

APPLICATION FORMAT

To,
The Zonal Manager,
Bank of India,
Raigad Zone.

Paste a recent
passport size
photo duly signed
across the
photograph

**Application for the post of
Office Assistant (For RSETI, Raigad)
On Contract basis in Bank of India**

With reference to your local daily newspaper advertisement, I append below following information for your kind perusal and needful. I also enclose self attested papers/documents related to Proof of identity/Address/Educational Qualification.

01.	Full Name (in Block letters)				
02.	Father's/Husband's Name				
03.	Address (including telephone/mobile No. and e-mail address) where he/she normally resides/will reside and will perform the duties after selection)				
04.	Date of Birth				
05.	Age as on 26.12.2023	_____ Years _____ Months			
06.	Category (strike of which is not applicable)	SC/ST/OBC/GENERAL			
07.	Educational Qualification				
08.	Language Known	Can Speak	Can Write	Can Read	Can understand
09.	Declaration	<p>I hereby declare that :</p> <p>i) No case of CBI or other law enforcement agency or any proceedings in any court of law is pending against me and</p> <p>ii) I am physically fit to carry out duties of the ATTENDANT/WATCHMAN, as per requirement of the Bank. (Please Tick the Post applied for)</p> <p>iii) I have gone through job profile, engagement conditions and remuneration of ATTENDANT /WATCHMAN, and is unconditionally acceptable to me. (Please tick the post applied for)</p> <p>I further declare that the information stated above is complete, true and correct to the best of my information, knowledge and belief. I understand that in the event of any information being found untrue or incorrect at any stage or my not satisfying any of the eligibility criteria of Bank of India, my candidature is liable to be cancelled.</p>			

Place : _____

Date : _____

Signature : _____

Additional Information to submitted in case of application by a retired employee of a Public Sector Bank (Age should not be more than 45 years as on 26.12.2023)

01	Name of the Bank and Branch/Office where from retired	
02.	Complete address of the Bank's HR Deptt. Where from retired with contact No. (in case of Retired Employee)	
03	Personal No. / PF No. / Personal Identification No. with the previous employer. (in case of Retired Employee)	
04	Place and Date of Retirement (in case of Retired Employee)	
05	Grade/Scale from which retired (in case of Retired Employee)	
06	Name and address of the Bank/Branch where terminal benefits settled and/or pension account in existence (in case of Retired Employee)	
07	Last three assignments before the retirement of 5 years	
08	Declaration	<p>I hereby declare that :</p> <p>i) I retired from the _____ Bank on superannuation/Voluntary retirement.</p> <p>ii) No punishment/penalty was inflicted on me during five years of my service in _____ Bank preceding my retirement/VRS.</p> <p>iii) No case of CBI or other law enforcement agency or any proceedings in any court of law is pending against me and</p> <p>iv) I am physically fit to carry out duties of the ATTENDANT/ WATCHMAN at RSETI, as per requirement of the Bank.</p> <p>v) I have gone through job profile, engagement conditions and remuneration of ATTENDANT/ WATCHMAN and is unconditionally acceptable to me.</p> <p>I further declare that the information stated above is complete, true and correct to the best of my information, knowledge and belief. I understand that in the event of any information being found untrue or incorrect at any stage or my not satisfying any of the eligibility criteria of Bank of India, my candidature is liable to be cancelled.</p>
09	Certificate of the employer bank enclosed	YES / NO

Signature of Shri / Smt. _____

Verified _____

(Signature of the authorized Bank official of Bank Branch where proceeds of terminal benefits of the applicant credited/pension being paid)

**APPLICATION FOR THE POST OF
Office Assistant FOR RSETI
(RURAL SELF EMPLOYMENT TRAINING INSTITUTE) RAIGAD
ON CONTRACT BASIS IN BANK OF INDIA**

CERTIFICATE OF THE EMPLOYER BANK

(in case of application by a retired employee of a Public Sector Bank)
(Application without Employer Bank Certificate will not be considered)

We certify that the information furnished hereinabove by the applicant Shri/Smt. _____ Grade _____ Retired from this Bank on attaining superannuation/Voluntary retirement on _____ have been verified with his/her Service record and found to be correct while in the Bank's service, his/her integrity was beyond doubt. There is nothing on record that may render the candidate prima facie ineligible for the post of attendant/ faculty.

Place :

Date :

(Signature & Seal of the Competent Authority*)

Name & Address of the Bank

* (Officer not below the rank of Chief Manager in the HR Deptt. of Regional/Zonal Office/Local Head Office or Head Office of the employer Bank)