due consultation with higher authorities and committee for the same.

Note:- Bank reserves the right to remove the Attendant any time even before the expiry period of the contract in case his performance is not up to the Bank's expectation or otherwise too.

Bank also reserve the right to alter , modify or change the eligibility criteria and/or any of other terms and conditions spelt out in this advertisement , including criteria for passing/method and procedure for selection.

Only those candidates who have met with eligible criteria and who are shortlisted for appearing for personal interview will be intimated either by email (online) or by speed post or by register post at the address or email address as the case may be, furnished by them in the application form.

The Bank takes no responsibility for any delay in receipt or loss in postal transit of call letter/intimation.

The partly filled/ incomplete applications will not be considered.

Applicant should not be engaged with any PVT/Govt. organization on full/part time basis/contractual basis, as on the date of acceptance of offer letter, if he/she is selected.

Zonal Manager
Kolhapur Zone